

**Task Order Request (TOR) Against the ERS Contract Suite**

TOR Number: **W56HZV-14-X-ES01**

Date of Issue: **See Block 5, Page 1 of the SF 33 for TS3 solicitation W56HZV-14-R-0031**

Description of Services: **Services covered by this TOR include System Engineering Services; Software Engineering Services; Safety Engineering Services; Risk Management Services; Radio Frequency Engineering Services; Program Logistics Services; Logistics Supply Warehouse Services; Logistics Supply Maintenance Services; Training and Repair Services; Integration Management Services; Supply Chain Management Services; Supply Chain System Administration Services; Product Assurance, Test, and Configuration Management Engineering Services; Data Management Services; and Program Management and Administrative Services**

Location of Services: **Various Locations; see Section 1 below at 7.**

Closing Date and Time: **See Block 9, Page 1 of the SF 33 for solicitation W56HZV-14-R-0031**

Incumbent: **Qualis Corporation**

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**SECTION 1**  
**SUMMARY OF TOR**

1. This is a Task Order Request (TOR) for services to be provided under the Equipment Related Services (ERS) contract suite against TACOM Strategic Service Solutions (TS3), a family of Multiple Award Indefinite Delivery Indefinite Quantity (MA IDIQ) contracts.
2. The contracting officer has determined that the services under this TOR are commercial.
3. This TOR is a representative task order for the ERS contract suite solicitation, W56HZV-14-R-0031. Therefore, submitted proposals will be used to make a determination as to which offerors will receive an IDIQ contract in the ERS contract suite. Additionally, this TOR will be awarded, subject to the availability of funds and bona fide need at the time of task order award, to the ERS prime IDIQ contractor whose proposal represents the best value to the Government.
4. This TOR will be evaluated against the evaluation criteria set forth in Section 5 herein.
5. Proposals shall fully comply with the instructions in this TOR. Offerors shall read the entire ERS contract suite solicitation W56HZV-14-R-0031, and this TOR (to include attached documents), prior to submitting its proposal. Offerors shall ensure its proposal (to include cost/price) is valid for 180 calendar days after the closing date of this TOR.
6. Reference the following attachments, found in Section J (List of Documents, Exhibits, and Other Attachments) of the solicitation W56HZV-14-R-0031:

Attachment 0010: TOR Attachment 1: Robotics Performance Work Statement (PWS)

Attachment 0011: TOR Attachment 2: Robotics Contract Data Requirements List (CDRLs)

Attachment 0012: TOR Attachment 3: ERS Prime Proposal Summary File - Robotics

Attachment 0013: TOR Attachment 4: Robotics DD 254

7. Task Order Type: The Government contemplates an award of a task order on a **Time and Materials with Reimbursable Travel** basis for Labor with the 60 day Phase-In period on a **Firm Fixed Price** basis.

8. Period of Performance (estimated dates – subject to change based on award date):

Phase-In (60 days):

**Date of Award – 60 days After Date of Award (ADA)**

Base Period (03 Months):

**Date of Award – 3 Months After Date of Award (ADA)**

Base Option (12 Months):

**Date of Award – 12 Months After Date of Award (ADA)**

Option Period One (12 Months):

**Date of Option Exercise – 12 Months After Date of Option Exercise**

Option Period Two (12 Months):

**Date of Option Exercise – 12 Months after Date of Option Exercise**

9. Potential Performance Locations: Performance under this TO may include any of the following locations as described in the PWS at 1.6.5:

- TACOM Life Cycle Management Command (LCMC), Warren, MI
- Selfridge Air National Guard (SANG) Base, MI
- Huntsville, AL
- Fort Irwin, CA
- 29 Palms, CA
- Fort Carson, CO
- Tyndall Air Force Base (AFB), FL
- Fort Benning, GA
- Fort Stewart, GA
- Fort Riley, KS
- Fort Campbell, KY
- Fort Polk, LA
- Fort Leonard Wood, MO
- Camp Shelby, MS
- Fort Bragg, NC
- Fort Drum, NY
- Fort Sill, OK
- Fort Bliss, TX
- Fort Hood, TX
- Fort Lee, VA
- Quantico, VA
- Fort Eustis, VA
- Fort A.P. Hill, VA
- Fort Lewis, WA
- National Capital Region (NCR), Washington D.C.
- Afghanistan

10. The Government will have the unilateral right to exercise any options in whole, or in part.

11. The award of this task order is anticipated to be to be made within 45 days of the award of the TS3 ERS MA IDIQ contracts.

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**Section 2**  
**ELECTRONIC CONTRACTING**

1. Offerors shall follow paragraph L.2, Notice Regarding Electronic Proposal Submission, within solicitation W56HZV-14-R-0031.

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**SECTION 3**  
**GUIDELINES FOR RESPONDING TO THIS TOR**

1. One electronic submission of the proposal is required and due by the closing date and time specified on page 1 of this TOR.
2. By responding to this TOR, the Offeror agrees to meet all the requirements listed in Attachment 0010: TOR Attachment 1, PWS, and agrees to all the terms, conditions, and provisions of this TOR.
3. The proposal evaluation and discussion procedures in Federal Acquisition Regulation (FAR) Subpart 15.3 ("Source Selection") do not apply to the evaluation process of this TOR. The Government will conduct evaluations using a best value tradeoff approach and will follow FAR 16.505 ("Ordering Procedures"). Although the Government does not intend to hold discussions, the Government does reserve the right to negotiate with one or more, but not necessarily all offerors, for any reason.
4. The Offeror's ERS Labor Pricing Matrix (Attachment 0002) proposed in response to the IDIQ solicitation sets forth the labor categories that shall be proposed, when applicable, and will be the maximum fully burdened labor rates that will be reimbursed under this task order, inclusive of options, if exercised.
5. Any award issued as a result of this TOR will be distributed electronically. Awards will include the awarded unit price. This is the notice required by Executive Order 12600 (June 23, 1987) of our intention to release unit prices in response to any request under the Freedom of Information Act (FOIA), 5 USC 552. Unit price is defined as the task order hourly labor rates as it will appear in Section B of the task order and is NOT referring to or includes Cost or Pricing data/information. If you object to such release, and you intend to submit a proposal, notify the Contracting Officer in writing prior to the closing date identified in this TOR and include the rationale for the objection consistent with the provision of FOIA. A release determination will be based on rationale given.

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**SECTION 4**

**INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

1. In accordance with Section 5 of this TOR, offerors will be evaluated on two factors: (1) Technical; and (2) Cost/Price. For the purposes of this task order, the Technical Factor is somewhat more important than the Cost/Price Factor. However, if the Technical evaluations are equal, then Cost/Price will be the deciding factor. The Offeror shall abide by the following instructions when submitting a response to this TOR:

**Volume III – Technical Factor:** The Offeror’s Technical Volume response prepared IAW the instructions contained in paragraph L.5 of ERS suite solicitation, W56HZV-14-R-0031, will be used by the Government in the evaluation of this task order requirement. The offeror shall only submit one Technical Volume, which will be used by the Government for both the IDIQ level and task order level evaluations.

**Volume IV – Price Factor:** The Offeror’s Cost/Price Volume response prepared IAW the instructions contained in paragraphs L.6.1 and L.6.2 of the ERS solicitation, W56HZV-14-R-0031, will be used by the Government in the evaluation of this task order requirement. The Offeror shall only submit one Cost/Price volume which will be used by the Government for both the IDIQ level and task order level evaluations.

2. The Offeror shall abide by the instructions contained within paragraphs L.1 and L.2 of the ERS solicitation, W56HZV-14-R-0031, when preparing its proposal in response to this TOR.

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**SECTION 5**  
**EVALUATION CRITERIA**

1. Offerors will be evaluated on two factors: (1) Technical; and (2) Cost/Price. For the purposes of this task order, the Technical Factor is somewhat more important than the Cost/Price Factor. However, if the Technical evaluations are equal, then Cost/Price will be the deciding factor.
2. The Government will evaluate all offerors who have received a prime IDIQ contract under the ERS contract suite utilizing the Technical and Cost/Price evaluation criteria contained in Section M of the ERS contract suite solicitation, W56HZV-14-R-0031.

**Volume III – Technical Factor:** The Government will evaluate the Offeror’s Technical Factor Volume response IAW paragraph M.6 of the ERS contract suite solicitation, W56HZV-14-R-0031.

**Volume IV – Price Factor:** The Government will evaluate the Offeror’s Cost/Price Factor Volume response IAW paragraphs M.7.2 through M.7.4 of the ERS contract suite solicitation, W56HZV-14-R-0031.

3. Below is the proposed CLIN structure for this task order. Offerors shall review paragraphs 1.5 within TOR Attachment 1, PWS (Attachment 0011) for the Option period requirements. Cost/Prices shall be entered directly in TOR Attachment 3, ERS Prime Proposal Summary File – Robotics (Attachment 0012).

ITEM	SUPPLIES/SERVICES	AMOUNT
<b>0001</b>	<b>BASE YEAR</b>	
0001AA	LABOR	
0001AB	ODC/Material	
0001AC	Travel	
0001AD	Contractor Manpower Reporting	(NSP)
0001AE	DATA ITEM: CDRL	(NSP)
0001AF	Phase-In	

ITEM	SUPPLIES/SERVICES	AMOUNT
<b>0002</b>	<b>UNEXERCISED BASE SURGE OPTION</b>	
0002AA	LABOR	
0002AB	ODC/Material	
0002AC	Travel	
0002AD	Contractor Manpower Reporting	(NSP)
0002AE	DATA ITEM: CDRL	(NSP)

ITEM	SUPPLIES/SERVICES	AMOUNT
<b>0003</b>	<b>UNEXERCISED OPTION PERIOD I</b>	
0003AA	LABOR	
0003AB	ODC/Material	
0003AC	Travel	
0003AD	Contractor Manpower Reporting	(NSP)
0003AE	DATA ITEM: CDRL	(NSP)

ITEM	SUPPLIES/SERVICES	AMOUNT
<b>0004</b>	<b>UNEXERCISED OPTION PERIOD II</b>	
0004AA	LABOR	

0004AB	ODC/Material	
0004AC	Travel	
0004AD	Contractor Manpower Reporting	(NSP)
0004AE	DATA ITEM: CDRL	(NSP)

ITEM	SUPPLIES/SERVICES	AMOUNT
<b>0005</b>	<b>UNEXERCISED OPTION PERIOD III</b>	
0005AA	LABOR	
0005AB	ODC/Material	
0005AC	Travel	
0005AD	Contractor Manpower Reporting	(NSP)
0005AE	DATA ITEM: CDRL	(NSP)

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**SECTION 6**  
**BASIS FOR AWARD**

1. The Government intends to award a single task order, resulting from this TOR, to the offeror whose response will provide the overall “Best Value” to the Government, technical and cost/price considered. The Contracting Officer may select for award that proposal in which the total evaluated cost/price is not necessarily the lowest, but whose overall response is deemed most advantageous to the Government so as to justify the payment of a higher cost/price. Conversely, the Contracting Officer may select that proposal whose total evaluated cost/price is the lowest when other responses are not sufficiently more advantageous to justify the payment of a higher cost/price.
  2. The Government intends to evaluate responses and award a task order without discussions/communications with offerors. Therefore, the offeror’s initial response shall contain its best terms from a cost/price and technical standpoint. However, the Government does reserve the right to negotiate with one or more but not necessarily all offerors, for any reason, if it so desires; any proposal revisions shall be limited to the items negotiated. The Government may accept other than the lowest cost/price, and waive informalities and minor irregularities in the submitted responses.
  3. Proposals submitted in response to this TOR will be evaluated by Government Subject Matter Experts. Careful, full, and impartial consideration will be given to all proposals not otherwise rejected. Cost/price will be evaluated for reasonableness.
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**SECTION 7**  
**REJECTION OF OFFERS**

1. The reasons for rejection contained in paragraph M.3 of the ERS contract suite solicitation, W56HZV-14-R-0031, shall apply to this TOR.

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**SECTION 8**  
**ADDITIONAL TERMS AND CONDITIONS AND TASK ORDER CLAUSES**

In accordance with paragraph I.1.5 of the ERS IDIQ contract, the following clauses apply to this task order; all other terms and conditions within the ERS IDIQ contract remain in full force and effect:

1. 252.203-7003, Agency Office of the Inspector General (DEC 2012)
2. 252.204-7000, Disclosure of Information (AUG 2013)
3. 252.204-7005, Oral Attestation of Security Responsibilities (NOV 2001)
4. 252.204-7006, Billing Instructions (OCT 2005)
5. 252.205-7000, Provision of Information to Cooperative Agreement Holders (DEC 1991)
6. 252.215-7000, Pricing Adjustments (DEC 2012)
7. 252.225-7040, Contractor Personnel Authorized to Accompany U.S. Armed Forces Deployed Outside the United States (Deviation 2013-O0015) (JUN 2013)
8. 252.225-7043, Antiterrorism/Force Protection Policy for Defense Contractors Outside the United States (MAR 2006)
  - o -1-: HQDA-AT; telephone, DSN 222-9832 or commercial (703 692-9832)
9. 252.225-7993, Prohibition on Contracting with the Enemy (DEVIATION 2014-O0008) (FEB 2014)
10. 252.225-7994, Additional Access to Contractor and Subcontractor Records in the United States Central Command Theater of Operations (DEVIATION 2014-O0008) (FEB 2014)
11. 252.225-7995, Contractor Personnel Performing in the United States Central Command Area of Responsibility (DEVIATION 2013-O0015) (JUN 2013)
12. 252.225-7997, Contractor Demobilization (DEVIATION 2013-O0017) (AUG 2013)
13. 252.226-7001, Utilization of Indian Organizations, Indian-Owned Economic Enterprises, and Native Hawaiian Small Business Concerns (SEP 2004)
14. 252.227-7015, Technical Data--Commercial Items (JUN 2013)
15. 252.227-7025, Limitations on the Use or Disclosure of Government-Furnished Information Marked with Restrictive Legend (MAY 2013)
16. 252.228-7003, Capture and Detention (DEC 1991)
17. 252.229-7999, Taxes – Foreign Contracts in Afghanistan (Military Technical Agreements) (DEVIATION 2013-O0016) (Jul 2013)
18. 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports (JUN 2012)
19. 252.232-7008, Assignment of Claims (Overseas) (JUN 1997)
20. 252.233-7001, Choice of Law (Overseas) (JUN 1997)
21. 252.237-7010, Prohibition on Interrogation of Detainees by Contractor Personnel (JUN 2013)
22. 252.239-7001, Information Assurance Contractor Training and Certification (JAN 2008)
23. 252.242-7005, Contractor Business Systems (FEB 2012)
24. 252.242-7006, Accounting System Administration (FEB 2012)
25. 252.244-7001, Contractor Purchasing System Administration (JUN 2012)
26. 252.246-7003, Notification of Potential Safety Issues (JUN 2013)

27. 52.222-5900, Prohibition Against Human Trafficking, Inhumane Living Conditions, and Withholding of Employee Passports (APR 2013)
28. 52.223-5900, Reporting Kidnappings, Serious Injuries and Death (AUG 2011)
29. 5152.225-5902, Fitness for Duty and Medical / Dental Care Limitations (DEC 2011)
30. 5152.225-5903, Compliance with Law and Regulations (DEC 2011)
31. 5152.225-5904, Monthly Contractor Census Reporting (AUG 2011)
32. 5152.225-5907, Medical Screening and Vaccination Requirements for Contractor Employees Operating in the CENTCOM Area of Responsibility (AOR) (DEC 2011)
33. 5152.225-5908, Government Furnished Contractor Support (May 2012)
  - o \*\*\* Note regarding AFARS 5152.225-5908, Government Furnished Contractor Support: Due to mission uncertainty, the Government does not intend to deploy contractor support at time of task order award. However, should contractor support be required, at time of option exercise deploying such support, this clause will be modified with the appropriate GFCS available at the time and location of contract performance. FOR PRICING PURPOSES CONTRACTORS SHOULD ASSUME THAT NO GFCS WILL BE AVAILABLE IN ACCORDANCE WITH THE CLAUSE BELOW. Any future provision of GFCS will be subject to a negotiated downward adjustment in the task order price.\*\*\*
34. 5152.225-5915, Contractor Accountability and Personnel Recovery (Afghanistan) (AUG 2011)
35. 5152.247-5900, Visibility of Inbound/Outbound Cargo and Contractor Equipment Census (APR 2012)
36. 52.203-13, Contractor Code of Business Ethics and Conduct (APR 2010)
37. 52.204-2, Security Requirements (AUG 1996)
38. 52.204-4020 (LOCAL WARREN), Access and General Protection/Security Policy and Procedures (JUN 2012)
39. 52.204-4021 (LOCAL WARREN), Contractor Employees Who Require Access to Government Information Systems (JUN 2012)
40. 52.204-4022 (LOCAL WARREN), Requirement for an OPSEC Standing Operating Procedure/Plan (JUN 2012)
41. 52.204-4023 (LOCAL WARREN), Notification of Elevated Threat Level Force Protection Condition (FPCON) at Detroit Arsenal (FEB 2013)
42. 52.204-4024 (LOCAL WARREN), Notification of Random Antiterrorism Measures Program (RAMP) at the Detroit Arsenal (FEB 2013)
43. 52.204-4600 (LOCAL WARREN), Trusted Associate Sponsorship System (TASS) Program (OCT 2013)
  - o -1-: The COR
44. 52.204-9, Personal Identity Verification of Contractor Personnel (JAN 2006)
45. 52.209-4020 (LOCAL WARREN), Anti-Terrorism (AT) Level I Training Requirement (JUN 2012)
46. 52.209-4021 (LOCAL WARREN), Anti-Terrorism (AT) Awareness Training for Contractor Personnel Traveling Overseas (JUN 2012)
47. 52.209-4022 (LOCAL WARREN), iWATCH Training (JUN 2012)
48. 52.209-4023 (LOCAL WARREN), OPSEC Training Requirement (JUN 2012)
49. 52.209-4024 (LOCAL WARREN), Information Assurance (IA)/Information Technology (IT) Training (JUN 2012)
50. 52.209-4025 (LOCAL WARREN), Notice of Training Opportunities at the Detroit Arsenal (MAR 2013)
51. 52.212-4, ALT I, Contract Terms and Conditions -- Commercial Items — Alternate I (AUG 2012)

- The following blocks have been checked under paragraph (b): 1, 2, 4, 6, 7, 14, 15(i), 18, 23, 28, 29, 30, 31, 32, 34, 38, 42, and 48
  - The following blocks have been checked under paragraph (c): 1 and 2
- 52.** 52.217-9, Option to Extend the Term of the Contract (MAR 2000)
- -1-: 15 calendar days
  - -2-: 45 calendar days
  - -3-: 36 months after award
- 53.** 52.225-4040 (LOCAL WARREN), Army Materiel Command (AMC) Administrative Requirements for Deployed Contractors (JUN 2005)
- 54.** 52.227-1, Authorization and Consent (JUL 1995)
- 55.** 52.228-3, Workers' Compensation Insurance (Defense Base Act) (APR 1984)
- 56.** 52.232-7, Payments under Time-and-Materials and Labor-Hour Contracts (AUG 2012)
- 57.** 52.242-4007 (LOCAL WARREN), Wide Area Workflow (WAWF), Codes and Designated Acceptors (APR 2008)
- -1-: 2-in-1 Invoice (Service)
  - -2- through -7-: To Be Determined at Award
- 58.** 52.244-2, Subcontracts (OCT 2010)
- 59.** 52.246-4028 (LOCAL WARREN), Inspection and Acceptance Points: Origin (NOV 2005)
- 60.** 52.246-6, Inspection -- Time-and-Material and Labor-Hour (MAY 2001)
- 61.** 52.253-1, Computer Generated Forms (JAN 1991)