

Requesting Classified and FOUO Export Controlled Information

The attached DD254 applies to all CLASSIFIED and FOUO/Export controlled information requests: [Contract Security Classification Specification \(DD Form 254\)](#)

Instructions for U.S. Contractors:

a) CLASSIFIED Information:

CLASSIFIED INFORMATION

The JLTV LRIP/FRP RFP contains a classified annex that is not available via the Internet. In order to obtain this annex, the below procedures must be followed and all requirements must be met:

Classified Information Request Procedures

All Offerors must have a valid United States (US) security clearance of SECRET or higher in order to respond to this RFP, because the RFP includes a classified annex at the SECRET level. This annex will only be released to offerors possessing the appropriate clearance. All classified material must be handled in accordance with the National Industrial Security Program Operating Manual (NISPOM), DoD 5220.22-M and the DD Form 254 (Attachment 0003). As a result, an Information Systems clearance of at least SECRET will be required to view the Classified Annex to this RFP.

Requests for the classified portion of this RFP must be made by the offeror's Facility Security Officer (FSO) via e-mail to usarmy.detroit.acc.mbx.wrn-jltv-rfp@mail.mil with the title "Request for JLTV RFP Classified Annex". Requests made by anyone other than the FSO will not be processed.

The following information must be provided and must match the offeror's information in the Industrial Security Facilities Database (ISFD):

- The Company Name and Classified Mailing Address (must match ISFD information)
- CAGE Code
- Name of Facility Security Officer (FSO) with Telephone Number(s), Datafax Number, and E-mail Address
- CAGE Code(s) and Address(es) of the Company Facility (Facilities) intended to participate in Proposal Preparation and Performance of the JLTV Program where classified material will be utilized.

Contractors must destroy classified material received or generated under contracts resulting from this RFP no later than two years following completion of the contract, or as soon as it is no longer needed, whichever comes first. Potential offerors that do not submit a proposal or who withdraw its proposals must destroy or return classified material generated or received under this RFP not later than 180 days after the date identified in block 9 of the RFP (SF 33). Offerors submitting a proposal that is not accepted by the Government or does not result in a contract award to the firm have 180 days after notification to destroy

(in accordance with 5-705 of DoD 5220.22-M) or return classified information or as otherwise directed by the Procuring Contracting Officer (PCO).

b) FOUO/Export Controlled Information:

There are documents within the RFP that are marked Distribution Statement C. In order to obtain access to these documents an Offeror shall have a FebBizOpps account. The following are instructions to request access to attachments that are marked with a Distribution C Statement: <https://www.fbo.gov/>

1. Copy and paste the link above into your web browser
2. Log into FBO using your existing account or create a new account.
3. Once you log in, click on the files that you would like access to using the links on the right side of the page.
4. FBO will prompt you for your firm's MPIN (Marketing Partner ID Number). This is tied to your CAGE code. Contact the SAM helpdesk if you have issues locating this.
5. Once the request has been made, an automated email will be generated to the Government reviewer.
6. The request must be accompanied by an e-mail from the Data Custodian to:

usarmy.detroit.acc.mbx.wrn-jltv-rfp@mail.mil and must include all of the following:

- a) A copy of the approved DD Form 2345 and the certification number that can be verified with the JCP database.
- b) The Cage Code provided in the DD Form 2345 must match the Cage Code provided in the FedBizOpps request.
- c) A discussion of the requestors "need to know", which addresses the parties' program participation or their technology and production considerations in relation to the requested information.