

Heavy Tactical Vehicle (HTV) Heavy Dump Truck (HDT) Industry Day Announcement and Registration Instructions

An Industry Day for the Heavy Tactical Vehicle (HTV) Heavy Dump Truck (HDT) solicitation is scheduled as follows below:

- Date:** **Tuesday, 27 January 2015**
- Time:** 8:00 A.M. (Eastern Standard Time) to 5:00 P.M.
Check-In from 7:30 A.M. to 8:00 A.M.
- Location:** **Best Western Sterling Inn**
34911 Van Dyke Avenue
Sterling Heights, MI 48312
Telephone: (800) 953-1400 · Phone: (586) 979-1400· Fax: (586) 979-7962
- Lodging:** Accommodations can be made using the telephone number listed above
- Dress:** Business Casual
- Note:** Lunch will be at attendees' own expense

Registration Instructions:

Please submit the following information for each individual attendee to Ms. Lisa Gerasimidis at lisa.gerasimidis.civ@mail.mil no later than close of business **21 January 2015** to pre-register for Industry Day. A maximum of three (3) individuals per company will be permitted to register/attend for U.S. based firms only. Telephone requests will not be accepted.

1. Individual attendee's full name
2. Individual attendee's e-mail address
3. Company name
4. Company Cage Code
5. Telephone number
6. Citizenship Status (U.S. Federal or state issued ID card required at Industry Day check-in)
7. Identify if your company is a U.S. based firm along with the address of your U.S. based headquarters.
8. Do you wish to have your company name included on a list of attendees to be distributed to Industry Day attendees?
9. Do you wish to have your company name published on the PROCNET HTV HDT website?

When submitting registration information, please include "HTV HDT Industry Day" in the email subject line. Group registrations will not be processed. Any changes to the time, date or location of Industry Day will be posted to the PROCNET HTV HDT website at:

<https://contracting.tacom.army.mil/majorsys/hdt/hdt.htm>

Question Submittal Instructions:

Prior to Industry day, please be advised that you may submit questions regarding the HTV HDT solicitation via electronic e-mail to Ms. Lisa Gerasimidis at lisa.gerasimidis.civ@mail.mil NLT 21 January 2015.

Use the following format for your question submittals:

1. E-mail subject line should read "HTV HDT Question."
2. Submit questions in an organized manner directly in the e-mail text. Label each question with a reference to the specific paragraph or subparagraph in the ATPD 2375 to assist with technical team staffing and review of each question. If the question does not relate to a specific ATPD 2375 paragraph, then label the question with a general subject matter reference.
3. Keep questions brief and to the point.
4. Do not send information marketing a firm's capabilities.

Vendors are required to submit the attached questionnaire and return it NLT 21 January 2015 to the above email address. These questions and responses will not be posted to PROCNET and will not be shared with anyone outside the Government. These questions will be discussed during the One-on-One discussions.

Questions to be submitted after Industry day is held should utilize the above procedures as well. An opportunity to submit written questions will be provided during Industry Day. Industry Day attendees will be instructed to submit their questions on 3x5 cards.

Questions received may be addressed in the following ways: during the Industry Day, via public posting to the PROCNET HTV HDT Website after the Industry Day or questions may be addressed via the formal solicitation release. If addressed via formal solicitation release, the Government may not respond directly to your question but will incorporate its response into the final solicitation. In any event, the formal solicitation will be the final response to the questions received prior to its release.