

<b>SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS</b> <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1. REQUISITION NUMBER SEE SCHEDULE		PAGE 1 OF 42			
2. CONTRACT NO. W56HZV-15-P-A646		3. AWARD/EFFECTIVE DATE 11-Feb-2015		4. ORDER NUMBER		5. SOLICITATION NUMBER		6. SOLICITATION ISSUE DATE	
7. FOR SOLICITATION INFORMATION CALL:			a. NAME			b. TELEPHONE NUMBER (No Collect Calls)		8. OFFER DUE DATE/LOCAL TIME	
9. ISSUED BY INSTAL & VEHICLE SUP CONTRACTING DIV 6501 E. 11 MILE ROAD WARREN MI 48397-5000  TEL: FAX:			CODE W56HZV		10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED OR <input checked="" type="checkbox"/> SET ASIDE: <u>100</u> % FOR:  <input checked="" type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB) <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB)      NAICS: 488991 <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input type="checkbox"/> 8(A)      SIZE STANDARD: 27.5				
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE			12. DISCOUNT TERMS Net 30 Days		13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) <input type="checkbox"/>		13b. RATING		
15. DELIVER TO US ARMY CENTER OF MILITARY HISTORY US ARMY CENTER OF MILITARY HISTORY 9955 9955 TRACY LOOP, BLDG 765 FORT BELVOIR VA 22060			CODE W74R7L		16. ADMINISTERED BY INSTAL & VEHICLE SUP CONTRACTING DIV KIM RAMSAY CCTA-HDC-BMS 350 DENETTE.K.RAMSAY.CIV@MAIL.MIL WARREN MI 48397-5000				
17a. CONTRACTOR/OFFEROR ELY, INC. CHRIS KIRAGES 4110 FORESTVILLE RD FORESTVILLE MD 20747-4731 TELEPHONE NO. 301-669-9100			CODE 1N3Y7		FACILITY CODE		18a. PAYMENT WILL BE MADE BY DFAS-INDY VP GFEB5 8899 E 56TH STREET INDIANAPOLIS IN 46249-3800		
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER					18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM				
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/ SERVICES			21. QUANTITY		22. UNIT	23. UNIT PRICE	24. AMOUNT
		<b>SEE SCHEDULE</b>							
25. ACCOUNTING AND APPROPRIATION DATA  <b>See Schedule</b>							26. TOTAL AWARD AMOUNT (For Govt. Use Only)  <b>\$19,190.00</b>		
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED.      ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED					<input checked="" type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED.      ADDENDA <input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED				
<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>1</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED.  REF: Quote					<input type="checkbox"/> 29. AWARD OF CONTRACT: REF. OFFER DATED <u>28-Jan-2015</u> . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE				
30a. SIGNATURE OF OFFEROR/CONTRACTOR					31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)  				
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)			30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) RICHARD L. HARRIS / CONTRACTING OFFICER TEL: 586-282-6506 EMAIL: richard.l.harris197.civ@mail.mil			31c. DATE SIGNED 11-Feb-2015	

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS  
(CONTINUED)**

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
<p><b>SEE SCHEDULE</b></p>					

32a. QUANTITY IN COLUMN 21 HAS BEEN  
 RECEIVED  INSPECTED  ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: \_\_\_\_\_

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
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38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
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41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY ( <i>Print</i> )		
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42b. RECEIVED AT ( <i>Location</i> )	
		42c. DATE REC'D ( <i>YY/MM/DD</i> )	42d. TOTAL CONTAINERS

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001					\$0.00

Artifact Collection Move Services

FFP

Please refer to Quote dated 28 January 2015 submitted via GSA eBuy 28 JAN 2015.

See Performance Work Statement for complete description.

All terms and conditions of GSA contract G5-07F-0153Y apply to this purchase order.

Ship To:

US Center of Military History

Museum Support Center

9955 Tracy Loop

BLDG 765

Fort Belvoir, VA 22060

POC: Dieter Stenger

FOB: Destination

PURCHASE REQUEST NUMBER: 0010631274-0001

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NET AMT

\$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AA		1	Each	\$4,210.00	\$4,210.00

Phase I Planning Report

FFP

The contractor shall provide the Phase 1 Planning Report in accordance with the Performance Work Statement.

FOB: Destination

PURCHASE REQUEST NUMBER: 0010631274-0002

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NET AMT \$4,210.00

ACRN AB \$4,210.00

CIN: GFEB001063127400001

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AB		1	Each	\$6,120.00	\$6,120.00

Phase II Packing Report

FFP

The Contractor shall provide Phase II Planning report in accordance with the Performance Work Statement.

NOTE: PACKING OF ARTIFACT COLLECTION SHALL START ON MARCH 2, 2015 AND BE COMPLETE NO LATER THAN MARCH 4, 2015.

FOB: Destination

PURCHASE REQUEST NUMBER: 0010631274-0002

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NET AMT \$6,120.00

ACRN AB \$6,120.00

CIN: GFEB001063127400002

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AC		1	Each	\$2,800.00	\$2,800.00

Phase III Transportation

FFP

The contractor shall provide the Phase III Transportation report in accordance with the Performance Work Statement.

FOB: Destination

PURCHASE REQUEST NUMBER: 0010631274-0002

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NET AMT \$2,800.00

ACRN AB \$2,800.00

CIN: GFEB001063127400003

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AD		1	Each	\$4,000.00	\$4,000.00

Phase IV Delivery Report

FFP

The contractor shall provide the Phase IV Delivery Report in accordance with the Performance Work Statement.

FOB: Destination

PURCHASE REQUEST NUMBER: 0010631274-0002

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NET AMT \$4,000.00

ACRN AB \$4,000.00

CIN: GFEB001063127400004

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AE		1	Each	\$2,060.00	\$2,060.00

Final Reconciliation Report

FFP

The contractor shall provide the Final Reconciliation Report in accordance with the Performance Work Statement

FOB: Destination

PURCHASE REQUEST NUMBER: 0010631274-0002

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NET AMT \$2,060.00

ACRN AB \$2,060.00

CIN: GFEB001063127400005

STATEMENT OF WORK

Performance Work Statement (PWS)  
For Artifact Collection Move Services for  
US Army Center of Military History Museum Division

**Part 1**  
**GENERAL INFORMATION**

**1.1 Description of Services/Introduction:**

US Army Center of Military History (USACMH) requires services from a commercial fine art and historical artifact mover to pack, transport, deliver, unpack, and place a collection of historical artifacts from J. Craig Nannos, at 222 Ashwood Road, Villanova, Pennsylvania 19085 to the Museum Support Center, 9955 Tracy Loop, Bldg 765, Fort Belvoir, VA 22060.

The Contractor shall provide all planning, personnel, equipment, tools, materials, vehicles, supervision, and other items and non-personal services necessary to accomplish these tasks as defined in this Performance Work Statement, except as specified in Part 3 as government furnished property and services. The contractor shall perform to the standards in this contract.

## **1.2 Background:**

The USACMH Museum Division's mission is to manage the Army Museum System (AMS), maintain accountability of Army historical property, and serve as the repository of the Army's material culture historical artifacts. The USACMH is accountable for all Army owned historical property.

The Nannos collection consists of historical artifacts dating from the Revolutionary War period to the War of 1812. The Nannos collection includes 247 objects including 31 military belt plates, 33 swords with scabbards, 19 head gear and related materials, 12 military canteens, 29 artillery materials, 36 flintlock firearms, 29 bayonets, 5 pole arms, 30 accoutrements, and 23 musical instruments comprised of 12 snare drums and 3 base drums. These artifacts vary considerably in their condition from those in stable condition to those that are very fragile, deteriorated and unstable. Many of the artifacts are rare, valuable, and irreplaceable, requiring sensitive handling to preserve their historical integrity. Special attention shall be given to the drums that were fabricated from animal skins and are highly sensitive to climatic and environmental changes. See attachment A for detailed list, photographs, and dimensions of artifacts.

**1.3 Objectives:** Transport, under museum safe conditions, a high-value historical artifact collection belonging to the USACMH from current location to the Museum Support Center.

**1.4 Scope:** The Contractor shall work with the USACMH conservator and curatorial staff to plan, pack, transport, deliver, unpack and place historical collections at the Museum Support Center.

**1.5 Period of Performance:** The period of performance shall be for 45 days from the time of award.

## **1.6 General Information**

**1.6.1 Recognized Holidays:** The contractor shall partner closely with the CMH staff during the packing, loading, unloading, and placement phases. Therefore, the contractor shall not schedule any work to be performed on Federal holidays.

New Year's Day

Labor Day

Martin Luther King Jr. Birthday	Columbus Day
President's Day	Veteran's Day
Memorial Day	Thanksgiving Day
Independence Day	Christmas Day

**1.6.2 Facility Hours of Operation:** As it relates to the delivery, unpacking, and placement of the artifacts, the contractor shall be responsible for conducting business, between the hours of 8 AM – 4:00PM Monday thru Friday except Federal holidays or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government directed facility closings. Hours of operation can be altered if necessary by the requirements of the project and with the agreement of CMH staff. The Contractor must, at all times, maintain an adequate workforce for the uninterrupted performance of all tasks defined within this PWS when the Government facility is not closed for the above reasons. When hiring personnel and/or sub-contractors, the Contractor shall keep in mind that the stability and continuity of the workforce are essential.

**1.6.3 Place of Performance:** Packing of the historical collection shall be at the residence of J. Craig Nannos, 222 Ashwood Road, Villanova, Pennsylvania 19085, and delivery shall be to the Museum Support Center, 9955 Tracy Loop, Bldg 765, Fort Belvoir, VA 22060.

**1.6.4 Type of Contract:** The Government will award a firm-fixed-price purchase order.

**1.6.5 Contractor Personnel Training:** The Contractor must demonstrate expertise in the fabrication of museum crates or containers, the packing, transportation, unpacking, and placement of highly fragile art and or artifacts and related materials. The Contractor shall ensure that its personnel, to include sub-contracted personnel, are adequately trained in the safe handling and transportation of historic artifacts to support the contract requirements.

#### **LEVEL 1 ANTI TERRORIST AWARENESS TRAINING:**

(a) All contractor employees requiring access to any Federally-controlled facility and logical access to Federally controlled information systems except for “national security systems,” as defined by 44 U.S.C. 3542(b)(2), should be certified in Level 1 Anti-Terrorism Training. The training is accessible from any computer with access to the World Wide Web and is available at <https://atlevel1.dtic.mil/at>. The contractor is responsible for ensuring that the training has been satisfactorily completed and that valid certificates of completion have been submitted to the Contracting Officers Representative (COR) with a copy furnished to the Contracting Officer. The Certificates are valid for one year; therefore, training shall be completed every year for the duration of the contract.

(b) The term Federally-controlled facility is defined as:

(1) Federally-owned buildings or leased space, whether for single or multi-tenant occupancy, and its grounds and approaches, all or any portion of which is under the jurisdiction, custody or control of a department or agency;

(2) Federally-controlled commercial space shared with non-government tenants. For example, if a department or agency leased the 10th floor of a commercial building, the Directive applies to the 10th floor only;

(3) Government-owned, contractor-operated facilities, including laboratories engaged in national defense research and production activities; and

(4) Facilities under a management and operating contract, such as for the operation, maintenance, or support of a Government-owned or Government-controlled research, development, special production, or testing establishment.

(c) The term "Federally-controlled information system" means an information system (44 U.S.C. 3502(8)) used or operated by a Federal agency, or a contractor or other organization on behalf of the agency (44 U.S.C. 3544(a))

(d) The term "contractor employee" includes employees, agents, students or student interns, or representatives and all employees, agents or representatives of all subcontractors and suppliers.

**1.6.6 Contractor Personnel Management:** The Contractor must at all times maintain an adequate work force for the uninterrupted performance of all contract tasks. The Contractor shall efficiently manage the number of its personnel and their duty time in order to minimize the number of contractor personnel that is necessary to perform under the contract, and to maximize the efficiency of its personnel working under the contract.

**1.6.7 Quality Control:** The contractor shall develop and maintain an effective quality control program to ensure services are performed IAW this PWS. The contractor shall develop and implement procedures to identify, prevent, and ensure non-recurrence of defective services. The contractor's quality control program is the means by which he assures himself that his work complies with the requirement of the contract. The Quality Control Program shall be submitted with the proposal bid. Three copies of a comprehensive written QCP shall be submitted to the KO and COR within 5 working days when changes are made thereafter. After acceptance of the quality control plan the contractor shall receive the contracting officer's acceptance in writing of any proposed change to his QC system.

**1.6.8 Quality Assurance:** Quality Assurance Surveillance Plan (QASP): The Government shall evaluate the contractor's performance under this contract in accordance with the Quality Assurance Surveillance Plan (Attachment B). This plan establishes what the Government will do to ensure that the Contractor has performed in accordance with the performance standards. Specifically, it defines how the performance standards will be applied, the frequency of surveillance, and the minimum acceptable defect rate(s).

## **1.7 Security Requirements:**

1.7.1 The Contractor shall employ single-function, museum-safe, climate-controlled vehicles with late-model air-ride suspension dating no later than 2010 with no less than 2 airbags per wheel (8 airbags on the tractor and 4 airbags on the trailer), to transport

collections to the Museum Support Center and ensure accountability IAW Phase II, III, and IV described in this PWS.

1.7.2 The collection is located in a residential location. Access and or weight restrictions for larger vehicles may apply.

## **Part Two DEFINITIONS AND ACRONYMS**

PWS. Performance Work Statement

Contracting Officer's Representative (COR). A representative from the requiring activity assigned by the Contracting Officer to perform surveillance and to act as liaison to the contractor

Defective Service. A service output that does not meet the standard of performance associated with it in the Performance Work Statement.

Quality Assurance Surveillance Plan (QASP). An organized written document specifying the surveillance methodology to be used for surveillance of contractor performance.

Quality Control. Those actions taken by a contractor to control the performance of services so that they meet the requirements of the PWS.

Quality Assurance. Those actions taken by the government to assure services meet the requirements of the Performance Work Statement.

USACMH- The U.S. Army Center of Military History

MSC – Museum Support Center

AMS – Army Museum System

GFP- Government Furnished Property

## **Part Three GOVERNMENT FURNISHED PROPERTY, EQUIPMENT, AND SERVICES**

**3.1** The Government will provide access to the historical collections and furnish conservator and curatorial personnel at both J. Craig Nannos, and at the Museum Support Center locations.

## **Part Four CONTRACTOR FURNISHED ITEMS AND SERVICES**

4.1 Except for those items specifically stated to be government furnished in Part 3, the

Contractor shall furnish all required acid-free inert archival quality museum-safe packing materials, containers and required equipment to perform this PWS.

## **Part Five SPECIFIC TASKS**

**5.1 BASIC SERVICES:** The Contractor shall provide the following services which are identified as Phase I: Planning for Movement; Phase II: Packing of Art and Artifacts to Prepare for Transport; Phase III: Transportation of Artifacts from J. Craig Nannos to the Museum Support Center, and Phase IV: Delivery (Unpacking and Positioning).

### **5.1.1 PHASE I: PLANNING FOR MOVEMENT:**

5.1.1.1 The Contractor shall propose a plan to pack and move the historical artifact collections for approval by USACMH.

5.1.1.2 The Contractor shall be responsible for surveying and understanding the scope and content of Nannos Collection as described in Section 1.2. The Contractor's method of execution shall meet the requirements to pack the collection in such a manner to minimize stress on the artifacts and eliminate the potential for damage to the artifacts.

5.1.1.3 The contractor shall work closely with the Contracting Officer's Representative (COR) and CMH staff to implement detailed plans for packing the CMH collection. These plans will provide optimum protection to the collection while allowing the fastest end result of packing the collection in a timely manner.

### **5.1.2. PHASE II: PACKING OF ART AND ARTIFACTS TO PREPARE FOR TRANSPORT:**

5.1.2.1 The Contractor shall ensure that all packing materials are inert museum safe and all packing techniques stabilize the artifacts and are reversible IAW 6.1 of this PWS.

5.1.2.2 The Contractor shall be responsible for creating a content list of all artifacts packed, specific to the box or crate in which the art and artifacts are packed. The inventory will be submitted to the COR. Each box or crate packed shall be placed IAW direction from the COR or CMH Staff at the Museum Support Center, in accordance with 5.1.4.

5.1.2.3 The Contractor shall provide trained personnel to handle fragile artifacts to ensure their safe transportation. CMH has identified fragile artifacts which will require special care in packing (Attachment C).

### **5.1.3 PHASE III: TRANSPORTATION OF ARTIFACTS**

5.1.3.1 The Contractor shall remove art and artifact collections from the residence of J. Craig Nannos, 222 Ashwood Road, Villanova, PA and transport them to the Museum Support Center site located at 9955 Tracy Loop, Bldg 765, Fort Belvoir, VA. All work and transportation of the collection will be carried out in accordance with current acceptable standards as promulgated by

the American Association of Museums to ensure adequate protection of the art and artifacts during transportation IAW 6.1.

5.1.3.2 The Contractor shall transport the collection in climate controlled vehicles from J. Craig Nannos residence to the Museum Support Center. The climate controlled vehicles shall be able to maintain a constant or stable temperature and relative humidity of 65 Degrees F +/- 5 Degrees F and 50% RH +/- 5 Percent. The vehicle shall use late-model air-ride suspension dating no later than 2010 with no less than 2 airbags per wheel (8 airbags on the tractor and 4 airbags on the trailer).

5.1.3.3 The Contractor shall generate Bills of Lading and provide them to the COR, consisting of the inventory of packed art and artifacts specific to each box or crate being loaded on the truck for transportation from J. Craig Nannos residence to the Museum Support.

#### 5.1.4 **PHASE IV: DELIVERY UNPACKING AND POSITIONING:**

5.1.4.1 The Contractor shall deliver the boxed or crated art and artifacts to the Museum Support Center loading dock.

5.1.4.2 The Contractor shall safely unload and unpack the boxed or crated art and artifacts in a manner to ensure their safe unpacking and minimize any potential for damage working under the direction of CMH.

5.1.4.3 The Contractor shall coordinate with the CMH to review the box or crate specific inventory sheets to identify the correct inventory of art and artifacts being delivered.

5.1.4.4 The artifacts shall be unpacked and placed in storage locations identified by the CMH.

5.2 The Contractor shall maintain comprehensive liability insurance coverage in the amount of \$3.7 million for the collection against its loss from mishandling, fire, natural disaster, and/or theft while the objects are in the possession of either the contractor or a subcontractor. The contractor and subcontractor shall provide a copy of its liability insurance certificate to the Government Contracting Office and the COR.

5.3 The Contractor shall maintain daily contact with the Government COR, either by phone, mail, email or in person, throughout the course of the contract, in order to manage the process and to report on progress.

5.4 The Contractor shall submit the following reports:

5.4.1 Phase I Planning: The Contractor shall propose a plan to pack and move the historical artifact collections for approval by USACMH.

5.4.2 Phase II Packing: The packing reports should include packing lists indicating the number of items packed per day, names of packers, signature of certifying official, start date and completion date. A copy of the complete Bills of Lading for lists/boxes/crates packed per day or session should accompany the report.

5.4.3 Phase III Transportation: The Contractor shall provide copies of valid licenses of personnel operating vehicles and equipment, insurance, and bonding for the operation of equipment and vehicles. The Contractor shall provide the number and type of vehicles used, DOT vehicle license numbers, and State and Federal vehicle registrations and inspection certifications. The Government reserves the right to refuse equipment and vehicles not maintained IAW State and Federal laws and other specification IAW this PWS. The documentation shall be provided as part of the bid.

5.4.4 Phase IV Delivery: The Contractor shall provide the Bill of Lading, i.e. inventory by list/crate/box number of items, date, time and location of departure, date time and location of arrival at destination per trip including name and signature of certifying official. The Contractor shall provide the names of delivery staff, inventory by accession number of items/boxes/crates unpacked, dates of each delivery and final delivery, including name and signature of certifying official.

5.5 The Contractor shall manage all technical and administrative tasks required for the planning, initiation, execution, and completion of the transport of the historical collections of the USACMH.

5.6 The Contractor shall designate one individual as the Move Project Manager to have overall responsibility for the move and for communication and coordination with COR. Contractor project manager will be on-site at all times to direct the work. If the designated project manager must leave the site for any period of time, another competent supervisor shall be appointed and COR notified in advance. Mover shall provide project manager's resume including a list of moves for which the proposed individual has been project manager with their proposal.

5.7 Site Visit Information removed for purchase order.

## **PART 6 APPLICABLE PUBLICATIONS**

6.1 Publications applicable to this PWS are listed below. Army publications are coded as mandatory and are available via the Internet at <http://www.apd.army.mil/>.

U.S. Army Regulation 870-20 Army Museums, Historical Artifacts and Art

The New Museum Registration Methods Rebecca A. Buck and Jean Allman Gilmore (eds); American Association of Museums (includes chapters on packing and crating).

American Institute for Conservation of Historic and Artistic Works (AIC), Code of Ethics, <http://www.conservation-us.org>

## **Technical Exhibit 1 PERFORMANCE REQUIREMENTS SUMMARY**

The contractor service requirements are summarized into performance objectives that relate directly to mission essential items. The performance threshold briefly describes the minimum acceptable levels of service required for each requirement. These thresholds are critical to mission success.

<b>Performance Objective</b>	<b>Standard</b>	<b>Performance Threshold</b>	<b>Method of surveillance</b>
PRS#1 The contractor shall provide museum safe packing, transport, unpacking and placing of the historical collection from J. Craig Nannos, at 222 Ashwood Road, Villanova, Pennsylvania 19085 to the Museum Support Center, 9955 Tracy Loop, Bldg 765, Fort Belvoir, VA 22060. PWS Para 5.1, 5.2, 5.3, and 5.4	Handling, packing, and transportation methods must be in accordance with American Association of Museums Transportation Standards	0% deviation from stated guidelines and timeframes.	100 % INSPECTION

### **Technical Exhibit 2 DELIVERABLES SCHEDULE**

<b>Deliverable</b>	<b>Frequency</b>	<b>Number of copies</b>	<b>Medium and format</b>	<b>Submit to</b>
Phase I Planning Report IAW 5.6.1	At time of bid	1	Word Document	COR
Phase II Packing Report IAW 5.6.2	During Packing and At Point of Destination	1	Word Document	COR
Phase III Transportation Report IAW 5.6.3	Post-Transportation	1	Word Document	COR
Phase IV Delivery Report IAW 5.6.3	Post-Delivery	1	Word Document	COR
Historical collections	NOT LATER THAN 45 days	N/A	N/A	COR

delivered safely to destination and placed in storage locations.	after award			
Final reconciliation at new location including complete Bills of Lading of collection packed, transported, delivered and positioned at the Museum Support Center.	At completion of project	1	Word Document	COR

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0001AA	Destination	Government	Destination	Government

0001AB Destination	Government	Destination	Government
0001AC Destination	Government	Destination	Government
0001AD Destination	Government	Destination	Government
0001AE Destination	Government	Destination	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	N/A	N/A	N/A	N/A
0001AA	18-FEB-2015	1	US ARMY CENTER OF MILITARY HISTORY  US ARMY CENTER OF MILITARY HISTORY  9955 9955 TRACY LOOP, BLDG 765  FORT BELVOIR VA 22060  FOB: Destination	W74R7L
0001AB	11-MAR-2015	1	(SAME AS PREVIOUS LOCATION)  FOB: Destination	W74R7L

0001AC 31-MAR-2015	1	(SAME AS PREVIOUS LOCATION)	W74R7L
		FOB: Destination	
0001AD 31-MAR-2015	1	(SAME AS PREVIOUS LOCATION)	W74R7L
		FOB: Destination	
0001AE 31-MAR-2015	1	(SAME AS PREVIOUS LOCATION)	W74R7L
		FOB: Destination	

ACCOUNTING AND APPROPRIATION DATA

AB: 02120152015202000004434342520030000827                      6100.9000021001

COST CODE: A22HH

AMOUNT: \$19,190.00

CIN GFEBS001063127400001: \$4,210.00

CIN GFEBS001063127400002: \$6,120.00

CIN GFEBS001063127400003: \$2,800.00

CIN GFEBS001063127400004: \$4,000.00

CIN GFEBS001063127400005: \$2,060.00

## CLAUSES INCORPORATED BY REFERENCE

52.204-7	System for Award Management	JUL 2013
52.212-4	Contract Terms and Conditions--Commercial Items	DEC 2014
52.219-8	Utilization of Small Business Concerns	OCT 2014
52.219-14	Limitations On Subcontracting	NOV 2011
52.222-41	Service Contract Labor Standards	MAY 2014
52.223-3	Hazardous Material Identification And Material Safety Data	JAN 1997
52.223-11	Ozone-Depleting Substances	MAY 2001
52.232-40	Providing Accelerated Payments to Small Business Subcontractors	DEC 2013
52.237-1	Site Visit	APR 1984
52.246-4	Inspection Of Services--Fixed Price	AUG 1996
252.201-7000	Contracting Officer's Representative	DEC 1991
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	SEP 2011
252.204-7006	Billing Instructions	OCT 2005
252.204-7012	Safeguarding of Unclassified Controlled Technical Information	NOV 2013
252.215-7008	Only One Offer	OCT 2013
252.217-7012	Liability and Insurance	AUG 2003
252.223-7001	Hazard Warning Labels	DEC 1991
252.223-7008	Prohibition of Hexavalent Chromium	JUN 2013
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	JUN 2012
252.232-7010	Levies on Contract Payments	DEC 2006

252.243-7001	Pricing Of Contract Modifications	DEC 1991
252.244-7000	Subcontracts for Commercial Items	JUN 2013
252.246-7000	Material Inspection And Receiving Report	MAR 2008

#### CLAUSES INCORPORATED BY FULL TEXT

52.201-4000 TACOM-WARREN OMBUDSPERSON Jan 06

Information regarding the TACOM-Warren Ombudsperson is located at the website <http://contracting.tacom.army.mil/acqinfo/ombudsperson.htm>.

52.204-4005 (TACOM) REQUIRED USE OF ELECTRONIC COMMERCE (AUG 2012)

(a) All contract awards, modifications and delivery orders issued by TACOM will be issued electronically. The contractor has the option to receive these actions either via the Worldwide Web (WWW) or Electronic Data Interchange (EDI). Many provisions/clauses that appear "by reference", meaning only clause titles and regulation site are listed; their full texts can be found at the website: <http://farsite.hill.af.mil/>

(b) In order to be eligible to receive an award under this solicitation, the successful offeror must be registered with the Department of Defense (DOD) System for Award Management (SAM). The SAM registration process may be done electronically at the World Wide Web (WWW) site: <https://www.sam.gov/portal/public/SAM>. (In order to be registered to use EDI, you must use the long form for registration. Certification information, including information on the EDI 838 TPP, must be furnished to the Contracting Officer within 60 calendar days after contract award to complete networking requirements within the Government.)

(c) Worldwide Web Distribution. The contractor will receive an electronic Notice of the Award, Modification, or Delivery Order via e-mail. If you choose the WWW option, you must download the file from the appropriate TACOM webpage:

Warren: [http://contracting.tacom.army.mil/CFDATA/AWARDS/AWARD\\_RPT01.cfm](http://contracting.tacom.army.mil/CFDATA/AWARDS/AWARD_RPT01.cfm)

Rock Island - JMTC: <https://acquisition.army.mil/asfi/>

Red River Army Depot: <https://www.redriver.army.mil/>

Anniston Army Depot: <https://acquisition.army.mil/asfi/>

(d) Electronic Data Interchange. If you choose to receive contract awards, modifications and delivery orders through EDI, they will be delivered electronically via the Federal Acquisition Network (FACNET). Federal Standard Version 3050 of Standard X12 from the American National Standards Institute (ANSI) will be used as the format for these electronic transactions.

(1) You must complete the EDI 838 Trading Partner Profile, and must agree (i) to subcontract with a DoD certified VAN or Value Added Service (VAS) provider, or (ii) to become DoD certified as a Value Added Network (VAN). The EDI 838 Trading Partner Profile is contained in the basic SAM registration form and includes portions of the registration form which are titled "Optional".

(2) You must select a VAN from the official DoD approved list. DoD Certified VANs are listed at <http://www.acq.osd.mil/dpap/ebiz/VANs.htm> . If your VAN is later removed from the official list, or if you voluntarily drop your initially selected VAN, then you must switch to a VAN that remains on the official DoD approved list. You must maintain an active account on a DoD approved VAN for the entire duration of the contract, beginning no later than the 60th day after award.

(e) Unless otherwise specified elsewhere in the contract, all data items you are required to provide under this contract must be submitted electronically. Please go to the following webpage for <http://contracting.tacom.army.mil/acqinfo/ebidnotice.htm>

(f) Additional information can be obtained by sending a message to: [usarmy.detroit.acc.mbx.wrn-web-page@mail.mil](mailto:usarmy.detroit.acc.mbx.wrn-web-page@mail.mil) or by calling (586) 282-7059.

[End of Clause]

52.204-4009 (TACOM) MANDATORY USE OF CONTRACTOR TO GOVERNMENT ELECTRONIC  
COMMUNICATION (AUG 2008)

- (a) All references in the contract to the submission of written documentation shall mean electronic submission. All electronic submissions shall be in the formats and media described in the website:  
<http://contracting.tacom.army.mil/acqinfo/ebidnotice.htm>.
- (b) This shall include all written unclassified communications between the Government and the Contractor except contract awards and contract modifications which shall be posted on the internet. Return receipt shall be used if a commercial application is available. Classified information shall be handled in full accordance with the appropriate security requirements.
- (c) In order to be contractually binding, all Government communications requiring a Contracting Officer signature must include an affirmative response from the Contracting Officer's e-mail address. The Contractor shall designate the personnel with signature authority who can contractually bind the contractor. All binding contractor communication shall be sent from this contractor e-mail address(es).
- (d) Upon award, the Contractor shall provide the Contracting Officer with a list of e-mail addresses for all administrative and technical personnel assigned to this contract.
- (e) Unless exempted by the Procuring Contracting Officer in writing, all unclassified written communication after contract award shall be transmitted electronically.

(End of Clause)

52.204-4016 (Warren)

Electronic Contracting

(MAR 2013)

(a) All Army Contracting Command – Warren (DTA) solicitations and awards are distributed on the Army Contracting Command – Warren Procurement Network (ProcNet) Business Opportunities website (<https://contracting.tacom.army.mil/opportunity.htm>) and are no longer available in hard copy. The Technical Data Packages (TDPs) can be found in Section C under 52.211-4072 and other documents will be attachments or links included in the solicitation package on ProcNet.

(b) You may need to use special software to view documents that we post on ProcNet. This viewing software is freeware, available for download at no cost from commercial websites like Microsoft and Adobe. In cases where such software is required, we provide a link from ProcNet to the commercial site where the software is available. Once you arrive at the software developer's site, follow its instructions to download the free viewer. You can then return to the ProcNet.

(c) Unless directed to do otherwise in Section L of this solicitation, you are required to submit your offer, bid, or quote electronically, via the Army Single Face to Industry (ASFI) Online Bid Response System (BRS). For detailed information about submitting your offer electronically, please see <https://contracting.tacom.army.mil/acqinfo/ebidnotice.htm>.

(d) Requirements for the online ASFI bid submission:

(1) You must be registered in the System for Award Management (SAM) at [www.sam.gov](http://www.sam.gov) (a Federal Government owned and operated free web site) and have a CAGE Code and CCR Marketing Partner Identification Number (MPIN).

(2) If you found the solicitation on ProcNet, use the following link to the Start Bid Page on the ASFI BRS website for this solicitation:

[https://acquisition.army.mil/asfi/solicitation\\_view.cfm?psolicitationnbr=N/A](https://acquisition.army.mil/asfi/solicitation_view.cfm?psolicitationnbr=N/A)

(3) If you found the solicitation by searching on ASFI, you can start the online bidding process by using the Start Bid button on the ASFI Solicitation View page. You may also access the ASFI BRS by going to <https://acquisition.army.mil/asfi/> and clicking on the Contracting Opportunities Search to find the solicitation.

(4) Once in the ASFI BRS, you will be asked to enter basic information and will then be directed to upload one or more files containing your offer and information required by the solicitation.

(5) You will receive a confirmation of your bid upon completion of the bid submission process.

(6) You can find detailed BRS user instructions on the ASFI website at [https://acquisition.army.mil/asfi/BRS\\_guide.doc](https://acquisition.army.mil/asfi/BRS_guide.doc).

(e) Note to offerors:

Your attention is called to the solicitation closing date and time as stated on the cover page of this solicitation, local time for the Army contracting Command - Warren, (DTA), Michigan. In accordance with FAR 15.208(a), offerors are responsible for submitting proposals, and any revisions, and modifications, so as to be received by the Government office designated in the solicitation by the time specified.

It is the offeror's responsibility to ensure its proposal is received by the date and time specified on the cover page of this solicitation. In accordance with FAR 15.208, if your proposal was not received at the initial point of entry to the Government infrastructure (in this case, received through ASFI) by the exact date and time specified on the cover page of this solicitation, it will be determined late. Proposal, as the term is used here, means ALL volumes and/or parts of the proposal.

Note: There is no "expected" or "target" length of time for proposal submission; size and content may be factors, therefore offerors are strongly cautioned to submit their proposals allowing adequate time for submission.

Solicitations may remain posted on the AFSI Open Solicitation Web page after the solicitation closes. Even though the system will allow you to submit a proposal after the closing date/time, your proposal will be considered late and may not be considered for award. If you are responding to a Request for Proposal, your offer will not be considered if it is submitted after the closing date and time unless one of the exceptions is met at FAR 15.208(b). If you are responding to a Request for Quotation, your quote may be considered if it is received after the closing date, and it will not unduly delay award.

(f) Any award issued as a result of this solicitation will be distributed electronically. Awards and modifications posted on ProcNet represent complete OFFICIAL copies of contract awards and will include the awarded unit price. This is the notice required by Executive Order 12600 (June 23, 1987) of our intention to release unit prices in response to any request under the Freedom of Information Act (FOIA), 5 USC 552. Unit price is defined as the contract price per unit or item purchased as it appears in Section B of the contract and is NOT referring to nor does it include Cost or Pricing data/information. If you object to such release in the base contract or contract modifications, and you intend to submit an offer, notify the contracting officer in writing prior to the closing date identified in this solicitation and include the rationale for your objection consistent with the provisions of FOIA. A release determination will be made based on rationale given.

(g) If you have questions or need help using ProcNet, call our E-Commerce Contracting Help Desk at (586) 282-7059, or send an email to [usarmy.detroit.acc.mbx.wrn-web-page-request@mail.mil](mailto:usarmy.detroit.acc.mbx.wrn-web-page-request@mail.mil). If you have questions about the content of any specific item posted on the ProcNet, please call the contract specialist or point of contact listed for the item. For technical assistance in doing business with the Government, and doing business electronically, please visit the Procurement Technical Assistance Center website at <http://www.dla.mil/SmallBusiness/Pages/ProcurementTechnicalAssistanceCenters.aspx> to find a location near you.

End of Clause

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS--COMMERCIAL ITEMS (DEC 2014)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.209-10, Prohibition on Contracting with Inverted Domestic Corporations (Dec 2014)

(2) 52.222-50, Combating Trafficking in Persons (FEB 2009) (22 U.S.C. 7104(g)).

\_\_\_ Alternate I (Aug 2007) of 52.222-50 (22 U.S.C. 7104(g)).

(3) 52.233-3, Protest After Award (AUG 1996) (31 U.S.C. 3553).

(4) 52.233-4, Applicable Law for Breach of Contract Claim (OCT 2004) (Public Laws 108-77 and 108-78 (19 U.S.C. 3805 note)).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: (Contracting Officer check as appropriate.)

\_\_\_ (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (Sept 2006), with Alternate I (Oct 1995) (41 U.S.C. 4704 and 10 U.S.C. 2402).

\_\_\_ (2) 52.203-13, Contractor Code of Business Ethics and Conduct (Apr 2010) (41 U.S.C. 3509).

\_\_\_ (3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (June 2010) (Section 1553 of Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)

X (4) 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards (July 2013) (Pub. L. 109-282) (31 U.S.C. 6101 note).

\_\_\_ (5) [Reserved]

\_\_\_ (6) 52.204-14, Service Contract Reporting Requirements (JAN 2014) (Pub. L. 111-117, section 743 of Div. C).

\_\_\_ (7) 52.204-15, Service Contract Reporting Requirements for Indefinite-Delivery Contracts (JAN 2014) (Pub. L. 111-117, section 743 of Div. C).

X (8) 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment. (Aug, 2013) (31 U.S.C. 6101 note).

\_\_\_ (9) 52.209-9, Updates of Publicly Available Information Regarding Responsibility Matters (July 2013) (41 U.S.C. 2313).

\_\_\_ (10) [Reserved]

\_\_\_ (11)(i) 52.219-3, Notice of HUBZone Set-Aside or Sole-Source Award (NOV 2011) (15 U.S.C. 657a).

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\_\_\_ (ii) Alternate I (NOV 2011) of 52.219-3.

\_\_\_ (12) (i) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (OCT 2014) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).

\_\_\_ (ii) Alternate I (JAN 2011) of 52.219-4.

\_\_\_ (13) [Reserved]

X (14)(i) 52.219-6, Notice of Total Small Business Set-Aside (NOV 2011) (15 U.S.C. 644).

\_\_\_ (ii) Alternate I (NOV 2011).

\_\_\_\_ (iii) Alternate II (NOV 2011).

\_\_\_\_ (15)(i) 52.219-7, Notice of Partial Small Business Set-Aside (June 2003) (15 U.S.C. 644).

\_\_\_\_ (ii) Alternate I (Oct 1995) of 52.219-7.

\_\_\_\_ (iii) Alternate II (Mar 2004) of 52.219-7.

X (16) 52.219-8, Utilization of Small Business Concerns (OCT 2014) (15 U.S.C. 637(d)(2) and (3)).

\_\_\_\_ (17)(i) 52.219-9, Small Business Subcontracting Plan (OCT 2014) (15 U.S.C. 637(d)(4)).

\_\_\_\_ (ii) Alternate I (Oct 2001) of 52.219-9.

\_\_\_\_ (iii) Alternate II (Oct 2001) of 52.219-9.

\_\_\_\_ (iv) Alternate III (OCT 2014) of 52.219-9.

\_\_\_\_ (18) 52.219-13, Notice of Set-Aside of Orders (NOV 2011) (15 U.S.C. 644(r)).

\_\_\_\_ (19) 52.219-14, Limitations on Subcontracting (NOV 2011) (15 U.S.C. 637(a)(14)).

\_\_\_\_ (20) 52.219-16, Liquidated Damages—Subcon-tracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i)).

\_\_\_\_ (21) 52.219-27, Notice of Service-Disabled Veteran-Owned Small Business Set-Aside (NOV 2011) (15 U.S.C. 657f).

\_\_\_\_ (22) 52.219-28, Post Award Small Business Program Rerepresentation (July 2013) (15 U.S.C. 632(a)(2)).

\_\_\_\_ (23) 52.219-29, Notice of Set-Aside for Economically Disadvantaged Women-Owned Small Business (EDWOSB) Concerns (July 2013) (15 U.S.C. 637(m)).

\_\_\_\_ (24) 52.219-30, Notice of Set-Aside for Women-Owned Small Business (WOSB) Concerns Eligible Under the WOSB Program (July 2013) (15 U.S.C. 637(m)).

X (25) 52.222-3, Convict Labor (June 2003) (E.O. 11755).

X (26) 52.222-19, Child Labor—Cooperation with Authorities and Remedies (JAN 2014) (E.O. 3126).

X (27) 52.222-21, Prohibition of Segregated Facilities (Feb 1999).

X (28) 52.222-26, Equal Opportunity (Mar 2007) (E.O. 11246).

\_\_\_\_ (29) 52.222-35, Equal Opportunity for Veterans (Jul 2014)(38 U.S.C. 4212).

X (30) 52.222-36, Equal Opportunity for Workers with Disabilities (July 2014) (29 U.S.C. 793).

\_\_\_\_ (31) 52.222-37, Employment Reports on Veterans (July 2014) (38 U.S.C. 4212).

\_\_\_\_ (32) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496).

\_\_\_\_ (33) 52.222-54, Employment Eligibility Verification (Aug 2013). (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)

\_\_\_\_ (34)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA-Designated Items (May 2008) (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

\_\_\_\_ (ii) Alternate I (May 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

\_\_\_\_ (35) (i) 52.223-13, Acquisition of EPEAT® Registered Imaging Equipment (Jun 2014)+(E.O.s 13423 and 13514).

\_\_\_\_ (ii) Alternate I (Jun 2014) of 52.223-13.

\_\_\_\_ (36)(i) 52.223-14, Acquisition of EPEAT® Registered Televisions (Jun 2014) (E.O.s 13423 and 13514).

\_\_\_\_ (ii) Alternate I (Jun 2014) of 52.223-14.

\_\_\_\_ (37) 52.223-15, Energy Efficiency in Energy-Consuming Products (Dec 2007) (42 U.S.C. 8259b).

\_\_\_\_ (38)(i) (i) 52.223-16, Acquisition of EPEAT® -Registered Personal Computer Products (Jun 2014) (E.O.s 13423 and 13514).

\_\_\_\_ (ii) Alternate I (Jun 2014) of 52.223-16.

X (39) 52.223-18, Encouraging Contractor Policies to Ban Text Messaging While Driving (Aug 2011) (E.O. 13513).

\_\_\_\_ (40) 52.225-1, Buy American--Supplies (May 2014) (41 U.S.C. chapter 83).

\_\_\_\_ (41) (i) 52.225-3, Buy American--Free Trade Agreements--Israeli Trade Act (May 2014) (41 U.S.C. chapter 83, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, 19 U.S.C. 4001 note, Pub. L.

103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43.

\_\_\_\_\_ (ii) Alternate I (May 2014) of 52.225-3.

\_\_\_\_\_ (iii) Alternate II (May 2014) of 52.225-3.

\_\_\_\_\_ (iv) Alternate III (May 2014) of 52.225-3.

\_\_\_\_\_ (42) 52.225-5, Trade Agreements (Nov 2013) (19 U.S.C. 2501, et seq., 19 U.S.C. 3301 note).

X (43) 52.225-13, Restrictions on Certain Foreign Purchases (June 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).

\_\_\_\_\_ (44) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

\_\_\_\_\_ (45) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150

\_\_\_\_\_ (46) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).

\_\_\_\_\_ (47) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).

\_\_\_\_\_ (48) 52.232-30, Installment Payments for Commercial Items (Oct 1995) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).

X (49) 52.232-33, Payment by Electronic Funds Transfer—System for Award Management (July 2013) (31 U.S.C. 3332).

\_\_\_\_\_ (50) 52.232-34, Payment by Electronic Funds Transfer—Other than System for Award Management (July 2013) (31 U.S.C. 3332).

\_\_\_\_ (51) 52.232-36, Payment by Third Party (MAY 2014) (31 U.S.C. 3332).

\_\_\_\_ (52) 52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).

\_\_\_\_ (53)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).

\_\_\_\_ (ii) Alternate I (Apr 2003) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: (Contracting Officer check as appropriate.)

\_\_\_\_ (1) 52.222-41, Service Contract Labor Standards (MAY 2014) (41 U.S.C. chapter 67).

\_\_\_\_ (2) 52.222-42, Statement of Equivalent Rates for Federal Hires (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

\_\_\_\_ (3) 52.222-43, Fair Labor Standards Act and Service Contract Labor Standards--Price Adjustment (Multiple Year and Option Contracts) (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

\_\_\_\_ (4) 52.222-44, Fair Labor Standards Act and Service Contract Labor Standards--Price Adjustment (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

\_\_\_\_ (5) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (MAY 2014) (41 U.S.C. chapter 67).

\_\_\_\_ (6) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Requirements (MAY 2014) (41 U.S.C. chapter 67).

\_\_\_\_\_ (7) 52.222-17, Nondisplacement of Qualified Workers (MAY 2014) (E.O. 13495).

\_\_\_\_\_ (8) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (MAY 2014) (42 U.S.C. 1792).

\_\_\_\_\_ (9) 52.237-11, Accepting and Dispensing of \$1 Coin (Sept 2008) (31 U.S.C. 5112(p)(1)).

X (10) 52.222-55, Minimum Wages Under Executive Order 13658 (DEC 2014) (Executive Order 13658).

(d) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records--Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) (1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for

commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (APR 2010) (41 U.S.C. 3509).

(ii) 52.219-8, Utilization of Small Business Concerns (OCT 2014) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$650,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) 52.222-17, Nondisplacement of Qualified Workers (MAY 2014) (E.O. 13495). Flow down required in accordance with paragraph (l) of FAR clause 52.222-17.

(iv) 52.222-26, Equal Opportunity (MAR 2007) (E.O. 11246).

(v) 52.222-35, Equal Opportunity for Veterans (JUL 2014) (38 U.S.C. 4212).

(vi) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).

(vii) 52.222-37, Employment Reports on Veterans (Jul 2014) (38 U.S.C. 4212).

(viii) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.

(ix) 52.222-41, Service Contract Labor Standards (May 2014), (41 U.S.C. chapter 67).

(x) 52.222-50, Combating Trafficking in Persons (Feb 2009) (22 U.S.C. 7104(g)).

\_\_\_\_\_ Alternate I (Aug 2007) of 52.222-50 (22 U.S.C. 7104(g)).

(xi) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (May 2014) (41 U.S.C. chapter 67.)

(xii) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Requirements (May 2014) (41 U.S.C. chapter 67)

(xiii) 52.222-54, Employment Eligibility Verification (Aug 2013).

(xiv) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

(xv) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations. (May 2014) (42 U.S.C. 1792). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xvi) 52.247-64, Preference for Privately-Owned U.S. Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(xvii) 52.222-55, Minimum Wages Under Executive Order 13658 (DEC 2014) (Executive Order 13658).

(2) While not required, the contractor May include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

52.215-4404 (TACOM) DATA AND COMMUNICATIONS SUBMITTED TO THE GOVERNMENT  
ELECTRONICALLY (AUG 2008)

(a) The Government often employs contractors as system administrators to operate and maintain Government computer systems. These systems include local area networks, web sites, databases, other electronic records, e-mail accounts, other electronic data transfer mechanisms and computer software. The employees of these contracted system administrators sign nondisclosure agreements obligating them not to reveal information contained in files, documents, computers or systems that they administer. However, unless such information is protected in some way, contracted system administrators do have the ability to access such information. For further information on security issues, see <http://contracting.tacom.army.mil/acqinfo/ebidnotice.htm>

(b) Potential contractors as well as any other parties are thus advised to take steps needed to prevent access by contracted system administrators to information submitted electronically to the Government. Absent such steps, it is

assumed that contracted system administrators are permitted the capability to access the data. The access will be limited to that which is necessary for the contract system administrator to perform its duties for the Government. The access shall be subject to the condition that third party information is not to be revealed by the contracted system administrator.

[End of Provision]

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 days of end of period of performance.

(End of clause)

52.233-4001 HQ-AMC LEVEL PROTEST PROCEDURES (OCT 2013)

Complete AMC Protest Procedures can be found at: <http://www.amc.army.mil/pa/COMMANDCOUNSEL.asp>

An agency protest may be filed with either the contracting officer or to HQAMC but not both following the procedures listed on the website above.

[End of Provision]

52.252-6 AUTHORIZED DEVIATIONS IN CLAUSES (APR 1984)

(a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter 1) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the clause.

(b) The use in this solicitation or contract of any Defense Federal Acquisition Regulations (48 CFR 2) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(End of clause)

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

(a) Definitions. As used in this clause--

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the “Web Based Training” link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

N/A

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

W74R7L

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table\*

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	HQ0490
Issue By DoDAAC	W56HZV

Admin DoDAAC	W56HZV
Inspect By DoDAAC	W74R7L
Ship To Code	W74R7L
Ship From Code	_____
Mark For Code	_____
Service Approver (DoDAAC)	_____
Service Acceptor (DoDAAC)	_____
Accept at Other DoDAAC	_____
LPO DoDAAC	_____
DCAA Auditor DoDAAC	_____
Other DoDAAC(s)	_____

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(\*Contracting Officer: Insert applicable DoDAAC information or “See schedule” if multiple ship to/acceptance locations apply, or “Not applicable.”)

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the “Send Additional Email Notifications” field of WAWF once a document is submitted in the system.  
denette.k.ramsay.civ@mail.mil

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

N/A

(Contracting Officer: Insert applicable information or “Not applicable.”)

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

252.209-7993 REPRESENTATION BY CORPORATIONS REGARDING AN UNPAID DELINQUENT TAX LIABILITY OR A FELONY CONVICTION UNDER ANY FEDERAL LAW—FISCAL YEAR 2014 APPROPRIATIONS (DEVIATION 2014-OO0009) (FEB 2014)

- (a) In accordance with sections 8113 and 8114 of the Department of Defense Appropriations Act, 2014, and sections 414 and 415 of the Military Construction and Veterans Affairs and Related Agencies Appropriations Act, 2014 (Public Law 113-76, Divisions C and J), none of the funds made available by those divisions (including Military Construction funds) may be used to enter into a contract with any corporation that—
- (1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless the agency has considered suspension or debarment of the corporation and made a determination that this further action is not necessary to protect the interests of the Government; or
  - (2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless the agency has considered suspension or debarment of the corporation and made a determination that this action is not necessary to protect the interests of the Government.
- (b) The Offeror represents that—
- (1) It is  is not  a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability,
  - (2) It is  is not  a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(End of provision)

ATTACHMENTS

ATTACHMENT A

Nannos Historical Collection Dimension Sheet

ATTACHMENT B

QASP

ATTACHMENT C

Artifact Special Handling List