

|                                     |  |                 |  |   |
|-------------------------------------|--|-----------------|--|---|
| 2. CONTRACT NO.<br>W56HZV-14-P-A810 | 3. AWARD/EFFECTIVE DATE<br>22-Sep-2014 | 4. ORDER NUMBER | 5. SOLICITATION NUMBER<br>W56HZV-14-T-A388 | 6. SOLICITATION ISSUE DATE<br>11-Sep-2014 |
|-------------------------------------|--|-----------------|--|---|

|                                       |                          |  |  |
|---------------------------------------|--------------------------|--|--|
| 7. FOR SOLICITATION INFORMATION CALL: | a. NAME<br>BRADLEY ZEMKE | b. TELEPHONE NUMBER (No Collect Calls)<br>586-282-6473 | 8. OFFER DUE DATE/LOCAL TIME<br>12:00 PM 19 Sep 2014 |
|---------------------------------------|--------------------------|--|--|

|   |  |
|---|--|
| 9. ISSUED BY<br>CODE W56HZV<br>INSTAL & VEHICLE SUP CONTRACTING DIV<br>BRADLEY ZEMKE<br>CCTA-HDC-C/MS 350<br>BRADLEY.J.ZEMKE.CIV@MAIL.MIL<br>WARREN MI 48397-5000<br>TEL: 586-282-6473<br>FAX: 586-282-8636 | 10. THIS ACQUISITION IS<br><input type="checkbox"/> UNRESTRICTED OR <input checked="" type="checkbox"/> SET ASIDE: 100% FOR:<br><input checked="" type="checkbox"/> SMALL BUSINESS<br><input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB)<br><input type="checkbox"/> HUBZONE SMALL BUSINESS<br><input type="checkbox"/> ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB)<br><input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS<br><input type="checkbox"/> 8(A)<br>NAICS: 541410<br>SIZE STANDARD: \$7,500,000 |
|---|--|

|  |                                   |   |             |
|--|-----------------------------------|---|-------------|
| 11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED<br><input type="checkbox"/> SEE SCHEDULE | 12. DISCOUNT TERMS<br>Net 30 Days | 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)<br><input type="checkbox"/>   | 13b. RATING |
|  |                                   | 14. METHOD OF SOLICITATION<br><input checked="" type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP |             |

|  |  |
|--|--|
| 15. DELIVER TO<br>CODE W74R7L<br>CENTER OF MILITARY HISTORY<br>JOHN PASCHAL<br>102 4TH AVENUE, BUILDING 35<br>FT. MCNAIR, DC 20319 | 16. ADMINISTERED BY<br>CODE W56HZV<br>INSTAL & VEHICLE SUP CONTRACTING DIV<br>6501 E. 11 MILE ROAD<br>WARREN MI 48397-5000 |
|--|--|

|  |   |
|--|---|
| 17a. CONTRACTOR/OFFEROR<br>CODE 6FPS8<br>FACILITY CODE<br>HEALY KOHLER DESIGN, INC.<br>KAREN JABO<br>6501 ALLEGHENY AVE<br>TAKOMA PARK MD 20912-4737<br>TELEPHONE NO. 301-270-2480 | 18a. PAYMENT WILL BE MADE BY<br>CODE HQ0490<br>DFAS-INDY VP GFEB5<br>8899 E 56TH STREET<br>INDIANAPOLIS IN 46249-3800 |
|--|---|

|  |   |
|--|---|
| <input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER | 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM |
|--|---|

| 19. ITEM NO.        | 20. SCHEDULE OF SUPPLIES/ SERVICES | 21. QUANTITY | 22. UNIT | 23. UNIT PRICE | 24. AMOUNT |
|---------------------|------------------------------------|--------------|----------|----------------|------------|
| <b>SEE SCHEDULE</b> |                                    |              |          |                |            |

|  |  |
|--|--|
| 25. ACCOUNTING AND APPROPRIATION DATA<br><b>See Schedule</b> | 26. TOTAL AWARD AMOUNT (For Govt. Use Only)<br><b>\$149,873.00</b> |
|--|--|

|  |  |
|--|--|
| <input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED | <input checked="" type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED |
|--|--|

|  |  |
|--|--|
| <input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED. | <input type="checkbox"/> 29. AWARD OF CONTRACT: REF. OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: |
|--|--|

|                                      |  |
|--------------------------------------|--|
| 30a. SIGNATURE OF OFFEROR/CONTRACTOR | 31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)<br><i>Heather M Mوندt</i> |
|--------------------------------------|--|

|  |                  |  |                                 |
|--|------------------|--|---------------------------------|
| 30b. NAME AND TITLE OF SIGNER<br>(TYPE OR PRINT) | 30c. DATE SIGNED | 31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT)<br>HEATHER M. MUNDT / CONTRACTING OFFICER<br>TEL: 586-282-6506<br>EMAIL: heather.m.mundt.civ@mail.mil | 31c. DATE SIGNED<br>22-Sep-2014 |
|--|------------------|--|---------------------------------|

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS  
(CONTINUED)**

| 19.<br>ITEM NO.            | 20.<br>SCHEDULE OF SUPPLIES/ SERVICES | 21.<br>QUANTITY | 22.<br>UNIT | 23.<br>UNIT PRICE | 24.<br>AMOUNT |
|----------------------------|---------------------------------------|-----------------|-------------|-------------------|---------------|
| <p><b>SEE SCHEDULE</b></p> |                                       |                 |             |                   |               |

32a. QUANTITY IN COLUMN 21 HAS BEEN  
 RECEIVED  INSPECTED  ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: \_\_\_\_\_

|  |           |   |
|--|-----------|---|
| 32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE | 32c. DATE | 32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE |
|--|-----------|---|

|  |   |
|--|---|
| 32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE | 32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE |
|  | 32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE           |

|  |                    |                                 |  |                  |
|--|--------------------|---------------------------------|--|------------------|
| 33. SHIP NUMBER<br><input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL | 34. VOUCHER NUMBER | 35. AMOUNT VERIFIED CORRECT FOR | 36. PAYMENT<br><input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL | 37. CHECK NUMBER |
|--|--------------------|---------------------------------|--|------------------|

|                        |                        |             |
|------------------------|------------------------|-------------|
| 38. S/R ACCOUNT NUMBER | 39. S/R VOUCHER NUMBER | 40. PAID BY |
|------------------------|------------------------|-------------|

|   |                                   |                                      |                       |
|---|-----------------------------------|--------------------------------------|-----------------------|
| 41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT | 42a. RECEIVED BY ( <i>Print</i> ) |                                      |                       |
| 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER                | 41c. DATE                         | 42b. RECEIVED AT ( <i>Location</i> ) |                       |
|   |                                   | 42c. DATE REC'D ( <i>YY/MM/DD</i> )  | 42d. TOTAL CONTAINERS |

Section A - Solicitation/Contract Form

**CLAUSES INCORPORATED BY FULL TEXT**

52.201-4000 TACOM-WARREN OMBUDSPERSON

Jan 06

Information regarding the TACOM-Warren Ombudsperson is located at the website  
<http://contracting.tacom.army.mil/acqinfo/ombudsperson.htm>.

Section B - Supplies or Services and Prices

| ITEM NO                             | SUPPLIES/SERVICES   | QUANTITY | UNIT | UNIT PRICE   | AMOUNT       |              |
|-------------------------------------|---|----------|------|--------------|--------------|--------------|
| 0001                                | 1st Infantry Museum Exhibit Design<br>FFP<br>The contractor shall provide an Design of an Exhibit for the 1st Infantry Division Museum at Ft Riley in accordance with the Statement of Work, which can be found in section C.<br>FOB: Destination<br>PURCHASE REQUEST NUMBER: 0010569761-0001 | 1        | Each | \$149,873.00 | \$149,873.00 |              |
|                                     |   |          |      |              | NET AMT      | \$149,873.00 |
| ACRN AA<br>CIN: GFEB001056976100001 |   |          |      |              |              | \$149,873.00 |

| ITEM NO | SUPPLIES/SERVICES   | QUANTITY | UNIT | UNIT PRICE | AMOUNT  |  |
|---------|---|----------|------|------------|---------|--|
| A001    | Contract Data Requirements List<br><br>The Contractor shall provide the data required in accordance with the Statemetn of Work, Contract Data Requirements List (CDRL) A001.<br><br>See Exhibit A<br><br>FOB: Destination |          |      |            | NSP     |  |
|         |   |          |      |            | NET AMT |  |

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|----------|------|------------|--------|
|---------|-------------------|----------|------|------------|--------|

|      |                                 |  |  |  |     |
|------|---------------------------------|--|--|--|-----|
| A002 | Contract Data Requirements List |  |  |  | NSP |
|------|---------------------------------|--|--|--|-----|

The Contractor shall provide the data required in accordance with the Statemetn of Work, Contract Data Requirements List (CDRL) A002.

See Exhibit A

FOB: Destination

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NET AMT

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|----------|------|------------|--------|
|---------|-------------------|----------|------|------------|--------|

|      |                                 |  |  |  |     |
|------|---------------------------------|--|--|--|-----|
| A003 | Contract Data Requirements List |  |  |  | NSP |
|------|---------------------------------|--|--|--|-----|

The Contractor shall provide the data required in accordance with the Statemetn of Work, Contract Data Requirements List (CDRL) A003.

See Exhibit A

FOB: Destination

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NET AMT

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|----------|------|------------|--------|
|---------|-------------------|----------|------|------------|--------|

A004

NSP

Contract Data Requirements List

The Contractor shall provide the data required in accordance with the Statemetn of Work, Contract Data Requirements List (CDRL) A004.

See Exhibit A

FOB: Destination

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NET AMT

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|----------|------|------------|--------|
|---------|-------------------|----------|------|------------|--------|

A005

NSP

Contract Data Requirements List

The Contractor shall provide the data required in accordance with the Statemetn of Work, Contract Data Requirements List (CDRL) A005.

See Exhibit A

FOB: Destination

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NET AMT

## Section C - Descriptions and Specifications

SOWStatement of Work  
For  
Exhibit DesignPART 1  
GENERAL INFORMATION

## 1.1 Description of End Item/Introduction:

The contractor shall provide an exhibit design as defined in this Statement of Work for the Ft Riley, Kansas museum.

## 1.2 Background:

On behalf of the 1<sup>st</sup> Infantry Division Museum at Ft Riley, Kansas the U. S. Army Center of Military History (CMH) requires the design of new museum exhibits in the 1st Infantry Division Museum. Work will also include the design of new lighting systems for the second floor galleries. This lighting design shall cover both adding lights to existing cases and designing a new ceiling light system. The 1st Infantry Division Museum shall consist of more than 177 objects spread over 4 sections. The exhibit includes approximately 2 macro objects and approximately 12 uniforms. The exhibit will also include more than 100 images. In addition the design will include several full size dioramas. The first floor of the exhibit comprises 4,139 square feet. The second floor is also 4,139 square feet.

The first floor exhibits cover World War I and World War II. A combination of mannequins, dioramas, graphics, artifacts, and text is envisioned for this area.

World War I subtopics are: the 3 division commanders; training; the division patch; trench warfare; open warfare including the Battle of Cantigny; occupation of Germany; the Influenza Epidemic (which began at Ft. Riley); a sitting area for an (existing) film of soldier reminiscences; and displays about division recipients of major awards of valor. A very limited area will be devoted to the interwar period, 1919-41, emphasizing soldier life at Ft. Riley.

World War II subtopics cover training and new weaponry; North Africa and Sicily; Normandy; The urban Battle of Aachen; The Battle of Hürtgen Forest; and Occupation of Germany, 1945-55.

The second floor covers the time period from the end of World War Two and present day. Most of the cases requiring lighting design are in wall cases. See attachment A for photos of the second floor.

### 1.3 Objectives:

The contractor shall furnish a design package, and digital production files to be used in solicitation bids to fabricate and install the exhibit. The design package and the digital files shall include all drawings, specifications and digital files necessary to fabricate and install the exhibit.

*1.3.1 Exhibit Design – Fixtures.* The contractor shall furnish a design of cases, pedestals, graphic displays, plinths, brackets, mounts, audio components, video components, and multimedia kiosks.

*1.3.2 Exhibit Design – Graphics.* The contractor shall furnish a design of graphic panels, labels, and kiosks.

*1.3.3 Exhibit Design – Lighting.* The contractor shall furnish a design of room lighting, case lighting and lighting for other exhibit components such as dioramas. See attachment A for photos of the second floor.

*1.3.4 Exhibit Design - Project Deliverables.* The contractor shall generate and furnish a list of deliverables, schedule of deliverables, and milestone dates.

*1.3.6 Exhibit Design – Digital image work.* The contractor shall scan and Photoshop images provided by the museum to be used in the preparation of the design package and digital production files.

### 1.4 Scope:

The items shall include the design of fixtures, graphics and lighting. Contractor will be responsible for the scanning of images and Photoshop work on those images in preparation for use in the design.

1.5 Period of Performance: The items shall be completed no later than 19 June 2015.

### 1.6 General Information

#### 1.6.1 Recognized Holidays

New Year's Day  
 Martin Luther King Jr.'s Birthday  
 President's Day  
 Memorial Day

Labor Day  
 Columbus Day  
 Veteran's Day  
 Thanksgiving Day

Independence Day

Christmas Day

1.6.2 Hours of Operation: The contractor is responsible for conducting any on site work between the hours of 8am to 5pm, Monday-Friday except Federal holidays or when the Government facility is closed due to local or national emergencies, administrative closings, or similar government directed facility closings. Extension of these hours may be requested if necessary.

1.6.3 Security Requirements: iWATCH Training. The contractor and all associated sub-contractors shall brief all employees on the local iWATCH program (training standards provided by the requiring activity ATO). This local developed training will be used to inform employees of the types of behavior to watch for and instruct employees to report suspicious activity to the COR. This training shall be completed within 14 calendar days of contract award and within 14 calendar days of new employees commencing performance with the results reported to the COR NLT 21 calendar days after contract award.

1.6.3.1 Access and General Protection/Security Policy and Procedures. This standard language text is for contractor employees with an area of performance within an Army controlled installation, facility or area. Contractor and all associated sub-contractors employees shall comply with applicable installation, facility and area commander installation/facility access and local security policies and procedures (provided by COR). The contractor shall also provide the full name, birth date, place of birth and social security number necessary to meet installation access requirements enforced by the Provost Marshal Office, Director of Emergency Services or Security Office. Contractor workforce must comply with all personal identity verification requirements as directed by DOD, and/or local policy. In addition to the changes otherwise authorized by the changes clause of this contract, should the Force Protection Condition (FPCON) at any individual facility or installation change, the Government may require changes in contractor security matters or processes.

1.6.3.2 PHYSICAL Security. The contractor shall be responsible for safeguarding all government property provided for contractor use. At the close of each work period, government facilities, equipment, and materials shall be secured.

1.6.3.3 Conservation of Utilities. The contractor shall instruct employees in utilities conservation practices. The contractor shall be responsible for operating under conditions that preclude the waste of utilities, which include turning off the water faucets or valves after using the required amount to accomplish cleaning vehicles and equipment.

1.6.4 Special Qualifications: Each of the contractor personnel who will be on post are required to possess a valid government issued photo identification for entry onto Ft Riley, Kansas.

1.6.5 Post Award Conference/Periodic Progress Meetings: The Contractor agrees to attend any post award conference convened by the contracting activity or contract administration office in accordance with Federal Acquisition Regulation Subpart 42.5. The contracting officer, and other Government personnel, as appropriate, may meet periodically with the contractor to review the

contractor's progress. At these meetings the contracting officer will apprise the contractor of how the government views the contractor's progress and the contractor will apprise the Government of problems, if any, being experienced. Appropriate action shall be taken to resolve outstanding issues. These meetings shall be at no additional cost to the government.

1.6.6 The contractor shall hold a start of work meeting at the US Army Cavalry Museum, Ft Riley, Kansas, within 45 days after contract award. The Start of Work Meeting is to assure a clear and mutual understanding of the contract terms, conditions, line items, technical requirements and sequence of events needed for successful execution of the subject contract effort. The contractor shall participate with Government to arrange a schedule and agenda for the meeting. The contractor shall at a minimum invite Government personnel (PCO/Contract Specialist), Museum Director, Center of Military History Project Manager and Center of Military Head Curator. All Government invitees shall be given at least 14 days advance notice of the time, date, and location of the start of work meeting. The preferred method of notification is by email. The contractor shall provide the Government with minutes of the Start of Work Meeting within 10 days after the meeting is held.

1.6.7 Identification of Contractor Employees: All contract personnel attending meetings, and working in other situations where their contractor status is not obvious to third parties are required to identify themselves as such to avoid creating an impression in the minds of members of the public that they are Government officials. They must also ensure that all documents or reports produced by contractors are suitably marked as contractor products or that contractor participation is appropriately disclosed. Personnel will be required to obtain required documentation for entry onto the base each day.

## PART 2 DEFINITIONS & ACRONYMS

### SOW – Statement of Work

## PART 3 GOVERNMENT FURNISHED PROPERTY, EQUIPMENT, AND SERVICES

3.1 The government shall provide an object list with object dimensions and an image of the object, an image list, the storyline and sample text at the contract start of work meeting. Hard copies of images to be used or low resolution digital image files will be supplied no later than 4 weeks after the start of work meeting. Final text will be supplied to the contractor no later than 1/23/2015.

3.2 The Contractor shall provide all equipment needed for the completion of this contract.

3.3 Services:

3.3.1 Utilities. All utilities in the facility will be available for the contractor's use in performance of duties outlined in this SOW. The Contractor shall instruct employees in utilities

conservation practices. The contractor shall be responsible for operating under conditions that preclude the waste of utilities.

3.4 The Government will furnish the necessary workspace for the contractor staff to furnish the graphic design outlined in this SOW.

#### PART 4 CONTRACTOR FURNISHED ITEMS

4.1 General: Except for those items specifically stated to be government furnished in Part 3, the contractor shall furnish everything required to comply with the requirements in this SOW.

#### PART 5 SPECIFIC ITEM REQUIREMENTS

5.1 The contractor shall furnish the following items:

*5.1.1* Industrial design or fixture design focuses on the design and detailing of exhibit components such as cases, pedestals, graphic displays, plinths, brackets, mounts, audio components, video components, multimedia kiosks. All fixtures shall be designed to meet Americans with Disabilities Act (ADA) and National Park Service (NPS) Conservation standards as shown in NPS Guidelines. (<http://www.nps.gov/hfc/products/cons/ex-con-guidelines.cfm>)

*5.1.2* Graphic design is the design and detailing of two and three dimensional graphic components which may be presented on graphic panels, labels, and kiosks. In addition, graphic design includes the scanning and manipulation of images for repair or effect using Photoshop. All graphic components shall be designed to meet ADA and NPS Conservation standards as shown in NPS Guidelines. (<http://www.nps.gov/hfc/products/cons/ex-con-guidelines.cfm>)

*5.1.3* Lighting design of both the ambient light present in the galleries but also the illumination of specific objects while paying attention to the light thrown by video screens, projectors, etc. All lighting design shall meet ADA and NPS Conservation standards as shown in NPS Guidelines. (<http://www.nps.gov/hfc/products/cons/ex-con-guidelines.cfm>).

*5.1.4* The contractor shall provide project management for the project to include a list of deliverables accordance with (IAW) contract data requirements list (CDRL) A001, and a schedule of deliverables IAW CDRL A002. In addition, the contractor shall provide the COR with a monthly update IAW CDRL A003 of the projects progress. Contractor shall advise the Government of any real or foreseen difficulty in maintaining the delivery schedule and the contractor shall submit proposals to the Government on any corrective action needed.

*5.1.5 Design Package:* Contractor is required to produce a drawing package IAW CDRL A004 that contains at a minimum:

1. Cover Sheet that identifies the site, project location, date of submission and table of

contents.

2. Floor plan of the facility showing location of exhibit space within site, floor plan of the exhibit spaces with the name and location of each exhibit section and references to exhibit detail drawings.
3. Floor plan and elevations showing any new architectural features or connections to existing architecture.
4. Plan and elevation views of each exhibit section showing locations of cases, pedestal, graphics, etc within the exhibit section. Contractor should include a floor plan on each sheet showing location of the exhibit section within the overall exhibit space.
5. Plan and elevation views of all exhibit fixtures. Sheets should include fixture layouts (in plan and elevation views) showing locations of objects displayed within fixtures. Sheets should include references to specific construction details contained within the drawing package.
6. Drawings should include sheets showing construction details of all fixtures and graphics.
7. Reflected ceiling plan of the exhibit space showing locations of new lighting fixtures and hardware. Include a separate sheet for the lighting schedule.
8. An electrical plan of the exhibit space showing floor and wall outlets, ceiling junction boxes, power circuits and power load for each exhibit fixture.
9. Schedule of all materials, colors, and finishes to be used.
10. Schedule of all off the shelf items including name, address of manufacturers, telephone number and part number.
11. Locations and routing of all multimedia signal wiring.
12. Schedule of objects showing fixture number, need for bracketing, and blocks.
13. Schedule of graphic elements with reference to graphics fixture number and description of fixture.
14. Schedule of blocks, risers, and book cradles, with corresponding object number.

*5.1.6 Production files:* Contractor is required to supply production ready files in IAW CDRL A005.

5.2 The Contractor shall furnish the design required under this contract so as to permit the award of a contract, using standard Federal Acquisition Regulation procedures for fabrication of the exhibit designed at a price that does not exceed \$999,154.60. When bids or proposals for the fabrication of the exhibit are received that exceed the estimated price, the contractor shall perform such redesign and other services as are necessary to permit contract award within the funding limitation. The additional changes shall be performed at no increase in the price of this contract. However, the Contractor shall not be required to perform such additional services at no cost to the Government if the unfavorable bids or proposals are the result of conditions beyond its reasonable control.

The Contractor will promptly advise the Contracting Officer if it finds that the project being designed will exceed or is likely to exceed the funding limitations and is unable to design an

exhibit within these limitations. Upon receipt of such information, the Contracting Officer will review the Contractor's revised estimate of fabrication cost. The Government may, if it determines that the estimated fabrication contract price set forth in this contract is so low that award of a fabrication contract not in excess of such estimate is improbable, authorize a change in scope or materials as required to reduce the estimated construction cost to an amount within the estimated fabrication contract price, or the Government may adjust such estimated fabrication contract price. When bids or proposals are not solicited or are unreasonably delayed, the Government shall prepare an estimate of fabricating the design submitted and such estimate shall be used in lieu of bids or proposals to determine compliance with the funding limitation

## PART 6

### APPLICABLE PUBLICATIONS

6.1 None

### TECHNICAL EXHIBIT

#### DELIVERABLES SCHEDULE

| <u>Deliverable</u>  | <u>Frequency</u> | <u># of Copies</u> | <u>Medium/Format</u>                       | <u>Submit To</u>       |
|---|------------------|--------------------|--|------------------------|
| Contractor shall provide document-showing list of deliverables for the project.<br><br>IAW paragraph of 5.1.3 of the SOW and CDRL A001.     | 1                | 1                  | Word document supplied as electronic file. | CENTER OF MILITARY POC |
| Contractor shall provide document-showing schedule of deliverables for the project.<br><br>IAW paragraph of 5.1.3 of the SOW and CDRL A002. | 1                | 1                  | Word document supplied as electronic file. | CENTER OF MILITARY POC |
| Contractor shall provide document showing project progress for the project.   | 3                | 1                  | Word document supplied as electronic file. | CENTER OF MILITARY POC |

| <u>Deliverable</u>   | <u>Frequency</u> | <u># of Copies</u> | <u>Medium/Format</u>                  | <u>Submit To</u>       |
|--|------------------|--------------------|---------------------------------------|------------------------|
| IAW paragraph of 5.1.3 of the SOW and CDRL A003.   |                  |                    |                                       |                        |
| Contractor shall provide an exhibit drawing package.<br><br>IAW paragraph of 5.1.5 of the SOW and CDRL A004. | 3                | 3 +1               | Hardcopy and electronic copy on disk. | CENTER OF MILITARY POC |
| Contractor shall provide production ready files<br><br>IAW paragraph of 5.1.6 of the SOW and CDRL A005.      | 1                | 2                  | Electronic files on disk              | CENTER OF MILITARY POC |

## CLAUSES INCORPORATED BY FULL TEXT

## 52.204-4020 ACCESS AND GENERAL PROTECTION/SECURITY POLICY AND PROCEDURES (JUN 2012)

The contractor and all associated subcontractors' employees shall comply with applicable installation, facility, and area commander installation and facility access and local security policies and procedures (provided by the Government representative). The contractor shall also provide all information required for background checks to meet installation access requirements to be accomplished by the installation Provost Marshal Office, Director of Emergency Services, or Security Office. The contractor workforce must comply with all personal identity verification requirements as directed by DoD, HQDA, and/or local policy. In addition to the changes otherwise authorized by the changes clause of this contract, should the Force Protection Condition (FPCON) at any individual facility or installation change, the Government may require changes in contractor security matters or processes.

(End of Clause)

## 52.209-4020 - AT LEVEL I TRAINING (OCT 2013)

All contractor employees, including subcontractor employees, requiring access to Army installations, facilities, or controlled access areas shall complete AT Level I awareness training within 60 calendar days after contract start date or effective date of incorporation of this requirement into the contract, whichever applies. The contractor shall submit certificates of completion for each contractor employee and subcontractor employee requiring access to Army installations, facilities, or controlled access areas to the COR (or to the contracting officer, if a COR is not assigned) within 60 calendar days after completion of training. AT Level I awareness training is available at <https://atlevel1.dtic.mil/at>.

(End of Clause)

Section E - Inspection and Acceptance

**INSPECTION AND ACCEPTANCE TERMS**

Supplies/services will be inspected/accepted at:

| CLIN | INSPECT AT  | INSPECT BY | ACCEPT AT   | ACCEPT BY  |
|------|-------------|------------|-------------|------------|
| 0001 | Destination | Government | Destination | Government |
| A001 | Destination | Government | Destination | Government |
| A002 | Destination | Government | Destination | Government |
| A003 | Destination | Government | Destination | Government |
| A004 | Destination | Government | Destination | Government |
| A005 | Destination | Government | Destination | Government |

## Section F - Deliveries or Performance

## DELIVERY INFORMATION

| CLIN | DELIVERY DATE | QUANTITY | SHIP TO ADDRESS   | UIC    |
|------|---------------|----------|---|--------|
| 0001 | 19-JUN-2015   | 1        | CENTER OF MILITARY HISTORY<br>JOHN PASCHAL<br>102 4TH AVENUE, BUILDING 35<br>FT. MCNAIR, DC 20319<br>202-685-2454<br>FOB: Destination | W74R7L |
| A001 | N/A           | N/A      | N/A   | N/A    |
| A002 | N/A           | N/A      | N/A   | N/A    |
| A003 | N/A           | N/A      | N/A   | N/A    |
| A004 | N/A           | N/A      | N/A   | N/A    |
| A005 | N/A           | N/A      | N/A   | N/A    |

## CLAUSES INCORPORATED BY REFERENCE

|           |                               |          |
|-----------|-------------------------------|----------|
| 52.211-17 | Delivery of Excess Quantities | SEP 1989 |
| 52.242-17 | Government Delay Of Work      | APR 1984 |
| 52.247-34 | F.O.B. Destination            | NOV 1991 |

## Section G - Contract Administration Data

## ACCOUNTING AND APPROPRIATION DATA

AA: 021201420142020000044343526R0030000825                      6100.9000021001  
COST CODE: A22HH  
AMOUNT: \$149,873.00  
CIN GFEBS001056976100001: \$149,873.00

## CLAUSES INCORPORATED BY FULL TEXT

## 252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

(a) Definitions. As used in this clause--

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

Combo

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

Destination

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table\*

| Field Name in WAWF        | Data to be entered in WAWF |
|---------------------------|----------------------------|
| Pay Official DoDAAC       | HQ0490                     |
| Issue By DoDAAC           | W56HZV                     |
| Admin DoDAAC              | W56HZV                     |
| Inspect By DoDAAC         | W74R7L                     |
| Ship To Code              | W74R7L                     |
| Ship From Code            | _____                      |
| Mark For Code             | _____                      |
| Service Approver (DoDAAC) | _____                      |
| Service Acceptor (DoDAAC) | _____                      |
| Accept at Other DoDAAC    | _____                      |
| LPO DoDAAC                | _____                      |
| DCAA Auditor DoDAAC       | _____                      |
| Other DoDAAC(s)           | _____                      |

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the "Send Additional Email Notifications" field of WAWF once a document is submitted in the system.

[john.a.paschal.civ@mail.mil](mailto:john.a.paschal.civ@mail.mil)

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

N/A

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

## Section I - Contract Clauses

## CLAUSES INCORPORATED BY REFERENCE

|                |  |          |
|----------------|--|----------|
| 52.203-3       | Gratuities   | APR 1984 |
| 52.203-6 Alt I | Restrictions On Subcontractor Sales To The Government<br>(Sep 2006) -- Alternate I   | OCT 1995 |
| 52.204-4       | Printed or Copied Double-Sided on Postconsumer Fiber<br>Content Paper  | MAY 2011 |
| 52.204-10      | Reporting Executive Compensation and First-Tier<br>Subcontract Awards  | JUL 2013 |
| 52.209-6       | Protecting the Government's Interest When Subcontracting<br>With Contractors Debarred, Suspended, or Proposed for<br>Debarment | AUG 2013 |
| 52.212-4       | Contract Terms and Conditions--Commercial Items  | MAY 2014 |
| 52.219-6       | Notice Of Total Small Business Set-Aside   | NOV 2011 |
| 52.219-8       | Utilization of Small Business Concerns   | MAY 2014 |
| 52.219-14      | Limitations On Subcontracting  | NOV 2011 |
| 52.219-28      | Post-Award Small Business Program Rerepresentation   | JUL 2013 |
| 52.222-1       | Notice To The Government Of Labor Disputes   | FEB 1997 |
| 52.222-3       | Convict Labor  | JUN 2003 |
| 52.222-19      | Child Labor -- Cooperation with Authorities and Remedies   | JAN 2014 |
| 52.222-21      | Prohibition Of Segregated Facilities   | FEB 1999 |
| 52.222-26      | Equal Opportunity  | MAR 2007 |
| 52.222-35      | Equal Opportunity for Veterans   | SEP 2010 |
| 52.222-36      | Affirmative Action For Workers With Disabilities   | OCT 2010 |
| 52.222-37      | Employment Reports on Veterans   | SEP 2010 |
| 52.222-40      | Notification of Employee Rights Under the National Labor<br>Relations Act  | DEC 2010 |
| 52.222-54      | Employment Eligibility Verification  | AUG 2013 |
| 52.223-18      | Encouraging Contractor Policies To Ban Text Messaging<br>While Driving   | AUG 2011 |
| 52.225-13      | Restrictions on Certain Foreign Purchases  | JUN 2008 |
| 52.232-11      | Extras   | APR 1984 |
| 52.232-17      | Interest   | MAY 2014 |
| 52.232-33      | Payment by Electronic Funds Transfer--System for Award<br>Management   | JUL 2013 |
| 52.242-13      | Bankruptcy   | JUL 1995 |
| 252.203-7000   | Requirements Relating to Compensation of Former DoD<br>Officials   | SEP 2011 |
| 252.204-7000   | Disclosure Of Information  | AUG 2013 |
| 252.204-7003   | Control Of Government Personnel Work Product   | APR 1992 |
| 252.204-7006   | Billing Instructions   | OCT 2005 |
| 252.204-7012   | Safeguarding of unclassified controlled technical information  | NOV 2013 |
| 252.204-7015   | Disclosure of Information to Litigation Support Contractors  | FEB 2014 |
| 252.209-7004   | Subcontracting With Firms That Are Owned or Controlled By<br>The Government of a Terrorist Country                             | MAR 2014 |
| 252.225-7001   | Buy American And Balance Of Payments Program   | DEC 2012 |
| 252.225-7002   | Qualifying Country Sources As Subcontractors   | DEC 2012 |
| 252.225-7012   | Preference For Certain Domestic Commodities  | FEB 2013 |
| 252.226-7001   | Utilization of Indian Organizations and Indian-Owned<br>Economic Enterprises, and Native Hawaiian Small Business<br>Concerns   | SEP 2004 |

|              |   |          |
|--------------|---|----------|
| 252.227-7020 | Rights In Special Works   | JUN 1995 |
| 252.232-7003 | Electronic Submission of Payment Requests and Receiving Reports | JUN 2012 |
| 252.232-7010 | Levies on Contract Payments                                     | DEC 2006 |
| 252.243-7001 | Pricing Of Contract Modifications                               | DEC 1991 |
| 252.243-7002 | Requests for Equitable Adjustment                               | DEC 2012 |
| 252.244-7000 | Subcontracts for Commercial Items                               | JUN 2013 |
| 252.246-7000 | Material Inspection And Receiving Report                        | MAR 2008 |

#### CLAUSES INCORPORATED BY FULL TEXT

#### 52.204-4009 (TACOM) MANDATORY USE OF CONTRACTOR TO GOVERNMENT ELECTRONIC COMMUNICATION (AUG 2008)

- (a) All references in the contract to the submission of written documentation shall mean electronic submission. All electronic submissions shall be in the formats and media described in the website:  
<http://contracting.tacom.army.mil/acqinfo/ebidnotice.htm>.
- (b) This shall include all written unclassified communications between the Government and the Contractor except contract awards and contract modifications which shall be posted on the internet. Return receipt shall be used if a commercial application is available. Classified information shall be handled in full accordance with the appropriate security requirements.
- (c) In order to be contractually binding, all Government communications requiring a Contracting Officer signature must include an affirmative response from the Contracting Officer's e-mail address. The Contractor shall designate the personnel with signature authority who can contractually bind the contractor. All binding contractor communication shall be sent from this contractor e-mail address(es).
- (d) Upon award, the Contractor shall provide the Contracting Officer with a list of e-mail addresses for all administrative and technical personnel assigned to this contract.
- (e) Unless exempted by the Procuring Contracting Officer in writing, all unclassified written communication after contract award shall be transmitted electronically.

(End of Clause)

#### 52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS—COMMERCIAL ITEMS (DEVIATION 2013-O0019) (JUN 2014)

- (a) *Comptroller General Examination of Record*. The Contractor shall comply with the provisions of this paragraph (a) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records -- Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(b) (1) Notwithstanding the requirements of any other clause in this contract, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (b)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (Apr 2010) (Pub. L. 110-252, Title VI, Chapter 1 (41 U.S.C. 251 note)).

(ii) 52.219-8, Utilization of Small Business Concerns (Dec 2010) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$650,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) 52.222-17, Nondisplacement of Qualified Workers (Jan 2013) (E.O. 13495). Flow down required in accordance with paragraph (1) of FAR clause 52.222-17.

(iv) 52.222-26, Equal Opportunity (Mar 2007) (E.O. 11246).

(v) 52.222-35, Equal Opportunity for Veterans (Sep 2010) (38 U.S.C. 4212).

(vi) 52.222-36, Affirmative Action for Workers with Disabilities (Oct 2010) (29 U.S.C. 793).

(vii) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.

(viii) 52.222-41, Service Contract Act of 1965, (Nov 2007), (41 U.S.C. 351, *et seq.*)

(ix) 52.222-50, Combating Trafficking in Persons (Feb 2009) (22 U.S.C. 7104(g)).

\_\_\_\_\_ Alternate I (Aug 2007) of 52.222-50 (22 U.S.C. 7104(g)).

(x) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (Nov 2007) (41 U.S.C. 351, *et seq.*).

(xi) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services--Requirements (Feb 2009) (41 U.S.C. 351, *et seq.*)

(xii) 52.222-54, Employment Eligibility Verification (Jul 2012).

(xiii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations. (Mar 2009) (Pub. L. 110-247). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xiv) 52.247-64, Preference for Privately-Owned U.S.- Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of Clause)

#### 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<http://farsite.hill.af.mil>

(End of clause)

#### 52.252-6 AUTHORIZED DEVIATIONS IN CLAUSES (APR 1984)

(a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter 1) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the clause.

(b) The use in this solicitation or contract of any Defense Federal Acquisition Regulation Supplement (48 CFR 2) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(End of clause)

## Section J - List of Documents, Exhibits and Other Attachments

LIST OF ATTACHMENTS

List of

| <u>Addenda</u> | <u>Title</u>   | <u>Date</u> | <u>Number of Pages</u> |
|----------------|----------------|-------------|------------------------|
| Attachment 001 | Floor Plan     |             | 001                    |
| Attachment 002 | Drawings       |             | 042                    |
| Exhibit A      | CDRL A001-A005 | 11Sept2014  | 002                    |