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|---|------------------------------------|--|--|--|--|--|------------------|---|--|---|--|
| SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i> | | | | 1. REQUISITION NUMBER 0010474959-0001 | | PAGE 1 OF 29 | | | | | |
| 2. CONTRACT NO. W56HZV-14-P-A554 | | 3. AWARD/EFFECTIVE DATE 18-Apr-2014 | | 4. ORDER NUMBER | | 5. SOLICITATION NUMBER | | 6. SOLICITATION ISSUE DATE | | | |
| 7. FOR SOLICITATION INFORMATION CALL: | | | a. NAME | | | b. TELEPHONE NUMBER (No Collect Calls) | | 8. OFFER DUE DATE/LOCAL TIME | | | |
| 9. ISSUED BY INSTAL & VEHICLE SUP CONTRACTING DIV 6501 E. 11 MILE ROAD WARREN MI 48397-5000 TEL: FAX: | | | CODE W56HZV | | 10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SB <input type="checkbox"/> HUBZONE SB <input type="checkbox"/> 8(A) <input type="checkbox"/> SVC-DISABLED VET-OWNED SB <input type="checkbox"/> EMERGING SB SIZE STD: 25.5M NAICS: 541511 | | | 11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE <input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP | | 12. DISCOUNT TERMS Net 30 Days | |
| 15. DELIVER TO CCTA JANE ELLIOTT JANE ELLIOTT CCTA-CSI-V JANE.ELLIOTT.CIV@MAIL.MIL WARREN MI 48397-5000 | | | CODE W56TRU | | 16. ADMINISTERED BY INSTAL & VEHICLE SUP CONTRACTING DIV CHRISTOPHER MURPHY CCTA-HDC-AMS 350 CHRISTOPHER.M.MURPHY90.CIV@MAIL.MIL WARREN MI 48397-5000 | | | CODE W56HZV | | | |
| 17a. CONTRACTOR/OFFEROR ROCHESTER SYSTEMS, LTD. JANE EYRE 31080 BYCROFT ST FARMINGTON HILLS MI 48331-1310 TEL. 248-819-6688 | | | CODE 07TJ5 | | 18a. PAYMENT WILL BE MADE BY DFAS-INDY VP GFEB5 8899 E 56TH STREET INDIANAPOLIS IN 46249-3800 | | | CODE HQ0490 | | | |
| FACILITY CODE 07TJ5 | | | 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER <input type="checkbox"/> | | | | | | | 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM | |
| 19. ITEM NO. | 20. SCHEDULE OF SUPPLIES/ SERVICES | | | | 21. QUANTITY | 22. UNIT | 23. UNIT PRICE | 24. AMOUNT | | | |
| SEE SCHEDULE | | | | | | | | | | | |
| 25. ACCOUNTING AND APPROPRIATION DATA See Schedule | | | | | | 26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$147,730.80 | | | | | |
| <input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED | | | | | | | | | | | |
| <input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED | | | | | | | | | | | |
| 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>1</u> COPIES <input checked="" type="checkbox"/> TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN. REF: SNAP Support Proposal (FY15)v5 | | | | | 29. AWARD OF CONTRACT: REFERENCE <input type="checkbox"/> OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE | | | | | | |
| 30a. SIGNATURE OF OFFEROR/CONTRACTOR | | | | 31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) | | | 31c. DATE SIGNED | | | | |
| | | | |  | | | 18-Apr-2014 | | | | |
| 30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT) | | | 30c. DATE SIGNED | | 31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) MAJ MICHELLE RAMOS / CONTRACTING OFFICER TEL: 586-282-6553 EMAIL: michelle.r.ramos.mil@mail.mil | | | | | | |

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
(CONTINUED)**

| 19. ITEM NO. | 20. SCHEDULE OF SUPPLIES/ SERVICES | 21. QUANTITY | 22. UNIT | 23. UNIT PRICE | 24. AMOUNT |
|----------------------------|------------------------------------|--------------|----------|----------------|------------|
| <p>SEE SCHEDULE</p> | | | | | |

32a. QUANTITY IN COLUMN 21 HAS BEEN
 RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

| | | |
|--|-----------|---|
| 32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE | 32c. DATE | 32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE |
|--|-----------|---|

| | |
|--|---|
| 32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE | 32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE |
| | 32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE |

| | | | | |
|---|--------------------|---------------------------------|--|------------------|
| 33. SHIP NUMBER | 34. VOUCHER NUMBER | 35. AMOUNT VERIFIED CORRECT FOR | 36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL | 37. CHECK NUMBER |
| <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL | | | | |

| | | |
|------------------------|------------------------|-------------|
| 38. S/R ACCOUNT NUMBER | 39. S/R VOUCHER NUMBER | 40. PAID BY |
|------------------------|------------------------|-------------|

| | |
|---|--------------------------------------|
| 41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT | 42a. RECEIVED BY (<i>Print</i>) |
| 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER | 41c. DATE |
| | 42b. RECEIVED AT (<i>Location</i>) |
| | 42c. DATE REC'D (<i>YY/MM/DD</i>) |
| | 42d. TOTAL CONTAINERS |

Section SF 1449 - CONTINUATION SHEET

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|----------|------|--------------|--------------|
| 0001 | SNAP II Maintenance & System Interfaces FFP | 1 | Job | \$145,222.00 | \$145,222.00 |
| | The contractor shall provide software support and continuing development/enhancements of the Simplified Non-standard Item Acquisition Program II (SNAP II). | | | | |
| | Reference the Continuation Sheet with assigned tasks based on the SOW. | | | | |
| | ***INCREMENTAL INVOICING IS ACCEPTABLE*** | | | | |
| | FOB: Destination | | | | |
| | PURCHASE REQUEST NUMBER: 0010474959-0001 | | | | |
| | | | | NET AMT | \$145,222.00 |
| | ACRN AA CIN: GFEB001047495900002 | | | | \$145,222.00 |

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|----------|------|------------|------------|
| 0002 | | | Job | | \$1,377.20 |

Travel
COST

The contractor's travel requirements shall be in accordance with Section C.12.0, Travel, of the SOW and issued against this CLIN. Payment will be in accordance with the Joint Travel Regulation as applicable from FAR 31.205-46 for locality per diem rates.

The Government COR must authorize all travel in advance. Authorized travel shall be payable as a direct cost and vouchers for reimbursement of travel must be included with the monthly invoice and approved by the COR prior to payment. A trip report (including dates, time and location of travel, a summary of the activities and an action item list) is required. There will be no reimbursement for local travel in and around contractor's place of performance at TACOM (within 50 mile radius).

FOB: Destination

PURCHASE REQUEST NUMBER: 0010474959-0001

ESTIMATED COST \$1,377.20

ACRN AA \$1,377.20
CIN: GFEB001047495900003

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|----------|------|------------|------------|
| 0003 | | 1 | Job | \$1,131.60 | \$1,131.60 |

Deliverables
FFP

Reference section C.13.0 of the SOW.

The contractor shall provide system software / program modules and all source code as well as monthly report detailing hours, billed tasks, and submitted invoices in accordance with Section C.13.0 and Contract Data Requirements List (CDRLs).

INCREMENTAL INVOICING IS ACCEPTABLE

FOB: Destination

PURCHASE REQUEST NUMBER: 0010474959-0001

NET AMT

\$1,131.60

ACRN AA

CIN: GFEB001047495900004

\$1,131.60

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|----------|------|------------|--------|
| 0004 | Contractor Manpower Reporting (CMR) FFP Reference section C.13.3. | | | | NSP |

Input information related to accounting for contract services into the Contract Manpower Reporting Application (CMRA) at <http://cmra.army.mil>.

The contractor shall provide the information required by contract Clause 52.237-4000 entitled CONTRACTOR MANPOWER REPORTING (CMR) The Office of the Assistant Secretary of the Army (Manpower & Reserve Affairs) operates and maintains a secure Army data collection site where the contractor will report ALL contractor manpower (including subcontractor manpower) required for performance of this contract. Reporting period will be the period of performance not to exceed 12 months.

SNAP Support Service COR:
Jane Elliott, CCTA-CSI-V
(586) 282-5269
jane.elliott.civ@mail.mil
FOB: Destination

NET AMT

\$0.00

GLOSSARY

Glossary

| | |
|-------|--|
| ACC | Army Contracting Command |
| CISIL | Centralized Information System for International Logistics |
| COR | Contracting Officer's Representative |
| COTR | Contracting Officer's Technical Representative |
| DAMES | Defense Logistics Agency Transaction Services Defense Automated Message System |
| DFAS | Defense Finance and Accounting Service |
| EDA | Electronic Document Access |
| G8 | Local Government Managerial Accounting office |
| GEX | Defense Integrated System Agency Global Exchange |
| GFEBs | General Fund Enterprise Business System |

| | |
|--------|--|
| HTML | Hyper Text mark-up Language |
| IA | Information Assurance |
| IMPAC | International Merchant Purchase Authorization Card |
| PADDS | Procurement Automated Data Document System |
| PCO | Procuring Contracting Officers |
| PDF | Portable Document Format |
| PRON | Purchase Request Order Number |
| SFTP | Secure File Transfer Protocol |
| SME | Subject Matter Expert |
| SNAP | Simplified Non-standard-item Acquisition Program |
| SOW | Statement of Work/Scope of Work |
| TACOM | Tank-automotive & Armaments Command |
| USASAC | U.S. Army Security Assistance Command |
| XML | eXtensible Mark-up Language |

SOW

SNAP Maintenance STATEMENT of WORK

SECTION C Descriptions and Specifications

Purpose: This requirement is to provide support services for the Simplified Non-standard Item Acquisition Program II (SNAP II) in the following areas:

- 1.0 Maintenance of Existing Application – The Contractor shall:
 - 1.1 Ensure functioning of the server based applications currently supporting transfer of data between SNAP and external applications.
 - 1.2 Investigate and correct any problems that occur with processing of requisitions to ensure all contract actions occur according to the requisition schedule.
 - 1.3 Assess and implement programming changes for maintenance of the SNAP application.
 - 1.4 Support the multiple transaction capabilities to handle groups of requisitions.
 - 1.5 Install and support the SNAP application for users, such as: Tank- Automotive & Armaments Command (TACOM) Lifecycle Management Command (LCMC), Army Contracting Command-Warren, and USASAC.

- 1.6 Ensure that all portions of SNAP (Application, Vendor Site and USASAC application) continue to work with operating system and browser upgrades. This includes upgrades to support the latest version of Microsoft Internet Explorer.
 - 1.7 Transition SNAP to Procurement Data Standard (PDS) compliance in accordance with Business Enterprise Architecture (BEA) 10.0.
- 2.0 SNAP Migration – The Contractor shall:
- 2.1 Provide technical assistance to system and database administrators.
 - 2.2 Set up and configure all data feeds between USASAC, the Defense Finance and Accounting Service (DFAS), and Defense Integrated System Agency Global Exchange (GEX).
 - 2.3 Configure the Defense Logistics Agency Transaction Services Defense Automated Message System (DAMES) interface and any file mappings required.
 - 2.4 Ensure the SNAP application functions correctly with application and server configuration.
 - 2.5 Configure database connectivity to the external data sources used by SNAP.
- 3.0 External Applications – The Contractor shall
- 3.1 Provide support for the General Fund Enterprise Business System (GFEBs) interfaces. This includes monitoring of transactions and coordination with the GFEBs help desk to resolve issues.
 - 3.1.1 Acknowledge and begin work on reported or known problems within ONE business hour.
 - 3.1.2 Resolve GFEBs cage code problems.
 - 3.2 Investigate and resolve issues with systems, services, data transmission, database queries or other problems that are notified by DFAS resulting from this process; solution to retransmit data, as necessary.
 - 3.2.1 Provide support for passing award notifications to DFAS and GEX for transmission to Electronic Document Access (EDA). This process requires that all award transactions are supported by a Portable Document Format (PDF), an index file associated with the PDF file, and an eXtensible Markup Language (XML) transaction.

- 3.2.2 Transmit documents via Secure File Transfer Protocol (SFTP) to the GEX server located at Fort Ogden, UT.
- 3.3 Support interfaces between applications that require data to or from the SNAP database. This includes maintenance of processes to ensure accuracy between SNAP and the database at USASAC New Cumberland.
- 3.4 Ensure confirmation methods exist, are monitored, and a solution to retransmit data, as necessary is available in coordination with Centralized Information System for International Logistics (CISIL) personnel. This confirmation method is to verify transactions are completed.
- 3.5 Maintain all operating agreements required for SNAP to interface with external systems. A list of current known external systems that require interfaces with SNAP is at attachment 1.



Attachment 1 - External Systems.xps

- 3.6 Work with other entities to ensure that SNAP contracts are tracked as required in the various reporting systems.
- 4.0 Legacy Financial Processes – The Contractor shall:
- 4.1 Work with TACOM LCMC Managerial Accounting (G8) personnel to maintain the interface to the Standard Operation and Maintenance Army Research and Development System (SOMARDS) and GFEBS to establish funds availability/requesting funds and Purchase Orders (POs) for Foreign Military Sales (FMS) cases.
 - 4.2 Ensure the SNAP system tracks processing of Purchase Orders and Contracts that are awarded in the Procurement Automated Data Document System (PADDS). Once the Purchase Request Order Number (PRON) is established in PADDS, SNAP is to track the progress of the action through this process and eventual award and to record the commitment and eventual obligation of the funds in CISIL.
- 5.0 USASAC support – The Contractor shall:
- 5.1 Maintain the tools and utilities available on the website which supports the FMS case staff at USASAC New Cumberland.
 - 5.2 Work with the USASAC staff to maintain required reports and capabilities.

- 5.3 Work with the SNAP Procuring Contracting Officer (PCO) to identify processes in support of improved information exchange between USASAC and SNAP to enhance the speed of the SNAP processes.
 - 5.4 Work with the SNAP PCO to ensure that no commercial-proprietary data is released out of the command.
- 6.0 Formal Report Capabilities – The Contractor shall:
- 6.1 Maintain current report capabilities and other statistical reports including graphing. Control access to the reports according to role and function, including USASAC personnel.
- 7.0 International Merchant Purchase Authorization Card (IMPAC)/Visa Credit Card process – The Contractor shall:
- 7.1 Maintain support of the Visa reconciliation process as required by G8/SNAP personnel. This includes necessary reports for the credit cards assigned to Legacy and GFEBS transactions.
- 8.0 SNAP Vendor Support – The Contractor shall:
- 8.1 Provide service support to the Vendors SNAP website users (<https://contracting.tacom.army.mil/snap2>); this is to include trouble-shooting, coaching and other assistance as necessary.
 - 8.2 Maintain the current SNAP bulk upload capability.
- 9.0 Ad-hoc processes – The Contractor shall:
- 9.1 Improve process for heavy workloads through SNAP.
 - 9.2 The contractor shall complete:
 - 9.2.1 The programming of automatic routing of specific requisitions through the Vendor Invitation process. This includes screening certain requisitions received on pre-identified FMS cases.
 - 9.2.2 The programming to Vendor site and SNAP application to require comments regarding the quantity for items that have unspecified units of measure.
 - 9.2.3 The programming Vendor site to retain Visa reconciliation information in the Visa Billing module.
 - 9.2.4 The programming to look up functions in the Credit Card Management module.
- 10.0 DAMES – The Contractor shall:

- 10.1 Maintain compatibility with DAMES to ensure that all messages are successfully processed in and out of DAMES.
- 11.0 System Codes/Reference Tables – The Contractor shall:
 - 11.1 Maintain the current system to manage the look up and reference tables. This includes tables of blocked vendors or invalid part/Cage Code combinations.
- 12.0 Travel – The Contractor shall:
 - 12.1 When necessary, physically attend meetings at various locations. Visits will be limited to three per year and not more than three days at a time. Travel and expense claims will be in accordance with the Joint Travel Regulations.
- 13.0 Deliverables – In accordance with the Contract Data Requirements List (CDRL), the Contractor shall:
 - 13.1 Provide System software/program modules and all source code (CDRL A002).
 - 13.2 Monthly report detailing hours, billed tasks, and submitted invoices (CDRL A001).
 - 13.3 Input information related to accounting for contract services into the Contract Manpower Reporting Application (CMRA) at <https://cmra.army.mil>.
- 14.0 Place of Performance:
 - 14.1 The Contractor shall be required to perform work at the physical location of ACC-Warren Detroit Arsenal, Warren MI during regular duty hours.
- 15.0 Resources Required - The government will provide; the Contractor access to:
 - 15.1 TACOM LCMC project lead(s), Corporate Information Office (CIO) and Network Enterprise Center (NEC).
 - 15.2 TACOM LCMC Subject Matter Experts (SMEs).
 - 15.3 Servers supporting the various applications.
- 16.0 Inspection and Acceptance
 - 16.1 The Government will have complete proprietary and fielding for future use of all software and source code developed under this contract.

16.2 A Contracting Officer Representative (COR) will be appointed.

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

| CLIN | INSPECT AT | INSPECT BY | ACCEPT AT | ACCEPT BY |
|------|-------------|------------|-------------|------------|
| 0001 | Destination | Government | Destination | Government |
| 0002 | Destination | Government | Destination | Government |
| 0003 | Destination | Government | Destination | Government |
| 0004 | Destination | Government | Destination | Government |

DELIVERY INFORMATION

| CLIN | DELIVERY DATE | QUANTITY | SHIP TO ADDRESS | UIC |
|------|-----------------------------------|----------|---|--------|
| 0001 | POP 21-APR-2014 TO 20-APR-2015 | N/A | CCTA JANE ELLIOTT JANE ELLIOTT CCTA-CSI-V JANE.ELLIOTT.CIV@MAIL.MIL WARREN MI 48397-5000 586-282-5269 FOB: Destination | W56TRU |
| 0002 | POP 21-APR-2014 TO 20-APR-2015 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | W56TRU |
| 0003 | POP 21-APR-2014 TO 20-APR-2015 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | W56TRU |
| 0004 | N/A | N/A | N/A | N/A |

ACCOUNTING AND APPROPRIATION DATA

AA: 0212014201420200000444442252 S.0017960.9.3.6 6100.9000021001

COST CODE: A60HJ
 AMOUNT: \$147,730.80
 CIN GFEBS001047495900002: \$145,222.00
 CIN GFEBS001047495900003: \$1,377.20
 CIN GFEBS001047495900004: \$1,131.60

CLAUSES INCORPORATED BY REFERENCE

| | | |
|--------------|--|----------|
| 52.202-1 | Definitions | NOV 2013 |
| 52.203-3 | Gratuities | APR 1984 |
| 52.204-7 | System for Award Management | JUL 2013 |
| 52.212-4 | Contract Terms and Conditions--Commercial Items | SEP 2013 |
| 52.228-5 | Insurance - Work On A Government Installation | JAN 1997 |
| 52.229-1 | State and Local Taxes | APR 1984 |
| 52.233-3 | Protest After Award | AUG 1996 |
| 52.242-15 | Stop-Work Order | AUG 1989 |
| 252.201-7000 | Contracting Officer's Representative | DEC 1991 |
| 252.203-7000 | Requirements Relating to Compensation of Former DoD Officials | SEP 2011 |
| 252.204-7006 | Billing Instructions | OCT 2005 |
| 252.225-7027 | Restrictions on Contingent Fees for Foreign Military Sales | APR 2003 |
| 252.225-7028 | Exclusionary Policies And Practices Of Foreign Government | APR 2003 |
| 252.232-7003 | Electronic Submission of Payment Requests and Receiving Reports | JUN 2012 |
| 252.239-7001 | Information Assurance Contractor Training and Certification | JAN 2008 |

CLAUSES INCORPORATED BY FULL TEXT

52.201-4000 TACOM-WARREN OMBUDSPERSON Jan 06

Information regarding the TACOM-Warren Ombudsperson is located at the website
<http://contracting.tacom.army.mil/acqinfo/ombudsperson.htm>.

52.204-4005 (TACOM) REQUIRED USE OF ELECTRONIC COMMERCE (AUG 2012)

(a) All contract awards, modifications and delivery orders issued by TACOM will be issued electronically. The contractor has the option to receive these actions either via the Worldwide Web (WWW) or Electronic Data Interchange (EDI). Many provisions/clauses that appear "by reference", meaning only clause titles and regulation site are listed; their full texts can be found at the website: <http://farsite.hill.af.mil/>

(b) In order to be eligible to receive an award under this solicitation, the successful offeror must be registered with the Department of Defense (DOD) System for Award Management (SAM). The SAM registration process may be done electronically at the World Wide Web (WWW) site: <https://www.sam.gov/portal/public/SAM>. (In order to be registered to use EDI, you must use the long form for registration. Certification information, including information on the EDI 838 TPP, must be furnished to the Contracting Officer within 60 calendar days after contract award to complete networking requirements within the Government.)

(c) Worldwide Web Distribution. The contractor will receive an electronic Notice of the Award, Modification, or Delivery Order via e-mail. If you choose the WWW option, you must download the file from the appropriate TACOM webpage:

Warren: http://contracting.tacom.army.mil/CFDATA/AWARDS/AWARD_RPT01.cfm

Rock Island - JMTC: <https://acquisition.army.mil/asfi/>

Red River Army Depot: <https://www.redriver.army.mil/>

Anniston Army Depot: <https://acquisition.army.mil/asfi/>

(d) Electronic Data Interchange. If you choose to receive contract awards, modifications and delivery orders through EDI, they will be delivered electronically via the Federal Acquisition Network (FACNET). Federal Standard Version 3050 of Standard X12 from the American National Standards Institute (ANSI) will be used as the format for these electronic transactions.

(1) You must complete the EDI 838 Trading Partner Profile, and must agree (i) to subcontract with a DoD certified VAN or Value Added Service (VAS) provider, or (ii) to become DoD certified as a Value Added Network (VAN). The EDI 838 Trading Partner Profile is contained in the basic SAM registration form and includes portions of the registration form which are titled "Optional".

(2) You must select a VAN from the official DoD approved list. DoD Certified VANs are listed at <http://www.acq.osd.mil/dpap/ebiz/VANs.htm>. If your VAN is later removed from the official list, or if you voluntarily drop your initially selected VAN, then you must switch to a VAN that remains on the official DoD approved list. You must maintain an active account on a DoD approved VAN for the entire duration of the contract, beginning no later than the 60th day after award.

(e) Unless otherwise specified elsewhere in the contract, all data items you are required to provide under this contract must be submitted electronically. Please go to the following webpage for <http://contracting.tacom.army.mil/acqinfo/ebidnotice.htm>

(f) Additional information can be obtained by sending a message to: usarmy.detroit.acc.mbx.wrn-web-page@mail.mil or by calling (586) 282-7059.

[End of Clause]

52.204-4009 (TACOM) MANDATORY USE OF CONTRACTOR TO GOVERNMENT ELECTRONIC COMMUNICATION (AUG 2008)

- (a) All references in the contract to the submission of written documentation shall mean electronic submission. All electronic submissions shall be in the formats and media described in the website: <http://contracting.tacom.army.mil/acqinfo/ebidnotice.htm>.
- (b) This shall include all written unclassified communications between the Government and the Contractor except contract awards and contract modifications which shall be posted on the internet. Return receipt shall be used if a commercial application is available. Classified information shall be handled in full accordance with the appropriate security requirements.
- (c) In order to be contractually binding, all Government communications requiring a Contracting Officer signature must include an affirmative response from the Contracting Officer's e-mail address. The Contractor shall designate the personnel with signature authority who can contractually bind the contractor. All binding contractor communication shall be sent from this contractor e-mail address(es).

- (d) Upon award, the Contractor shall provide the Contracting Officer with a list of e-mail addresses for all administrative and technical personnel assigned to this contract.
- (e) Unless exempted by the Procuring Contracting Officer in writing, all unclassified written communication after contract award shall be transmitted electronically.

(End of Clause)

52.204-4020 ACCESS AND GENERAL PROTECTION/SECURITY POLICY AND PROCEDURES
(JUN 2012)

The contractor and all associated subcontractors' employees shall comply with applicable installation, facility, and area commander installation and facility access and local security policies and procedures (provided by the Government representative). The contractor shall also provide all information required for background checks to meet installation access requirements to be accomplished by the installation Provost Marshal Office, Director of Emergency Services, or Security Office. The contractor workforce must comply with all personal identity verification requirements as directed by DoD, HQDA, and/or local policy. In addition to the changes otherwise authorized by the changes clause of this contract, should the Force Protection Condition (FPCON) at any individual facility or installation change, the Government may require changes in contractor security matters or processes.

(End of Clause)

52.204-4021 CONTRACTOR EMPLOYEES WHO REQUIRE ACCESS TO GOVERNMENT INFORMATION
SYSTEMS (JUN 2012)

All contractor employees shall be registered in the ATCTS (Army Training Certification Tracking System) at commencement of services and must successfully complete the DoD Information Assurance Awareness training prior to access to the information system, and annually thereafter.

(End of Clause)

52.209-4020 - AT LEVEL I TRAINING (OCT 2013)

All contractor employees, including subcontractor employees, requiring access to Army installations, facilities, or controlled access areas shall complete AT Level I awareness training within **[60] calendar** days after contract start date or effective date of incorporation of this requirement into the contract, whichever applies. The contractor shall submit certificates of completion for each contractor employee and subcontractor employee requiring access to Army installations, facilities, or controlled access areas to the COR (or to the contracting officer, if a COR is not assigned) within **[60] calendar** days after completion of training. AT Level I awareness training is available at <https://atlevel1.dtic.mil/at>.

(End of Clause)

52.209-4022 iWATCH TRAINING (JUN 2012)

The contractor and all associated subcontractors shall brief all employees on the local iWATCH program (training standards provided by the requiring activity Anti-Terrorism Officer (ATO)). This locally developed training will be used to inform employees of the types of behavior to watch for and instruct employees to report suspicious activity to the COR. This training shall be completed within **[30] calendar** days of contract award and within **[30] calendar** days of new employees' commencing performance, with the results reported to the COR no later than **[30] calendar** days after contract award.

(End of Clause)

52.204-4022 OPSEC TRAINING REQUIREMENT (JUN 2012)

Per AR 530-1, *Operations Security*, new contractor employees must complete Level I OPSEC training within 30 calendar days of reporting for duty. All contractor employees must complete annual OPSEC awareness training.

(End of Clause)

52.204-4023 INFORMATION ASSURANCE (IA)/INFORMATION TECHNOLOGY (IT) TRAINING (JUN 2012)

All contractor employees and associated subcontractor employees must complete the DoD IA awareness training before issuance of network access and annually thereafter. All contractor employees working IA/IT functions must comply with DoD and Army training requirements in DoDD 8570.01, DoD 8570.01-M, and AR 25-2 within six months of employment.

(End of Clause)

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS--COMMERCIAL ITEMS (JAN 2014)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.222-50, Combating Trafficking in Persons (FEB 2009) (22 U.S.C. 7104(g)).

___ Alternate I (Aug 2007) of 52.222-50 (22 U.S.C. 7104(g)).

(2) 52.233-3, Protest After Award (AUG 1996) (31 U.S.C. 3553).

(3) 52.233-4, Applicable Law for Breach of Contract Claim (OCT 2004) (Pub. L. 108-77, 108-78).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: (Contracting Officer check as appropriate.)

___ (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (Sept 2006), with Alternate I (Oct 1995) (41 U.S.C. 253g and 10 U.S.C. 2402).

___ (2) 52.203-13, Contractor Code of Business Ethics and Conduct (Apr 2010) (Pub. L. 110-252, Title VI, Chapter 1 (41 U.S.C. 251 note)).

___ (3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (June 2010) (Section 1553 of Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)

___ (4) 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards (July 2013) (Pub. L. 109-282) (31 U.S.C. 6101 note).

___ (5) 52.204-11, American Recovery and Reinvestment Act—Reporting Requirements (Jul 2010) (Pub. L. 111-5).

___ (6) 52.204-14, Service Contract Reporting Requirements (JAN 2014) (Pub. L. 111-117, section 743 of Div. C).

___ (7) 52.204-15, Service Contract Reporting Requirements for Indefinite-Delivery Contracts (JAN 2014) (Pub. L. 111-117, section 743 of Div. C).

___ (8) 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment. (Aug, 2013) (31 U.S.C. 6101 note).

___ (9) 52.209-9, Updates of Publicly Available Information Regarding Responsibility Matters (July 2013) (41 U.S.C. 2313).

___ (10) 52.209-10, Prohibition on Contracting with Inverted Domestic Corporations (MAY 2012) (section 738 of Division C of Pub. L. 112-74, section 740 of Division C of Pub. L. 111-117, section 743 of Division D of Pub. L. 111-8, and section 745 of Division D of Pub. L. 110-161).

___ (11) 52.219-3, Notice of HUBZone Set-Aside or Sole-Source Award (NOV 2011) (15 U.S.C. 657a).

___ (12) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Jan 2011) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).

___ (13) [Reserved]

___ (14)(i) 52.219-6, Notice of Total Small Business Set-Aside (NOV 2011) (15 U.S.C. 644).

___ (ii) Alternate I (NOV 2011).

___ (iii) Alternate II (NOV 2011).

- ____ (15)(i) 52.219-7, Notice of Partial Small Business Set-Aside (June 2003) (15 U.S.C. 644).
- ____ (ii) Alternate I (Oct 1995) of 52.219-7.
- ____ (iii) Alternate II (Mar 2004) of 52.219-7.
- ____ (16) 52.219-8, Utilization of Small Business Concerns (July 2013) (15 U.S.C. 637(d)(2) and (3)).
- ____ (17)(i) 52.219-9, Small Business Subcontracting Plan (July 2013) (15 U.S.C. 637(d)(4)).
- ____ (ii) Alternate I (Oct 2001) of 52.219-9.
- ____ (iii) Alternate II (Oct 2001) of 52.219-9.
- ____ (iv) Alternate III (Jul 2010) of 52.219-9.
- ____ (18) 52.219-13, Notice of Set-Aside of Orders (NOV 2011) (15 U.S.C. 644(r)).
- ____ (19) 52.219-14, Limitations on Subcontracting (NOV 2011) (15 U.S.C. 637(a)(14)).
- ____ (20) 52.219-16, Liquidated Damages—Subcontracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i)).
- ____ (21)(i) 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns (Oct 2008) (10 U.S.C. 2323) (if the offeror elects to waive the adjustment, it shall so indicate in its offer).
- ____ (ii) Alternate I (June 2003) of 52.219-23.
- ____ (22) 52.219-25, Small Disadvantaged Business Participation Program—Disadvantaged Status and Reporting (July 2013) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).
- ____ (23) 52.219-26, Small Disadvantaged Business Participation Program— Incentive Subcontracting (Oct 2000) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).
- ____ (24) 52.219-27, Notice of Service-Disabled Veteran-Owned Small Business Set-Aside (NOV 2011) (15 U.S.C. 657f).
- ____ (25) 52.219-28, Post Award Small Business Program Rerepresentation (July 2013) (15 U.S.C. 632(a)(2)).
- ____ (26) 52.219-29, Notice of Set-Aside for Economically Disadvantaged Women-Owned Small Business (EDWOSB) Concerns (July 2013) (15 U.S.C. 637(m)).
- ____ (27) 52.219-30, Notice of Set-Aside for Women-Owned Small Business (WOSB) Concerns Eligible Under the WOSB Program (July 2013) (15 U.S.C. 637(m)).

- (28) 52.222-3, Convict Labor (June 2003) (E.O. 11755).
- (29) 52.222-19, Child Labor—Cooperation with Authorities and Remedies (JAN 2014) (E.O. 3126).
- (30) 52.222-21, Prohibition of Segregated Facilities (Feb 1999).
- (31) 52.222-26, Equal Opportunity (Mar 2007) (E.O. 11246).
- ___ (32) 52.222-35, Equal Opportunity for Veterans (Sep 2010)(38 U.S.C. 4212).
- ___ (33) 52.222-36, Affirmative Action for Workers with Disabilities (Oct 2010) (29 U.S.C. 793).
- ___ (34) 52.222-37, Employment Reports on Veterans (Sep 2010) (38 U.S.C. 4212).
- ___ (35) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496).
- ___ (36) 52.222-54, Employment Eligibility Verification (Aug 2013). (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)
- ___ (37)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA–Designated Items (May 2008) (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- ___ (ii) Alternate I (May 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- ___ (38) 52.223-15, Energy Efficiency in Energy-Consuming Products (Dec 2007) (42 U.S.C. 8259b).
- ___ (39)(i) 52.223-16, IEEE 1680 Standard for the Environmental Assessment of Personal Computer Products (Dec 2007) (E.O. 13423).
- ___ (ii) Alternate I (Dec 2007) of 52.223-16.
- ___ (40) 52.223-18, Encouraging Contractor Policies to Ban Text Messaging While Driving (Aug 2011) (E.O. 13513).
- ___ (41) 52.225-1, Buy American Act—Supplies (Feb 2009) (41 U.S.C. 10a-10d).
- ___ (42)(i) 52.225-3, Buy American Act--Free Trade Agreements--Israeli Trade Act (NOV 2012) (41 U.S.C. chapter 83, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, 19 U.S.C. 4001 note, Pub. L. 103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43).
- (ii) Alternate I (MAR 2012) of 52.225-3.
- (iii) Alternate II (MAR 2012) of 52.225-3.
- (iv) Alternate III (NOV 2012) of 52.225-3.
- ___ (43) 52.225-5, Trade Agreements (NOV 2013) (19 U.S.C. 2501, et seq., 19 U.S.C. 3301 note).

____ (44) 52.225-13, Restrictions on Certain Foreign Purchases (June 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).

____ (45) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

____ (46) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150)

____ (47) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).

____ (48) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).

____ (49) 52.232-30, Installment Payments for Commercial Items (Oct 1995) (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).

(50) 52.232-33, Payment by Electronic Funds Transfer—System for Award Management (July 2013) (31 U.S.C. 3332).

____ (51) 52.232-34, Payment by Electronic Funds Transfer—Other than System for Award Management (July 2013) (31 U.S.C. 3332).

____ (52) 52.232-36, Payment by Third Party (July 2013) (31 U.S.C. 3332).

____ (53) 52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).

____ (54)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).

____ (ii) Alternate I (Apr 2003) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: (Contracting Officer check as appropriate.)

(1) 52.222-41, Service Contract Act of 1965 (Nov 2007) (41 U.S.C. 351, et seq.).

(2) 52.222-42, Statement of Equivalent Rates for Federal Hires (May 1989) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

____ (3) 52.222-43, Fair Labor Standards Act and Service Contract Act—Price Adjustment (Multiple Year and Option Contracts) (Sep 2009) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

____ (4) 52.222-44, Fair Labor Standards Act and Service Contract Act—Price Adjustment (Sep 2009) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

____ (5) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment—Requirements (Nov 2007) (41 351, et seq.).

_____ (6) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services—Requirements (Feb 2009) (41 U.S.C. 351, et seq.).

_____ (7) 52.222-17, Nondisplacement of Qualified Workers (JAN 2013) (E.O.13495).

_____ (8) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (Mar 2009) (Pub. L. 110-247).

_____ (9) 52.237-11, Accepting and Dispensing of \$1 Coin (Sept 2008) (31 U.S.C. 5112(p)(1)).

(d) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records--Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) (1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (APR 2010) (Pub. L. 110-252, Title VI, Chapter 1 (41 U.S.C. 251 note).

(ii) 52.219-8, Utilization of Small Business Concerns (Jul 2013) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$650,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) 52.222-17, Nondisplacement of Qualified Workers (JAN 2013) (E.O. 13495). Flow down required in accordance with paragraph (l) of FAR clause 52.222-17.

(iv) 52.222-26, Equal Opportunity (MAR 2007) (E.O. 11246).

(v) 52.222-35, Equal Opportunity for Veterans (SEP 2010) (38 U.S.C. 4212).

(vi) 52.222-36, Affirmative Action for Workers with Disabilities (OCT 1998) (29 U.S.C. 793).

(vii) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (DEC 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.

(viii) 52.222-41, Service Contract Act of 1965 (Nov 2007) (41 U.S.C. 351, et seq.).

(ix) 52.222-50, Combating Trafficking in Persons (FEB 2009) (22 U.S.C. 7104(g)).

Alternate I (AUG 2007) of 52.222-50 (22 U.S.C. 7104(g)).

(x) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (Nov 2007) (41 U.S.C. 351, et seq.).

(xi) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services--Requirements (FEB 2009) (41 U.S.C. 351, et seq.).

(xii) 52.222-54, Employment Eligibility Verification (Aug 2013).

(xiii) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

(xiv) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations. (MAR 2009) (Pub. L. 110-247). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xv) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (FEB 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the contractor May include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

52.215-4405 (TACOM) ACCESS TO THE DETROIT ARSENAL; IDENTIFYING CONTRACTOR
EMPLOYEES; NON-DISCLOSURE STATEMENT (AUG 2008)

1. This requirement is only applicable to contractor employees working at, or visiting, Detroit Arsenal. The term "contractor employee" includes employees, agents, or representatives and all employees, agents or representatives of all subcontractors and suppliers.

2. (A) **Badges/Passes:** Contractor employees entering the Detroit Arsenal are responsible for obtaining, and then returning, security identification badges/passes and vehicle registration decals/passes. Badges are valid only for the date spans indicated, by the Government, on each badge application form (STA Form 15 or 4109).

(B) Obtaining Badges:

"PICTURE" badges (generally issued to longer term visitors):

Furnish the Requiring Office or Procuring Contracting Officer (PCO) with two (2) copies, fully completed (those sections for each applicant), and signed, of STA Form 15 for each applicant;

"NON-PICTURE" badges (generally issued to shorter term visitors):

Upon arriving at the Detroit Arsenal at the TACOM Public Safety Office, Bldg. 232, complete a STA Form 4109 for the specific short term visit in question.

(C) Returning Badges (to the TACOM Public Safety Office, Building 232).

--Return Non-picture badges upon its expiration date.

--Return Picture badges within (3) three business days of any of the following:

The access-expiration date specified on the STA Form 15

If the contract is terminated, the date of termination;

If a visiting contractor employee is released, the date of employee release.

--Failure to comply with the requirements of this paragraph 2C may be grounds for withholding any funds due the contractor until completion of the requirement, notwithstanding any other clause or requirements in the contract. Failure to comply may also be taken into account by the Government in evaluating the contractor's past performance on future acquisitions .

(D) All contractor employees, while on the premises at TACOM Warren, shall continually wear the badge, which shall be visible at all times.

(E) The identification badge or pass issued to employees of the contractor is for his own use only. Misuse of the badge or pass, such as permitting others to use it will result in criminal charges under Title 18 USC 499 and 701, and barring the employee from the Detroit Arsenal property.

(F) If the contractor obtains a new or follow-on contract that again requires physical access to the Detroit Arsenal property, he shall obtain new badges for his employees, indicating the new or follow-on contract number. The security policies described in this clause apply to any contractor employee on base in connection with any contract with TACOM-Warren.

3. At the discretion of the Detroit Arsenal Commander, any individual known to have a criminal background involving violence may be denied access to the Detroit Arsenal. Fingerprinting of employees and any other procedure deemed necessary for the security of Detroit Arsenal may be required at the discretion of Detroit Arsenal Public Safety Office.

4. Any contractor employee attending meetings with Government employees within or outside the Detroit Arsenal boundaries, shall, at the beginning of the meeting, announce that he/she is a contractor employee. He/she must state the Contractor's name and address, and state the name of all other companies or persons that (a) currently employ him, or (b) that he currently represents. In addition, for the duration of the meetings, the contractor employee shall wear a second visible badge that displays the contractor's company name.

5. If a visiting contractor is working on a classified contract, his/her visit request, with security clearance information, must be approved by the Detroit Arsenal Industrial Security Specialist and be held on file the Detroit Arsenal Intelligence and Security Division. Government employees hosting meetings will verify that the contractor employee's security clearance information is on file in the Detroit Arsenal Intelligence and Security Division prior to contractor access to classified information.

6. All contractor employees working on the U.S. Army installation, Detroit Arsenal, in the State of Michigan, in connection with this contract, shall conform to all applicable federal or state laws, and published rules and regulations of the Departments of Defense and Army. Also, they must comply with any existing applicable regulations promulgated by Detroit Arsenal. Additionally, all contractor employees working on classified contracts shall comply with the requirements of the National Industrial Security Program (NISPOM) and Army Regulation 380-5, *Department of the Army Information Security Program*.

7. Each contractor employee working at the Detroit Arsenal property under this contract shall sign a Non-disclosure Agreement on their company's letterhead prior to commencing work under the contract or obtaining the badges permitting access to the property. There will be one Non-disclosure Agreement for each employee. The Non-disclosure Agreement shall be in the format indicated below. A copy of the agreement will be made a part of the contract file.

**FORMAT FOR
NON-DISCLOSURE AGREEMENT**

I, _____, an employee of

_____, a
Contractor providing support services/supplies to Detroit Arsenal or its tenants (hereinafter Detroit Arsenal),
and likely to have access to nonpublic information (hereinafter RECIPIENT), under contract number
_____, agree to and promise the following:

WHEREAS RECIPIENT is engaged in delivery support services to Detroit Arsenal under contract; and
WHEREAS, It is the intention of Detroit Arsenal to protect and prevent unauthorized access to and
disclosure of nonpublic information to anyone other than employees of the United States Government who have
a need to know; and, WHEREAS, Detroit Arsenal acknowledges that RECIPIENT will from time to time have
or require access to such nonpublic information in the course of delivering the contract services; and,

WHEREAS, RECIPIENT may be given or other have access to nonpublic information while providing such
services; and,

WHEREAS, "nonpublic information" includes, but is not limited to such information as:

Proprietary information (e.g., information submitted by a contractor marked as proprietary. However
please note: THIS NON-DISCLOSURE STATEMENT IS NOT SUFFICIENT TO ALLOW
CONTRACTORS' ACCESS TO ANOTHER CONTRACTOR'S PROPRIETARY INFORMATION.
FOR THAT, A SEPARATE CONTRACTOR TO CONTRACTOR AGREEMENT IS REQUIRED.);

Advanced procurement information (e.g., future requirements, statements of work, and acquisition
strategies);

Source selection information (SSI) (e.g., bids before made public, source selection plans, and rankings of
proposals)(PLEASE NOTE: THIS AGREEMENT ALONE DOES NOT AUTHORIZE ACCESS TO
SSI--ONLY PCO OR SOURCE SELECTION AUTHORITY CAN AUTHORIZE SUCH ACCESS.);

Trade secrets and other confidential business information (e.g., confidential business information
submitted by the contractor);

Attorney work product;

Information protected by the Privacy Act (e.g., social security numbers, home addresses and telephone
numbers); and

Other sensitive information that would not be released by Detroit Arsenal under the Freedom of
Information Act (e.g., program, planning and budgeting system information);

NOW THEREFORE, RECIPIENT agrees to and promises as follows:

RECIPIENT shall not seek access to nonpublic information beyond what is required for the
performance of the support services contract;

RECIPIENT will ensure that his or her status as a contractor employee is known when seeking
access to and receiving such nonpublic information of Government employees;

As to any nonpublic information to which RECIPIENT has or is given access, RECIPIENT shall
not use or disclose such information for any purpose other than providing the contract support services, and
will not use or disclose the information to any unauthorized person or entity for personal, commercial, or any
unauthorized purposes; and

If RECIPIENT becomes aware of any improper release or disclosure of such nonpublic
information, RECIPIENT will advise the contracting officer in writing as soon as possible.

The RECIPIENT agrees to return any nonpublic information given to him or her pursuant to this agreement,
including any transcriptions by RECIPIENT of nonpublic information to which RECIPIENT was given access,
if not already destroyed, when RECIPIENT no longer performs work under the contract.

RECIPIENT understands that any unauthorized use, release or disclosure of nonpublic information in violation
of this Agreement will subject the RECIPIENT and the RECIPIENT's employer to administrative, civil or criminal
remedies as may be authorized by law.

RECIPIENT: _____ (signature)

PRINTED NAME: _____
 TITLE: _____
 EMPLOYER: _____

[End of Provision]

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 days.

(End of clause)

52.232-4007

WIDE AREA WORK FLOW (WAWF), CODES, AND DESIGNATED ACCEPTORS (AUG 2012)

The contractor shall use WAWF to electronically process invoices for payment and receiving reports. The contractor shall register to use WAWF and take the Web-based training at <https://wawf.eb.mil>. Direct any questions relating to the system and vendor training to the Ogden Help Desk at 866-618-5988.

To properly route an invoice and receiving report through WAWF, the contractor shall indicate the following when prompted:

1. Select the appropriate type of invoice as indicated below. **It is imperative that contractors select the proper type of invoice.** Improper selection of an invoice type will result in the delay of a payment or the rejection of an invoice submittal.

 Invoice and Receiving Report Combo (Supplies)

Use for contracts that are entirely for supply requirements or for contracts that are predominantly for supply requirements but also includes minimal service line items.

 X **Invoice 2-in-1 (Services)**

Use for contracts that are entirely for service requirements.

2. Use the following DoDAAC (Department of Defense Activity Address Code) codes when prompted:

- Your firm's CAGE Code: 07TJ5
- Issue and Admin DoDAAC Code: W56HZV
- Ship-To DoDAAC Code: W56HZV
- Accept-By DoDAAC Code: W56TRU
- Payment DoDAAC Code: HQ0490

3. Include the **Purchase Request Number** as specified in each Contract Line Item Number (CLIN). This number can be found at the bottom of the extended description of each CLIN. **NOTE:** The purchase request number may be different for each CLIN.

4. Indicate the proper **Unit of Measure** as specified in each CLIN. Failure to indicate the proper Unit of Measure will lead to vendor pay issues.
5. Indicate the following **Acceptor, Alternate Acceptor, and Contract Specialist** when the WAWF system prompts for “additional e-mail submission” after clicking “Signature”.
 - Primary Acceptor Name: Jane Elliot
 - Primary Acceptor e-mail: jane.elliott.civ@mail.mil
 - Alternate Acceptor Name: Renata Rigelhof-Mapes
 - Alternate Acceptor e-mail: renata.rigelhof-mapes.civ@mail.mil
 - Contract Specialist Name: Christopher Murphy
 - Contract Specialist e-mail: christopher.m.murphy90.civ@mail.mil

To track the status of an invoice, in WAWF click on the link, “Pay Status” (myInvoice-External link) found under the tab named “Lookup” or by going to <https://myinvoice.csd.disa.mil/index.html>. If the payment office indicated in the contract is Columbus, direct any payment related questions to the Defense Finance Accounting Services (DFAS) Columbus at 800-756-4571. If the payment office is other than Columbus, contact the contract administrator for the customer service phone/fax numbers.

[End of clause]

52.237-4000 (TACOM)

CONTRACTOR MANPOWER REPORTING (CMR)

(FEB 2013)

The Office of the Assistant Secretary of the Army (Manpower & Reserve Affairs) operates and maintains a secure Army data collection site where the contractor will report ALL contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract via secure data collection site. The contractor is required to completely fill in all required data fields in the format using the following web address: <https://cmra.army.mil>. The required information includes the following:

- (1) Contracting Office, Contracting Officer, Contracting Officer's Technical Representative;
- (2) Contract number, including task and delivery order number;
- (3) Beginning and ending dates covered by reporting period;
- (4) Contractor name, address, phone number, e-mail address, identity of contractor employee entering data;
- (5) Direct labor hours (including sub-contractors);
- (6) Direct labor dollars paid this reporting period (including sub-contractors);
- (7) Total payments (including sub-contractors);
- (8) Predominant Federal Service Code (FSC) reflecting services provided by contractor (and separate predominant FSC for each sub-contractor if different);
- (9) Data collection cost;

(10) Organizational title associated with the Unit Identification Code (UIC) for the Army Requiring Activity (the Army Requiring Activity is responsible for providing the contractor with its UIC for the purposes of reporting this information);

(11) Locations where contractor and sub-contractors perform the work (specified by zip code in the United States and nearest city, country, when in an overseas location, using standardized nomenclature provided on website);

(12) Presence of deployment or contingency contract language; and

(13) Number of contractor and sub-contractor employees deployed in theater this reporting period (by country).

Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year, beginning with 2013. Contractors may direct questions to the help desk at : <https://cmra.army.mil>.

[End of Clause]

52.246-4009 (TACOM) INSPECTION AND ACCEPTANCE POINTS: DESTINATION (FEB 1995)

Inspection and acceptance of supplies offered under this purchase order shall take place as specified here.

Inspection: DESTINATION

Acceptance: DESTINATION.

[End of Clause]

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

Federal Acquisition Regulation (FAR): <http://farsite.hill.af.mil/vffar1.htm>

Department of Defense Part Supplement (DFARS): <http://farsite.hill.af.mil/VDFAR1.HTM>

(End of clause)

CDRL A001

| CONTRACT DATA REQUIREMENTS LIST <i>(1 Data Item)</i> | | | | | | Form Approved OMB No. 0704-0188 | | |
|--|--|-------------------------------|--|--|---|------------------------------------|------------------------|----------------|
| The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Executive Services Directorate (0704-0188). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please do not return your form to the above organization. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E. | | | | | | | | |
| A. CONTRACT LINE ITEM NO. 0003 | | B. EXHIBIT A | | C. CATEGORY: TDP _____ TM _____ OTHER Procurement | | | | |
| D. SYSTEM/ITEM SNAP Maintenance | | | E. CONTRACT/PR NO. W56HZV-14-P-A554 | | F. CONTRACTOR Rochester Systems, Ltd. | | | |
| 1. DATA ITEM NO. A001 | 2. TITLE OF DATA ITEM Monthly Work Status Progress Report | | | | 3. SUBTITLE | | | |
| 4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80227 | | | 5. CONTRACT REFERENCE Section 13.2 | | 6. REQUIRING OFFICE ACC-WRN Systems Division | | | |
| 7. DD 250 REQ WAWF | 9. DIST STATEMENT REQUIRED A | 10. FREQUENCY Monthly | 12. DATE OF FIRST SUBMISSION See Remarks | | 14. DISTRIBUTION | | | |
| 8. APP CODE | | 11. AS OF DATE See Remarks | 13. DATE OF SUBSEQUENT SUBMISSION See Remarks | | a. ADDRESSEE | b. COPIES | | |
| | | | | | | Draft | Reg | Final Repro |
| 16. REMARKS | | | | | | | | |
| <p>(1) The contractor shall provide a Monthly Progress report to the COR not later than the 15th of each month for the previous month. Monthly Progress Reports shall be completed in accordance with (IAW) DI-MGMT-80227 Monthly Progress Reports. The government will accept the Contractor's format for the Monthly Progress Report.</p> <p>(2) The DI-MGMT-80227, Monthly Progress Reports, shall include the following:</p> <ul style="list-style-type: none"> a. Show labor hours expended, detailed by task, and associated cost. b. Include a short description of all system changes and any affected business processes. c. Show travel completed, work addressed during travel, and associated costs. <p>(3) The Monthly Progress Report shall be submitted electronically via e-mail to the following address: usarmy.detroit.acc.mbx.wm-vce@mail.mil.</p> | | | | | | | | |
| | | | | | | 15. TOTAL → | | |
| | | | | | | 0 0 0 | | |
| G. PREPARED BY ELLIOTT.JANE.1230496427 | | | H. DATE 4/14/14 | | I. APPROVED BY RAMOS.MICHELLE.RENEE 10336091180 | | J. DATE 16 April 14 | |

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|---------------------------|
| 17. PRICE GROUP |
| 18. ESTIMATED TOTAL PRICE |

CDRL A002

| CONTRACT DATA REQUIREMENTS LIST <i>(1 Data Item)</i> | | | | | Form Approved OMB No. 0704-0188 | | |
|---|--|-------------------------------|--|---|---|------------------------|--|
| <small>The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Executive Services Directorate (0704-0188). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please do not return your form to the above organization. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.</small> | | | | | | | |
| A. CONTRACT LINE ITEM NO. 0003 | | B. EXHIBIT B | | C. CATEGORY: TDP _____ TM _____ OTHER Procurement | | | |
| D. SYSTEM/ITEM SNAP Maintenance | | | E. CONTRACT/PR NO. W56HZV-14-P-A554 | | F. CONTRACTOR Rochester Systems, Ltd. | | |
| 1. DATA ITEM NO. A002 | 2. TITLE OF DATA ITEM Computer Software Product | | | 3. SUBTITLE | | | |
| 4. AUTHORITY (Data Acquisition Document No.) DI-IPSC-81488 | | | 5. CONTRACT REFERENCE Section 13.1 | | 6. REQUIRING OFFICE ACC-WRN Systems Division | | |
| 7. DD 250 REQ WAWF | 9. DIST STATEMENT REQUIRED ??? | 10. FREQUENCY Quarterly | 12. DATE OF FIRST SUBMISSION See Remarks | 14. DISTRIBUTION | | | |
| 8. APP CODE | | 11. AS OF DATE See Remarks | 13. DATE OF SUBSEQUENT SUBMISSION See Remarks | a. ADDRESSEE | | b. COPIES | |
| | | | | | | Final | |
| | | | | | | Draft | |
| | | | | | | Reg | |
| | | | | | | Repro | |
| 16. REMARKS (1) The contractor will provide DI-IPSC-81488 Computer Software Product each time programming changes are made to the SNAP II system or at least quarterly. The government will accept the Contractor's format. (2) The DI-IPSC-81488, Computer Software Product, shall include requirements as listed on the Data Item Description. (4) Any Computer Software Product documentation shall be submitted electronically via e-mail to the following address: usarmy.detroit.ace.mbx.wrn-vce@mail.mil. | | | | | | | |
| | | | | 15. TOTAL → 0 0 0 | | | |
| G. PREPARED BY ELLIOTT.JANE.1230496427 | | | H. DATE 4/14/14 | I. APPROVED BY RAMOS.MICHELLE.RENEE 10336091180 | | J. DATE 16 April 14 | |

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|---------------------------|
| 17. PRICE GROUP |
| 18. ESTIMATED TOTAL PRICE |