

2. CONTRACT NO. GS-03F-0151X 3. AWARD/EFFECTIVE DATE 29-Sep-2014 4. ORDER NUMBER W56HZV-14-F-A061 5. SOLICITATION NUMBER 6. SOLICITATION ISSUE DATE

7. FOR SOLICITATION INFORMATION CALL: a. NAME b. TELEPHONE NUMBER (No Collect Calls) 8. OFFER DUE DATE/LOCAL TIME

9. ISSUED BY CODE W56HZV
 INSTAL & VEHICLE SUP CONTRACTING DIV
 6501 E. 11 MILE ROAD
 WARREN MI 48397-5000
 TEL:
 FAX:

10. THIS ACQUISITION IS UNRESTRICTED OR SET ASIDE: _____ % FOR:
 SMALL BUSINESS WOMEN-OWNED SMALL BUSINESS (WOSB)
 HUBZONE SMALL BUSINESS ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB) NAICS: 811212
 SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS 8(A) SIZE STANDARD: \$27.5M

11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED SEE SCHEDULE
 12. DISCOUNT TERMS Net 30 Days
 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)
 13b. RATING
 14. METHOD OF SOLICITATION RFQ IFB RFP

15. DELIVER TO CODE W56TRU
 AMSTA-LC
 JAMES HINES
 JAMES HINES
 AMSTA-LCB-A/ MS 504
 JAMES.E.HINES.CIV@MAIL.MIL
 WARREN MI 48397-5000

16. ADMINISTERED BY CODE W56HZV
 INSTAL & VEHICLE SUP CONTRACTING DIV
 CHRISTINA SCHMIDT
 CCTA-HDC-AMS 350
 CHRISTINA.A.SCHMIDT.CIV@MAIL.MIL
 WARREN MI 48397-5000

17a. CONTRACTOR/ OFFEROR CODE 068Z8 FACILITY CODE 068Z8
 CARTRIDGE TECHNOLOGIES, INC.
 PATRICIA KARDIAN
 15738 CRABBS BRANCH WAY
 ROCKVILLE MD 20855-2620
 TELEPHONE NO. 301.417.7202 X 18

18a. PAYMENT WILL BE MADE BY CODE HQ0490
 DFAS-INDY VP GFEB5
 8899 E 56TH STREET
 INDIANAPOLIS IN 46249-3800

17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER
 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED SEE ADDENDUM

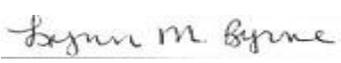
| 19. ITEM NO. | 20. SCHEDULE OF SUPPLIES/ SERVICES | 21. QUANTITY | 22. UNIT | 23. UNIT PRICE | 24. AMOUNT |
|---------------------|------------------------------------|--------------|----------|----------------|------------|
| SEE SCHEDULE | | | | | |

25. ACCOUNTING AND APPROPRIATION DATA **See Schedule**
 26. TOTAL AWARD AMOUNT (For Govt. Use Only) **\$145,080.00**

27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED. ADDENDA ARE ARE NOT ATTACHED
 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA ARE ARE NOT ATTACHED

28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED.
 REF: CTI Response dated 09/22/2014

29. AWARD OF CONTRACT: REF. OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE

30a. SIGNATURE OF OFFEROR/CONTRACTOR
 31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)


30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)
 30c. DATE SIGNED
 31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT)
 LYNN M. BYRNE / CONTRACTING OFFICER
 TEL: 586-282-6553
 EMAIL: lynn.m.byrne.civ@mail.mil
 31c. DATE SIGNED
 29-Sep-2014

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
(CONTINUED)**

| 19. ITEM NO. | 20. SCHEDULE OF SUPPLIES/ SERVICES | 21. QUANTITY | 22. UNIT | 23. UNIT PRICE | 24. AMOUNT |
|----------------------------|---------------------------------------|-----------------|-------------|-------------------|---------------|
| <p>SEE SCHEDULE</p> | | | | | |

32a. QUANTITY IN COLUMN 21 HAS BEEN
 RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

| | | |
|--------------------------------------------------------|-----------|---------------------------------------------------------------------|
| 32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE | 32c. DATE | 32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE |
|--------------------------------------------------------|-----------|---------------------------------------------------------------------|

| | |
|--------------------------------------------------------------|---------------------------------------------------------------|
| 32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE | 32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE |
| | 32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE |

| | | | | |
|------------------------------------------------------------------------------------|--------------------|---------------------------------|------------------------------------------------------------------------------------------------------------------|------------------|
| 33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL | 34. VOUCHER NUMBER | 35. AMOUNT VERIFIED CORRECT FOR | 36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL | 37. CHECK NUMBER |
|------------------------------------------------------------------------------------|--------------------|---------------------------------|------------------------------------------------------------------------------------------------------------------|------------------|

| | | |
|------------------------|------------------------|-------------|
| 38. S/R ACCOUNT NUMBER | 39. S/R VOUCHER NUMBER | 40. PAID BY |
|------------------------|------------------------|-------------|

| | | | |
|---------------------------------------------------------------|-----------------------------------|--------------------------------------|-----------------------|
| 41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT | 42a. RECEIVED BY (<i>Print</i>) | | |
| 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER | 41c. DATE | 42b. RECEIVED AT (<i>Location</i>) | |
| | | 42c. DATE REC'D (<i>YY/MM/DD</i>) | 42d. TOTAL CONTAINERS |

Section SF 1449 - CONTINUATION SHEET

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|----------|------|-------------|-------------|
| 0010 | | 1 | Job | \$48,360.00 | \$48,360.00 |

BASE - 4 Months MFD Maintenance
 FFP
 BASE YEAR

Reference CTI Response to W56HZV-14-R-A762 dated September 22, 2014

4 months of MFD maintenance for 39 Konica Minolta MFDs. Serial Numbers are listed in the "List of Serial Numbers". MFD Maintenance shall be in accordance with the Statement of work (SOW), Section C.1 "Purpose and Background" and Section C.2 "General".

The Government shall be responsible for toner, drums, developer, paper, staples and transparencies. The Contractor shall provide all other parts required to maintain good operating condition for the MFDs.

Technical POC:
 Keith Wright
 keith.f.wright.civ@mail.mil
 586-282-1189

COR: Jim Hines
 james.e.hines.civ@mail.mil

Ship To:
 Detroit Arsenal, TACOM
 Central Receiving Dock
 Bldg 249
 6501 E 11 Mile Road
 Warren, MI 48397-5000
 POC: Keith Wright, 586-282-1189
 james.e.hines.civ@mail.mil

PLACE OF PERFORMANCE:
 See Section C.5. "Place of Performance" in SOW

MARK FOR: W56HZV-14-F-A061

****INCREMENTAL INVOICING BY THE CONTRACTOR IS ACCEPTABLE****

FOR INVOICING INSTRUCTIONS, SEE CLAUSE: 52.232-4007 WIDE AREA WORKFLOW

FOB: Destination
 PURCHASE REQUEST NUMBER: 0010548791-0001

NET AMT \$48,360.00

ACRN AB \$48,360.00

CIN: GFEB001054879100010

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|----------|------|-------------|-------------|
| 0020 | | 1 | Job | \$96,720.00 | \$96,720.00 |

BASE - 8 Months MFD Maintenance
 FFP
 BASE YEAR

Reference CTI Response to W56HZV-14-R-A762 dated September 22, 2014

8 months of MFD maintenance for 39 Konica Minolta MFDs. Serial Numbers are listed in the "List of Serial Numbers". MFD Maintenance shall be in accordance with the Statement of work (SOW), Section C.1 "Purpose and Background" and Section C.2 "General".

The Government shall be responsible for toner, drums, developer, paper, staples and transparencies. The Contractor shall provide all other parts required to maintain good operating condition for the MFDs.

Technical POC:
 Keith Wright
 keith.f.wright.civ@mail.mil
 586-282-1189

COR: Jim Hines
 james.e.hines.civ@mail.mil

Ship To:
 Detroit Arsenal, TACOM
 Central Receiving Dock
 Bldg 249
 6501 E 11 Mile Road
 Warren, MI 48397-5000
 POC: Keith Wright, 586-282-1189
 james.e.hines.civ@mail.mil

PLACE OF PERFORMANCE:
 See Section C.5. "Place of Performance" in SOW

MARK FOR: W56HZV-14-F-A061

****INCREMENTAL INVOICING BY THE CONTRACTOR IS ACCEPTABLE****

FOR INVOICING INSTRUCTIONS, SEE CLAUSE: 52.232-4007 WIDE AREA WORKFLOW

FOB: Destination
 PURCHASE REQUEST NUMBER: 0010548791-0001

NET AMT \$96,720.00

ACRN AC \$96,720.00

CIN: GFEB001054879100020

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|----------|------|------------|--------|
| 0030 | | | | | \$0.00 |

BASE - Contractor Manpower Report
 FFP
 BASE – Contractor Manpower Report

For Contracts awarded for Army service personnel support, the Army requires contractors to report on number of personnel employed by major unit/command on a monthly basis. Contract Manpower Reporting shall be made by the contractor and shall be submitted to the secure website <https://cmra.army.mil/>. Instructions can be found at this web site. "The contractor shall report ALL contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for IA Technical Support Services via a secure data collection site. The contractor is required to completely fill in all required data fields using the following web address: <http://www.ecmra.mil/>. Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year, beginning with 2013. Contractors may direct questions to the help desk at: <http://www.ecmra.mil/>".

COR: Jim Hines
 james.e.hines.civ@mail.mil

NOT SEPARATELY PRICED

FOB: Destination

NET AMT

\$0.00

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-----------------------------------------------------------|----------|------|--------------|--------------|
| 1010 | | 1 | Job | \$145,080.00 | \$145,080.00 |
| OPTION | Opt 1 - 12 Months MFD Maintenance FFP OPTION YEAR 1 | | | | |

Reference CTI Response to W56HZV-14-R-A762 dated September 22, 2014

12 months of MFD maintenance for 39 Konica Minolta MFDs. Serial Numbers are listed in the "List of Serial Numbers". MFD Maintenance shall be in accordance with the Statement of work (SOW), Section C.1 "Purpose and Background" and Section C.2 "General".

The Government shall be responsible for toner, drums, developer, paper, staples and transparencies. The Contractor shall provide all other parts required to maintain good operating condition for the MFDs.

Technical POC:
Keith Wright
keith.f.wright.civ@mail.mil
586-282-1189

COR: Jim Hines
james.e.hines.civ@mail.mil

Ship To:
Detroit Arsenal, TACOM
Central Receiving Dock
Bldg 249
6501 E 11 Mile Road
Warren, MI 48397-5000
POC: Keith Wright, 586-282-1189
james.e.hines.civ@mail.mil

PLACE OF PERFORMANCE:
See Section C.5. "Place of Performance" in SOW

MARK FOR: W56HZV-14-F-A061

****INCREMENTAL INVOICING BY THE CONTRACTOR IS ACCEPTABLE****

FOR INVOICING INSTRUCTIONS, SEE CLAUSE: 52.232-4007 WIDE AREA WORKFLOW

FOB: Destination

NET AMT

\$145,080.00

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-----------------------------------|----------|------|------------|--------|
| 1030 | BASE - Contractor Manpower Report | | | | \$0.00 |
| OPTION | FFP | | | | |
| | BASE – Contractor Manpower Report | | | | |

For Contracts awarded for Army service personnel support, the Army requires contractors to report on number of personnel employed by major unit/command on a monthly basis. Contract Manpower Reporting shall be made by the contractor and shall be submitted to the secure website <https://cmra.army.mil/>. Instructions can be found at this web site. "The contractor shall report ALL contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for IA Technical Support Services via a secure data collection site. The contractor is required to completely fill in all required data fields using the following web address: <http://www.ecmra.mil/>. Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year, beginning with 2013. Contractors may direct questions to the help desk at: <http://www.ecmra.mil/>".

COR: Jim Hines
james.e.hines.civ@mail.mil

NOT SEPARATELY PRICED

FOB: Destination

NET AMT \$0.00

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-----------------------------------------------------------|----------|------|--------------|--------------|
| 2010 | | 1 | Job | \$145,080.00 | \$145,080.00 |
| OPTION | Opt 2 - 12 Months MFD Maintenance FFP OPTION YEAR 2 | | | | |

Reference CTI Response to W56HZV-14-R-A762 dated September 22, 2014

12 months of MFD maintenance for 39 Konica Minolta MFDs. Serial Numbers are listed in the "List of Serial Numbers". MFD Maintenance shall be in accordance with the Statement of work (SOW), Section C.1 "Purpose and Background" and Section C.2 "General".

The Government shall be responsible for toner, drums, developer, paper, staples and transparencies. The Contractor shall provide all other parts required to maintain good operating condition for the MFDs.

Technical POC:
Keith Wright
keith.f.wright.civ@mail.mil
586-282-1189

COR: Jim Hines
james.e.hines.civ@mail.mil

Ship To:
Detroit Arsenal, TACOM
Central Receiving Dock
Bldg 249
6501 E 11 Mile Road
Warren, MI 48397-5000
POC: Keith Wright, 586-282-1189
james.e.hines.civ@mail.mil

PLACE OF PERFORMANCE:
See Section C.5. "Place of Performance" in SOW

MARK FOR: W56HZV-14-F-A061

****INCREMENTAL INVOICING BY THE CONTRACTOR IS ACCEPTABLE****

FOR INVOICING INSTRUCTIONS, SEE CLAUSE: 52.232-4007 WIDE AREA WORKFLOW

FOB: Destination

NET AMT

\$145,080.00

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------------------------------------------------------------------|----------|------|------------|--------|
| 2030 | | | | | \$0.00 |
| OPTION | BASE - Contractor Manpower Report FFP BASE – Contractor Manpower Report | | | | |

For Contracts awarded for Army service personnel support, the Army requires contractors to report on number of personnel employed by major unit/command on a monthly basis. Contract Manpower Reporting shall be made by the contractor and shall be submitted to the secure website <https://cmra.army.mil/>. Instructions can be found at this web site. "The contractor shall report ALL contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for IA Technical Support Services via a secure data collection site. The contractor is required to completely fill in all required data fields using the following web address: <http://www.ecmra.mil/>. Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year, beginning with 2013. Contractors may direct questions to the help desk at: <http://www.ecmra.mil/>".

COR: Jim Hines
james.e.hines.civ@mail.mil

NOT SEPARATELY PRICED

FOB: Destination

NET AMT \$0.00

STATEMENT OF WORK

STATEMENT OF WORK

C.1 Purpose and Background

C.1.1 This Statement of Work (SOW) documents the types of work to be performed by this contract. The main purpose of this contract is to provide repair and maintenance services for all Konica-Minolta BizHub machines for the Integrated Logistics Support Center (ILSC) within the TACOM LCMC. The Government, in accordance with (IAW) the procedures outlined herein, shall direct specific detailed performance requirements.

C.1.2 Scope of Services. The Contractor shall provide all personnel, management, equipment, tools, supplies, materials, transportation, and any other items and services necessary to perform the functions of this SOW except those which are made available by the Government. The Contractor shall provide the above services IAW the terms, conditions and specifications of this SOW. The Contractor shall provide all required aspects of operate and maintain (O&M) support. The Contractor shall assume total responsibility for all requirements herein on the commencement date of the performance period. The number of machines, serial numbers, and Konica Minolta model numbers may change as machines are replaced. The Government shall provide an updated list of machines as changes are made. See attachment 1 for model numbers.

C.1.2.1 Supplies. The Government shall be responsible for the purchasing, storing and installation of the following consumable supplies; paper, transparencies, imaging units, developer units, toner, and staples.

C.1.2.2 The Contractor shall perform:

C.1.2.2.1 Break-Fix Services. Break-Fix Services shall include normal repair, maintenance and replacement of parts to maintain devices in good working condition. Break-Fix Services shall include dispatch of the contractor direct service personnel or the contractor-designated service provider, and tracking of service calls through call resolution.

C.1.2.2.2 Help Desk Services. The Contractor Help Desk Services shall provide the Government with a convenient resource to receive, dispatch, track, escalate, process and close commonly requested services for Devices. The vendor shall provide the help desk/service request number directly to the Contracting Officer Representative upon award of contract.

C.1.2.2.3 Help Desk Initiation. The awarded vendor shall repair the device within 24 hours of notification. For repairs that cannot be repaired within the 24 hour time-frame due to being unique/infrequent breakages the vendor shall note the status of the issue with estimated completion date in the ticket and relay the information to the Government POC within the same 24 hour notification period.

C.1.2.2.4 Help Desk Tracking. The Contractor Help Desk Service shall note the equipment' serial number or an agreed upon unique identifier in the ticket title or field for tracking purposes.

C.1.2.3 Implementation Resources and Responsibilities. The Contractor and Government shall mutually agree on the service implementation plan and schedule.

C.1.2.3.1 Government shall provide a Contracting Officer Technical Representative (COTR) as its primary contact to the awarded vendor upon contract award. The COTR shall act as the main point of contact for coordination of Government resources if required, issue escalation, and disposition of Move Add Change Dispose (MACD) assets throughout the implementation process. The COTR is authorized to process and approve MACD transactions with the awarded vendor which shall modify the Government's billing as Devices are added or removed from the contract.

C.1.2.3.2 Before repair work is initiated on any device the Contractor shall enter and exit through the government POC to coordinate the site visit. Once notified and the repair work is completed the Contractor shall furnish a copy of the repair work to the COTR before leaving the installation, and electronically within three (3) business days.

C.1.2.4 Setup and Hardware Maintenance. The Contractor shall be responsible for the initial setup/configuration of the MFDs to be CAC/PIV-enabled and operational as well as maintaining the CAC/PIV capability throughout the contract term.

C.2 General

C.2.1 The Contractor shall not act or represent itself as an agent of the Government nor shall it have authority to make decisions or bind the Government to any agreements or commitments through performance of any work under this contract.

C.2.2 Under this contract, the Contractor shall use computer software whose format and version(s) are compatible with that used by TACOM LCMC, including Microsoft Windows, and Microsoft Office products.

C.2.3 Upon disposal or replacement of any Multi-Functional Device (MFD) the Government shall remove and retain all hard drives.

C.2.4 The Contractor shall be responsible for receiving, storing, maintaining, and shipping preparation of any components specified in this contract.

C.2.5 The Contractor core hours of operation for normal business functions shall be from 0700 to 1600.

C.2.6 Overtime shall not be authorized unless a modification to the contract is made by the Contracting Officer, as coordinated with the COR.

C.2.7 The Contractor shall perform monthly reviews and evaluations. The Contractor shall submit, in MS Word format, a Monthly Contract Progress, Status and Management Report ("Report"), in accordance with the Contract Data Requirements List (CDRL) A001 and Data Item Description (DID) number DI-MGMT-80227 for all tasks outlined in C.1.2. of this SOW. The first report shall be due forty-five (45) days after contract award, with subsequent reports due every 30 days thereafter with all findings organized by

system name and type of review performed. The Contractor shall list his findings, recommend an appropriate corrective action or describe action taken and analyze the level of risk to the Government if no correction is made.

C.2.8 The Contractor shall not charge, and the Government shall not pay, as an allowable cost under this contract, any man hour costs for Contractor personnel or subcontractor personnel traveling to or from worksites, including travel to worksites other than the Contractor's facility for performance of contract work.

C.2.9 Workers being paid under this contract, as the prime Contractor, shall not be allowed to charge overtime for travel time before or after the shift.

C.2.10 The Contractor shall be required to obtain parts, equipment, travel or services related to the performance of this contract. Only supplies, equipment and services specifically authorized by the contract shall be paid.

C.3 Period of Performance. The period of performance for this contract is 12 months from date of award with two option years.

C.4 Contractor Manpower Reporting (CMR). The Office of the Assistant Secretary of the Army (Manpower & Reserve Affairs) operates and maintains a secure Army data collection site where the contractor will report ALL contractor manpower (including subcontractor manpower) required for performance of this contract. The contractor is required to completely fill in all the information in the format using the following web address: <https://contractormanpower.army.pentagon.mil>. The required information is spelled out in clause 52.237-4000.

C.5. Place of Performance

C.5.1 The Contractor shall perform services for the Integrated Logistics Support Center (ILSC) at US Army Garrison-Detroit Arsenal, MI, Selfridge Air National Guard (SANG) Base Mt Clemens, MI. as well as offices located in Sterling Heights MI and Troy MI.

C.6. Special Instructions

C.6.1 Machines and Usage

C.6.1.1 Pre-Inspection. If necessary, the Contractor shall coordinate a pre-inspection of the equipment to be serviced within 10 business days of award with the COTR. Inspections shall be scheduled between the hours of 0700-1700, Monday through Friday. If any parts are necessary, the replacement costs shall be the responsibility of the Government. Proposals may include from the contractor pre-inspection costs to ascertain the operation status of the Konica-Minolta machines prior to award.

C.6.1.2 Post Inspection. Within 30 days prior to contract closeout the contractor, with coordination of the government representative shall review and assess the condition of each Konica-Minolta machine. The same standard that was agreed upon between the contractor and the government for the Pre-Inspection will be the same standard that each unit must meet at contract closeout.

C.6.1.3 Machine Maintenance. The Contractor shall clean equipment if required during repairs, a thorough cleaning/lubricant shall be performed bi-annually. Cleanings may be staggered to offset workload. Contractor shall manage the maintenance schedule, creating a ticket and advise the government COR and government POC of the schedule and any issues found during the maintenance cleaning.

C.6.1.3.1 Only original equipment manufacturer (OEM) parts shall be used for repairs if available. No third party parts shall be used unless OEM parts are no longer available.

C.6.1.3.2 The Contractor shall maintain stock of frequently repaired/replaced parts in stock that are not the Government's responsibility, to maintain the 24 hour repair schedule.

C.6.1.3.3 The contractor shall enter and exit through the Government POC.

C.7 - Security Requirements

C.7.1 Common Access Card (CAC) or Personal Identity Verification (PIV) Cards. All MFDs connected to the network shall support the use of the government-issued HSPD-12 compliant Public Key Infrastructure (PKI) cards (CAC or PIV) for all functions at the device for walk-up copying, print job release, scanning or faxing. All MFDs connected to the network shall be able to use government owned and furnished Online Certificate Status Protocol (OCSP) responder(s) or Active Directory servers as the means for validation of the user's presentation of his/her PKI card as currently authentic and valid without requiring the use of third party hardware or software. Requirement for CAC usage for network devices IAW the following:

(a) Office of the Secretary of the Army Memorandum, NETC-EST-IA, 1 Nov 05, Subject: Army Implementation of Two-Factor Network Authentication for User Accounts and Compliance with Homeland Security Presidential Directive-12 (HSPD-12)

(b) Army Regulation 25-2, Information Assurance, 24 Oct 2007, Chapter 4-5c(6) and Chapter 4-12a (http://www.apd.army.mil/series_range_pubs.asp?range=25)

(c) Army CIO/G6 Message, SAIS-ZA CIO/G, DTG 041939Z Feb 06, Subject: Army Accelerated Implementation of Common Access Card Cryptographic Network Logon, paragraph 2.

(d) Scan to E-mail. All e-mail shall enforce non-repudiation by using the PKI certificates on the user's card to identify the user's e-mail address to be automatically

placed in the "FROM" field of the e-mail coming from the MFD. This field shall not be editable by the device user. The MFD must communicate to the LDAP server directly, without the use of service accounts. All e-mail sent from the MFD shall be digitally signed and encrypted.

(e) Ability to enable/disable network protocols and features.

(f) MFDs must be IP addressable and have the ability to restrict device access based on IP address range

(g) ISO 15408 (Common Criteria Security) Certification for the entire "MFD platform" is desirable including the CAC/PKI functionality. Common Criteria Certification Preference is for a minimum of Evaluation Assurance Level (EAL) 3 set forth by DISA SPAN STIG V2R1 MFD checklist dated 29 April 2011. Must be Common Criteria certified for a Target of Evaluation (TOE) that consists of the entire device components, including HDD security and a minimum of EAL 3 for a TOE that consists of the entire de-vice.

LIST OF SERIAL NUMBERS

| Item # | Model # | Serial # |
|---------------|----------------|-----------------|
| 1 | C550 | A00J011000197 |
| 2 | C550 | A00J011000201 |
| 3 | C550 | A00J011000202 |
| 4 | C550 | A00J011000222 |
| 5 | C550 | A00J011000226 |
| 6 | C550 | A00J011000236 |
| 7 | C550 | A00J011000250 |
| 8 | C550 | A00J011000393 |
| 9 | C550 | A00J011000395 |
| 10 | C550 | A00J011000437 |
| 11 | C550 | A00J011000449 |
| 12 | C550 | A00J011000458 |
| 13 | C550 | A00J011000472 |
| 14 | C550 | A00J011000177 |
| 15 | C450 | 31102216 |
| 16 | C450 | 31102278 |
| 17 | C450 | 31102310 |
| 18 | C552 | A0P1012000066 |
| 19 | C552 | A0P1012000067 |
| 20 | C552 | A0P1012000070 |
| 21 | C552 | A0P1012000072 |
| 22 | C552 | A0P1012000073 |
| 23 | C552 | A0P1012000075 |

| | | |
|----|------|---------------|
| 24 | C552 | A0P1012000077 |
| 25 | C552 | A0P1012000085 |
| 26 | C552 | A0P1012000086 |
| 27 | C552 | A0P1012000090 |
| 28 | C552 | A0P1012000108 |
| 29 | C552 | A0P1012000109 |
| 30 | C552 | A0P1012000244 |
| 31 | C552 | A0P1012000282 |
| 32 | C552 | A0P1012000287 |
| 33 | C552 | A0P1012000294 |
| 34 | C552 | A0P1012000297 |
| 35 | C552 | A0P1012000305 |
| 36 | C552 | A0P1012000306 |
| 37 | C552 | A0P1012000317 |
| 38 | C552 | A0P1012000489 |
| 39 | C552 | A0P1012000491 |

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

| CLIN | INSPECT AT | INSPECT BY | ACCEPT AT | ACCEPT BY |
|------|-------------|------------|-------------|------------|
| 0010 | Destination | Government | Destination | Government |
| 0020 | Destination | Government | Destination | Government |
| 0030 | N/A | N/A | N/A | Government |
| 1010 | Destination | Government | Destination | Government |
| 1030 | Destination | Government | Destination | Government |
| 2010 | Destination | Government | Destination | Government |
| 2030 | Destination | Government | Destination | Government |

DELIVERY INFORMATION

| CLIN | DELIVERY DATE | QUANTITY | SHIP TO ADDRESS | UIC |
|------|---------------|----------|-----------------|-----|
|------|---------------|----------|-----------------|-----|

| | | | | |
|------|-----------------------------------|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| 0010 | POP 25-SEP-2014 TO 24-JAN-2015 | N/A | AMSTA-LC JAMES HINES JAMES HINES AMSTA-LCB-A/ MS 504 JAMES.E.HINES.CIV@MAIL.MIL WARREN MI 48397-5000 586-282-1181 FOB: Destination | W56TRU |
| 0020 | POP 25-JAN-2015 TO 24-SEP-2015 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | W56TRU |
| 0030 | N/A | N/A | N/A | N/A |
| 1010 | POP 25-SEP-2015 TO 24-SEP-2016 | N/A | AMSTA-LC JAMES HINES JAMES HINES AMSTA-LCB-A/ MS 504 JAMES.E.HINES.CIV@MAIL.MIL WARREN MI 48397-5000 586-282-1181 FOB: Destination | W56TRU |
| 1030 | N/A | N/A | N/A | N/A |
| 2010 | POP 25-SEP-2016 TO 24-SEP-2017 | N/A | AMSTA-LC JAMES HINES JAMES HINES AMSTA-LCB-A/ MS 504 JAMES.E.HINES.CIV@MAIL.MIL WARREN MI 48397-5000 586-282-1181 FOB: Destination | W56TRU |
| 2030 | N/A | N/A | N/A | N/A |

ACCOUNTING AND APPROPRIATION DATA

AB: 0212014201420200000442423252 S.0025936 6100.9000021001
 COST CODE: A60EE
 AMOUNT: \$48,360.00
 CIN GFEB001054879100010: \$48,360.00

AC: 0212014201420200000442422252 S.0022142.1.22 6100.9000021001
 COST CODE: A60EE
 AMOUNT: \$96,720.00
 CIN GFEB001054879100020: \$96,720.00

CLAUSES INCORPORATED BY REFERENCE

| | | |
|--------------|-----------------------------------------------------------------|----------|
| 52.204-2 | Security Requirements | AUG 1996 |
| 52.204-9 | Personal Identity Verification of Contractor Personnel | JAN 2011 |
| 52.247-34 | F.O.B. Destination | NOV 1991 |
| 252.201-7000 | Contracting Officer's Representative | DEC 1991 |
| 252.203-7000 | Requirements Relating to Compensation of Former DoD Officials | SEP 2011 |
| 252.203-7002 | Requirement to Inform Employees of Whistleblower Rights | SEP 2013 |
| 252.232-7003 | Electronic Submission of Payment Requests and Receiving Reports | JUN 2012 |
| 252.243-7001 | Pricing Of Contract Modifications | DEC 1991 |
| 252.246-7000 | Material Inspection And Receiving Report | MAR 2008 |

CLAUSES INCORPORATED BY FULL TEXT

52.201-4000 TACOM-WARREN OMBUDSPERSON Jan 06

Information regarding the TACOM-Warren Ombudsperson is located at the website <http://contracting.tacom.army.mil/acqinfo/ombudsperson.htm>.

52.204-4005 (TACOM) REQUIRED USE OF ELECTRONIC COMMERCE (AUG 2012)

(a) All contract awards, modifications and delivery orders issued by TACOM will be issued electronically. The contractor has the option to receive these actions either via the Worldwide Web (WWW) or Electronic Data Interchange (EDI). Many provisions/clauses that appear "by reference", meaning only clause titles and regulation site are listed; their full texts can be found at the website: <http://farsite.hill.af.mil/>

(b) In order to be eligible to receive an award under this solicitation, the successful offeror must be registered with the Department of Defense (DOD) System for Award Management (SAM). The SAM registration process may be done electronically at the World Wide Web (WWW) site: <https://www.sam.gov/portal/public/SAM>. (In order to be registered to use EDI, you must use the long form for registration. Certification information, including information on the EDI 838 TPP, must be furnished to the Contracting Officer within 60 calendar days after contract award to complete networking requirements within the Government.)

(c) Worldwide Web Distribution. The contractor will receive an electronic Notice of the Award, Modification, or Delivery Order via e-mail. If you choose the WWW option, you must download the file from the appropriate TACOM webpage:

Warren: http://contracting.tacom.army.mil/CFDATA/AWARDS/AWARD_RPT01.cfm

Rock Island - JMTC: <https://acquisition.army.mil/asfi/>

Red River Army Depot: <https://www.redriver.army.mil/>

Anniston Army Depot: <https://acquisition.army.mil/asfi/>

(d) Electronic Data Interchange. If you choose to receive contract awards, modifications and delivery orders through EDI, they will be delivered electronically via the Federal Acquisition Network (FACNET). Federal Standard Version 3050 of Standard X12 from the American National Standards Institute (ANSI) will be used as the format for these electronic transactions.

(1) You must complete the EDI 838 Trading Partner Profile, and must agree (i) to subcontract with a DoD certified VAN or Value Added Service (VAS) provider, or (ii) to become DoD certified as a Value Added Network (VAN). The EDI 838 Training Partner Profile is contained in the basic SAM registration form and includes portions of the registration form which are titled "Optional".

(2) You must select a VAN from the official DoD approved list. DoD Certified VANs are listed at <http://www.acq.osd.mil/dpap/ebiz/VANs.htm> . If your VAN is later removed from the official list, or if you voluntarily drop your initially selected VAN, then you must switch to a VAN that remains on the official DoD approved list. You must maintain an active account on a DoD approved VAN for the entire duration of the contract, beginning no later than the 60th day after award.

(e) Unless otherwise specified elsewhere in the contract, all data items you are required to provide under this contract must be submitted electronically. Please go to the following webpage for <http://contracting.tacom.army.mil/acqinfo/ebidnotice.htm>

(f) Additional information can be obtained by sending a message to: usarmy.detroit.acc.mbx.wrn-web-page@mail.mil or by calling (586) 282-7059.

[End of Clause]

52.204-4016 TACOM-WARREN ELECTRONIC CONTRACTING

(DEC 2012)

(a) All TACOM solicitations and awards are distributed on the TACOM-Warren Procurement Network (ProcNet) Business Opportunities website (<http://contracting.tacom.army.mil/opportunity.htm>) and are no longer available in hard copy. The Technical Data Packages (TDPs) and other documents, when available electronically, will be attachments or links to the solicitation package on ProcNet.

(b) You may need to use special software to view documents that we post on ProcNet. This viewing software is freeware, available for download at no cost from commercial websites like Microsoft and Adobe. In cases where such software is required, we provide a link from ProcNet to the commercial site where the software is available. Once you arrive at the software developer's site, follow its instructions to download the free viewer. You can then return to the ProcNet.

(c) Unless otherwise authorized in this solicitation, you are required to submit your offer, bid, or quote electronically, via the Army Single Face to Industry (ASFI) Online Bid Response System (BRS). For detailed information about submitting your offer electronically, please see <http://contracting.tacom.army.mil/acqinfo/ebidnotice.htm>.

(d) Requirements for the online ASFI bid submission:

(1) You must be registered in the System for Award Management (SAM) at www.sam.gov (a Federal Government owned and operated free web site) and have a CAGE Code and CCR Marketing Partner Identification Number (MPIN).

(2) If you found the solicitation on ProcNet, use the following link to the Start Bid Page on the ASFI BRS website for this solicitation:

N/A

(3) If you found the solicitation by searching on ASFI, you can start the online bidding process by using the Start Bid button on the ASFI Solicitation View page. You may also access the ASFI BRS by going to <https://acquisition.army.mil/asfi/> and clicking on the Contracting Opportunities Search to find the solicitation.

(4) Once in the ASFI BRS, you will be asked to enter basic information and will then be directed to upload one or more files containing your offer and information required by the solicitation.

(5) You will receive a confirmation of your bid upon completion of the bid submission process.

(6) You can find detailed BRS user instructions on the ASFI website at https://acquisition.army.mil/asfi/BRS_guide.doc.

(e) Note to offerors:

Your attention is called to the solicitation closing date and time as stated on the cover page of this solicitation, local time for the TACOM Contracting Center, Warren, Michigan. In accordance with FAR 15.208(a), offerors are responsible for submitting proposals, and any revisions, and modifications, so as to be received by the Government office designated in the solicitation by the time specified.

It is the offeror's responsibility to assure their proposal is received by the date and time specified above. In accordance with FAR 15.208, if your proposal was not received at the initial point of entry to the Government infrastructure (in this case, received through ASFI) by the exact date and time specified above, it will be determined late. Proposal, as the term is used here, means ALL volumes and/or parts of the proposal.

Unless otherwise authorized in the solicitation, you are required to submit your offer, bid, or quote electronically, via the Army Single Face to Industry (ASFI) On-Line Bid Response System (BRS). Note: There is no "expected" or "target" length of time for proposal submission; size and content may be factors, therefore offerors are strongly cautioned to submit their proposals allowing adequate time for submission.

Solicitations may remain posted on the AFSI Open Solicitation Web page after the solicitation closes. Even though the system will allow you to submit a proposal after the closing date/time, your proposal will be considered late and may not be considered for award. If you are responding to a Request for Proposal, your offer will not be considered if it is submitted after the closing date and time unless one of the exceptions is met at FAR 15.208(b). If you are responding to a Request for Quotation, your quote may be considered if it is received after the closing date, and it will not unduly delay award.

(f) Any award issued as a result of this solicitation will be distributed electronically. Awards posted on ProcNet represent complete OFFICIAL copies of contract awards and will include the awarded unit price. This is the notice required by Executive Order 12600 (June 23, 1987) of our intention to release unit prices in response to any request under the Freedom of Information Act (FOIA), 5 USC 552. Unit price is defined as the contract price per unit or item purchased as it appears in Section B of the contract and is NOT referring to nor does it include Cost or Pricing data/information. If you object to such release, and you intend to submit an offer, notify the contracting officer in writing prior to the closing date identified in this solicitation and include the rationale for your objection consistent with the provisions of FOIA. A release determination will be made based on rationale given.

(g) If you have questions or need help using ProcNet, call our Electronic Contracting Help Desk at (586) 282-7059, or send an email to DAMI_AcquisitionCenterWebPage@conus.army.mil. If you have questions about the content of any specific item posted on the ProcNet, please call the contract specialist or point of contact listed for the item. For technical assistance in doing business with the Government, and doing business electronically, please visit the Procurement Technical Assistance Center website at <http://www.dla.mil/db/procurem.htm> to find a location near you.

End of Clause

52.204-4020 ACCESS AND GENERAL PROTECTION/SECURITY POLICY AND PROCEDURES
(JUN 2012)

The contractor and all associated subcontractors' employees shall comply with applicable installation, facility, and area commander installation and facility access and local security policies and procedures (provided by the Government representative). The contractor shall also provide all information required for background checks to meet installation access requirements to be accomplished by the installation Provost Marshal Office, Director of Emergency Services, or Security Office. The contractor workforce must comply with all personal identity verification requirements as directed by DoD, HQDA, and/or local policy. In addition to the changes otherwise authorized by the changes clause of this contract, should the Force Protection Condition (FPCON) at any individual facility or installation change, the Government may require changes in contractor security matters or processes.

(End of Clause)

52.204-4021 CONTRACTOR EMPLOYEES WHO REQUIRE ACCESS TO GOVERNMENT INFORMATION
SYSTEMS (JUN 2012)

All contractor employees shall be registered in the ATCTS (Army Training Certification Tracking System) at commencement of services and must successfully complete the DoD Information Assurance Awareness training prior to access to the information system, and annually thereafter.

(End of Clause)

52.204-4022 REQUIREMENT FOR AN OPSEC STANDING OPERATION PROCEDURE/PLAN
(JAN 2014)

- a. The contractor is subject to provisions of the TACOM LCMC OPSEC Standing Operating Procedures (SOP/Plan), per AR 530-1, Operations Security. This SOP/Plan specifies the government's critical information, why it needs to be protected, where it is located, who is responsible for it, and how to protect it.
- b. The contractor will receive a copy of the SOP/Plan at time of award. Local form STA Form 7114 (or similar) will be used to document and record security OPSEC reviews which are conducted by G2, TACOM LCMC or individual organizations supporting OPSEC Officers.
- c. The contractor shall identify an individual who will be an OPSEC Coordinator. The contractor will ensure that this individual is OPSEC Level I.

(End of Clause)

52.209-4011 (TACOM) CONTRACTOR RESPONSIBILITY AND ELIGIBILITY FOR AWARD
(JAN 2001)

- (a) We'll award a contract to the offeror that:

- (1) submits the lowest evaluated offer if award is based on price only, or the offer that provides the best value to the Government if factors in addition to price are identified in Section M, and
 - (2) submits a bid or proposal that meets all the material requirements of this solicitation, and
 - (3) meets all the responsibility criteria at FAR 9.104.
- (b) To make sure that you meet the responsibility criteria at FAR 9.104 we may:
- (1) arrange a visit to your plant and perform a preaward survey;
 - (2) ask you to provide financial, technical, production, or managerial background information.
- (c) If you don't provide us with the data we ask for within 7 days from the date you receive our request, or if you refuse to have us visit your facility, we may determine you nonresponsible.
- (d) If we visit your facility, please make sure that you have current certified financial statements and other data relevant to your bid or proposal available for our team to review.

[End of Provision]

52.209-4020 - AT LEVEL I TRAINING (OCT 2013)

All contractor employees, including subcontractor employees, requiring access to Army installations, facilities, or controlled access areas shall complete AT Level I awareness training within **60 calendar days** after contract start date or effective date of incorporation of this requirement into the contract, whichever applies. The contractor shall submit certificates of completion for each contractor employee and subcontractor employee requiring access to Army installations, facilities, or controlled access areas to the COR (or to the contracting officer, if a COR is not assigned) within **60 calendar days** after completion of training. AT Level I awareness training is available at <https://atlevel1.dtic.mil/at>.

(End of Clause)

52.209-4022 iWATCH TRAINING (JUN 2012)

The contractor and all associated subcontractors shall brief all employees on the local iWATCH program (training standards provided by the requiring activity Anti-Terrorism Officer (ATO)). This locally developed training will be used to inform employees of the types of behavior to watch for and instruct employees to report suspicious activity to the COR. This training shall be completed within **60 calendar days** of contract award and within **60 calendar days** of new employees' commencing performance, with the results reported to the COR no later than **60 calendar days** after contract award.

(End of Clause)

52.204-4023 OPSEC TRAINING REQUIREMENT (JUN 2012)

Per AR 530-1, *Operations Security*, new contractor employees must complete Level I OPSEC training within 30 calendar days of reporting for duty. All contractor employees must complete annual OPSEC awareness training.
(End of Clause)

52.209-4025

MAR 2013

NOTICE OF TRAINING OPPORTUNITIES AT THE DETROIT ARSENAL

The contractor is notified that in accordance with training requirements required in the performance of this solicitation, and subsequent contract, that the G2 Office of TACOM LCMC can provide the following training upon request to contracting personnel. This opportunity is extended to all contractor personnel performing at the Detroit Arsenal and TACOM LCMC Organizations, including Selfridge Air National Guard Base.

Training is available for AT/OPSEC requirements including but not limited to: iWatch Training, Annual Security Training, and OPSEC Training as part of Annual Security training.

Contractors should make requests for training to the buyer listed on this solicitation and contract.
(End of Notice)

52.215-4400

ARMY INFORMATION SYSTEM (IS) SECURITY REQUIREMENT

(MAR 2013)

CONTRACTOR INVESTIGATION/CLEARANCE. Reference AR25-2, AR 380-67, DoD 5200.2-R and Final Credentialing Standards for Issuing Personal Identity Verification Cards under HSPD-12 (31 Jul 2008). All contractors and consultants that access government owned or operated automated information systems, networks, or databases and to safeguard controlled unclassified information shall have a favorable background investigation as required above references positions designated as IT-I, IT-II or IT-III to perform functions stipulated in contract scope of work. The minimum investigative requirements are as follows: IT-I (Privileged Access) = Single Scope Background Investigation (SSBI); IT-II (Limited Privileged Access) = National Agency Check with Law and Credit Check (NACLC); IT-III (Non-Privileged Access) = National Agency Check with Inquiries (NACI). An investigation in-process is acceptable if the 7th Signal Command Designated Approval Authority (DAA) has granted an IT Waiver. Investigations will be coordinated with the G2, TACOM LCMC (AMSTA-CSS / 586-282-6262) and investigations will be through the Personnel Security Investigations Portal Center of Excellence (PSIP COE). Non-U.S. citizens shall be Permanent Resident Aliens with requisite investigation. All personnel shall receive and certify to an Information Systems Security Briefing.

[End of Provision]

52.215-4405 (TACOM) ACCESS TO THE DETROIT ARSENAL; IDENTIFYING CONTRACTOR
EMPLOYEES; NON-DISCLOSURE STATEMENT (AUG 2008)

1. This requirement is only applicable to contractor employees working at, or visiting, Detroit Arsenal. The term "contractor employee" includes employees, agents, or representatives and all employees, agents or representatives of all subcontractors and suppliers.

2. (A) **Badges/Passes:** Contractor employees entering the Detroit Arsenal are responsible for obtaining, and then returning, security identification badges/passes and vehicle registration decals/passes. Badges are valid only for the date spans indicated, by the Government, on each badge application form (STA Form 15 or 4109).

(B) Obtaining Badges:

"PICTURE" badges (generally issued to longer term visitors):

Furnish the Requiring Office or Procuring Contracting Officer (PCO) with two (2) copies, fully completed (those sections for each applicant), and signed, of STA Form 15 for each applicant;

"NON-PICTURE" badges (generally issued to shorter term visitors):

Upon arriving at the Detroit Arsenal at the TACOM Public Safety Office, Bldg. 232, complete a STA Form 4109 for the specific short term visit in question.

(C) Returning Badges (to the TACOM Public Safety Office, Building 232).

--Return Non-picture badges upon its expiration date.

--Return Picture badges within (3) three business days of any of the following:

The access-expiration date specified on the STA Form 15

If the contract is terminated, the date of termination;

If a visiting contractor employee is released, the date of employee release.

--Failure to comply with the requirements of this paragraph 2C may be grounds for withholding any funds due the contractor until completion of the requirement, notwithstanding any other clause or requirements in the contract. Failure to comply may also be taken into account by the Government in evaluating the contractor's past performance on future acquisitions .

(D) All contractor employees, while on the premises at TACOM Warren, shall continually wear the badge, which shall be visible at all times.

(E) The identification badge or pass issued to employees of the contractor is for his own use only. Misuse of the badge or pass, such as permitting others to use it will result in criminal charges under Title 18 USC 499 and 701, and barring the employee from the Detroit Arsenal property.

(F) If the contractor obtains a new or follow-on contract that again requires physical access to the Detroit Arsenal property, he shall obtain new badges for his employees, indicating the new or follow-on contract number. The security policies described in this clause apply to any contractor employee on base in connection with any contract with TACOM-Warren.

3. At the discretion of the Detroit Arsenal Commander, any individual known to have a criminal background involving violence may be denied access to the Detroit Arsenal. Fingerprinting of employees and any other procedure deemed necessary for the security of Detroit Arsenal may be required at the discretion of Detroit Arsenal Public Safety Office.
4. Any contractor employee attending meetings with Government employees within or outside the Detroit Arsenal boundaries, shall, at the beginning of the meeting, announce that he/she is a contractor employee. He/she must state the Contractor's name and address, and state the name of all other companies or persons that (a) currently employ him, or (b) that he currently represents. In addition, for the duration of the meetings, the contractor employee shall wear a second visible badge that displays the contractor's company name.
5. If a visiting contractor is working on a classified contract, his/her visit request, with security clearance information, must be approved by the Detroit Arsenal Industrial Security Specialist and be held on file the Detroit Arsenal Intelligence and Security Division. Government employees hosting meetings will verify that the contractor employee's security clearance information is on file in the Detroit Arsenal Intelligence and Security Division prior to contractor access to classified information.
6. All contractor employees working on the U.S. Army installation, Detroit Arsenal, in the State of Michigan, in connection with this contract, shall conform to all applicable federal or state laws, and published rules and regulations of the Departments of Defense and Army. Also, they must comply with any existing applicable regulations promulgated by Detroit Arsenal. Additionally, all contractor employees working on classified contracts shall comply with the requirements of the National Industrial Security Program (NISPO) and Army Regulation 380-5, *Department of the Army Information Security Program*.
7. Each contractor employee working at the Detroit Arsenal property under this contract shall sign a Non-disclosure Agreement on their company's letterhead prior to commencing work under the contract or obtaining the badges permitting access to the property. There will be one Non-disclosure Agreement for each employee. The Non-disclosure Agreement shall be in the format indicated below. A copy of the agreement will be made a part of the contract file.

**FORMAT FOR
NON-DISCLOSURE AGREEMENT**

I, _____, an employee of

_____, a
Contractor providing support services/supplies to Detroit Arsenal or its tenants (hereinafter Detroit Arsenal), and likely to have access to nonpublic information (hereinafter RECIPIENT), under contract number _____, agree to and promise the following:

WHEREAS RECIPIENT is engaged in delivery support services to Detroit Arsenal under contract; and
WHEREAS, It is the intention of Detroit Arsenal to protect and prevent unauthorized access to and disclosure of nonpublic information to anyone other than employees of the United States Government who have a need to know; and, WHEREAS, Detroit Arsenal acknowledges that RECIPIENT will from time to time have or require access to such nonpublic information in the course of delivering the contract services; and,

WHEREAS, RECIPIENT may be given or other have access to nonpublic information while providing such services; and,

WHEREAS, "nonpublic information" includes, but is not limited to such information as:

Proprietary information (e.g., information submitted by a contractor marked as proprietary. However please note: THIS NON-DISCLOSURE STATEMENT IS NOT SUFFICIENT TO ALLOW CONTRACTORS' ACCESS TO ANOTHER CONTRACTOR'S PROPRIETARY INFORMATION. FOR THAT, A SEPARATE CONTRACTOR TO CONTRACTOR AGREEMENT IS REQUIRED.);

Advanced procurement information (e.g., future requirements, statements of work, and acquisition strategies);

Source selection information (SSI) (e.g., bids before made public, source selection plans, and rankings of proposals)(PLEASE NOTE: THIS AGREEMENT ALONE DOES NOT AUTHORIZE ACCESS TO SSI--ONLY PCO OR SOURCE SELECTION AUTHORITY CAN AUTHORIZE SUCH ACCESS.);

Trade secrets and other confidential business information (e.g., confidential business information submitted by the contractor);
Attorney work product;
Information protected by the Privacy Act (e.g., social security numbers, home addresses and telephone numbers); and
Other sensitive information that would not be released by Detroit Arsenal under the Freedom of Information Act (e.g., program, planning and budgeting system information);
 NOW THEREFORE, RECIPIENT agrees to and promises as follows:

RECIPIENT shall not seek access to nonpublic information beyond what is required for the performance of the support services contract;

RECIPIENT will ensure that his or her status as a contractor employee is known when seeking access to and receiving such nonpublic information of Government employees;

As to any nonpublic information to which RECIPIENT has or is given access, RECIPIENT shall not use or disclose such information for any purpose other than providing the contract support services, and will not use or disclose the information to any unauthorized person or entity for personal, commercial, or any unauthorized purposes; and

If RECIPIENT becomes aware of any improper release or disclosure of such nonpublic information, RECIPIENT will advise the contracting officer in writing as soon as possible.

The RECIPIENT agrees to return any nonpublic information given to him or her pursuant to this agreement, including any transcriptions by RECIPIENT of nonpublic information to which RECIPIENT was given access, if not already destroyed, when RECIPIENT no longer performs work under the contract.

RECIPIENT understands that any unauthorized use, release or disclosure of nonpublic information in violation of this Agreement will subject the RECIPIENT and the RECIPIENT's employer to administrative, civil or criminal remedies as may be authorized by law.

RECIPIENT: _____ (signature)
 PRINTED NAME: _____
 TITLE: _____
 EMPLOYER: _____

[End of Provision]

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 30 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 3 years.

(End of clause)

The Contracting Officer is the only person authorized to approve additions or changes in any of the requirements under any contract, resulting from this solicitation, notwithstanding any provisions contained elsewhere in this contract, the said authority remains solely in the Contracting Officer. In the event that the contractor effects any change at the direction of any person other than the Contracting Officer, such change shall be solely at the risk of the contractor. (See General Provision, entitled: "Notification of Changes," FAR 52.243-7 or paragraph (c) of FAR 52.212-4).

[End of Clause]

52.232-4007

WIDE AREA WORK FLOW (WAWF), CODES, AND DESIGNATED ACCEPTORS (AUG 2012)

The contractor shall use WAWF to electronically process invoices for payment and receiving reports. The contractor shall register to use WAWF and take the Web-based training at <https://wawf.eb.mil>. Direct any questions relating to the system and vendor training to the Ogden Help Desk at 866-618-5988.

To properly route an invoice and receiving report through WAWF, the contractor shall indicate the following when prompted:

1. Select the appropriate type of invoice as indicated below. **It is imperative that contractors select the proper type of invoice.** Improper selection of an invoice type will result in the delay of a payment or the rejection of an invoice submittal.

 Invoice and Receiving Report Combo (Supplies)

Use for contracts that are entirely for supply requirements or for contracts that are predominantly for supply requirements but also includes minimal service line items.

 X **Invoice 2-in-1 (Services)**

Use for contracts that are entirely for service requirements.

2. Use the following DoDAAC (Department of Defense Activity Address Code) codes when prompted:
 - Your firm's CAGE Code: **068Z8**
 - Issue and Admin DoDAAC Code: **W56HZV**
 - Ship-To DoDAAC Code: **W56TRU**
 - Accept-By DoDAAC Code: **W56TRU**
 - Payment DoDAAC Code: **HQ0490**
3. Include the **Purchase Request Number** as specified in each Contract Line Item Number (CLIN). This number can be found at the bottom of the extended description of each CLIN. **NOTE:** The purchase request number may be different for each CLIN.
4. Indicate the proper **Unit of Measure** as specified in each CLIN. Failure to indicate the proper Unit of Measure will lead to vendor pay issues.
5. Indicate the following **Acceptor, Alternate Acceptor, and Contract Specialist** when the WAWF system prompts for "additional e-mail submission" after clicking "Signature".
 - Primary Acceptor Name: **Jim Hines**
 - Primary Acceptor e-mail: james.e.hines.civ@mail.mil

- Alternate Acceptor Name: **Mary Kew**
- Alternate Acceptor e-mail: mary.e.kew.civ@mail.mil

- Contract Specialist Name: **Christina Schmidt**
- Contract Specialist e-mail: christina.a.schmidt.civ@mail.mil

To track the status of an invoice, in WAWF click on the link, "Pay Status" (myInvoice-External link) found under the tab named "Lookup" or by going to <https://myinvoice.csd.disa.mil/index.html>. If the payment office indicated in the contract is Columbus, direct any payment related questions to the Defense Finance Accounting Services (DFAS) Columbus at 800-756-4571. If the payment office is other than Columbus, contact the contract administrator for the customer service phone/fax numbers.

[End of clause]

252.211-7003 ITEM UNIQUE IDENTIFICATION AND VALUATION (DEC 2013)

(a) Definitions. As used in this clause'

Automatic identification device means a device, such as a reader or interrogator, used to retrieve data encoded on machine-readable media.

Concatenated unique item identifier means--

(1) For items that are serialized within the enterprise identifier, the linking together of the unique identifier data elements in order of the issuing agency code, enterprise identifier, and unique serial number within the enterprise identifier; or

(2) For items that are serialized within the original part, lot, or batch number, the linking together of the unique identifier data elements in order of the issuing agency code; enterprise identifier; original part, lot, or batch number; and serial number within the original part, lot, or batch number.

Data Matrix means a two-dimensional matrix symbology, which is made up of square or, in some cases, round modules arranged within a perimeter finder pattern and uses the Error Checking and Correction 200 (ECC200) specification found within International Standards Organization (ISO)/International Electrotechnical Commission (IEC) 16022.

Data qualifier means a specified character (or string of characters) that immediately precedes a data field that defines the general category or intended use of the data that follows.

DoD recognized unique identification equivalent means a unique identification method that is in commercial use and has been recognized by DoD. All DoD recognized unique identification equivalents are listed at http://www.acq.osd.mil/dpap/pdi/uid/iuid_equivalents.html.

DoD item unique identification means a system of marking items delivered to DoD with unique item identifiers that have machine-readable data elements to distinguish an item from all other like and unlike items. For items that are serialized within the enterprise identifier, the unique item identifier shall include the data elements of the enterprise identifier and a unique serial number. For items that are serialized within the part, lot, or batch number within the enterprise identifier, the unique item identifier shall include the data elements of the enterprise identifier; the original part, lot, or batch number; and the serial number.

Enterprise means the entity (e.g., a manufacturer or vendor) responsible for assigning unique item identifiers to items.

Enterprise identifier means a code that is uniquely assigned to an enterprise by an issuing agency.

Government's unit acquisition cost means--

(1) For fixed-price type line, subline, or exhibit line items, the unit price identified in the contract at the time of delivery;

(2) For cost-type or undefinitized line, subline, or exhibit line items, the Contractor's estimated fully burdened unit cost to the Government at the time of delivery; and

(3) For items produced under a time-and-materials contract, the Contractor's estimated fully burdened unit cost to the Government at the time of delivery.

Issuing agency means an organization responsible for assigning a globally unique identifier to an enterprise (e.g., Dun & Bradstreet's Data Universal Numbering System (DUNS) Number, GS1 Company Prefix, Allied Committee 135 NATO Commercial and Government Entity (NCAGE)/Commercial and Government Entity (CAGE) Code, or the Coded Representation of the North American Telecommunications Industry Manufacturers, Suppliers, and Related Service Companies (ATIS-0322000) Number), European Health Industry Business Communication Council (EHIBCC) and Health Industry Business Communication Council (HIBCC)), as indicated in the Register of Issuing Agency Codes for ISO/IEC 15459, located at <http://www.nen.nl/Normontwikkeling/Certificatieschemas-en-keurmerken/Schemabeheer/ISOIEC-15459.htm>.

Issuing agency code means a code that designates the registration (or controlling) authority for the enterprise identifier.

Item means a single hardware article or a single unit formed by a grouping of subassemblies, components, or constituent parts.

Lot or batch number means an identifying number assigned by the enterprise to a designated group of items, usually referred to as either a lot or a batch, all of which were manufactured under identical conditions.

Machine-readable means an automatic identification technology media, such as bar codes, contact memory buttons, radio frequency identification, or optical memory cards.

Original part number means a combination of numbers or letters assigned by the enterprise at item creation to a class of items with the same form, fit, function, and interface.

Parent item means the item assembly, intermediate component, or subassembly that has an embedded item with a unique item identifier or DoD recognized unique identification equivalent.

Serial number within the enterprise identifier means a combination of numbers, letters, or symbols assigned by the enterprise to an item that provides for the differentiation of that item from any other like and unlike item and is never used again within the enterprise.

Serial number within the part, lot, or batch number means a combination of numbers or letters assigned by the enterprise to an item that provides for the differentiation of that item from any other like item within a part, lot, or batch number assignment.

Serialization within the enterprise identifier means each item produced is assigned a serial number that is unique among all the tangible items produced by the enterprise and is never used again. The enterprise is responsible for ensuring unique serialization within the enterprise identifier.

Serialization within the part, lot, or batch number means each item of a particular part, lot, or batch number is assigned a unique serial number within that part, lot, or batch number assignment. The enterprise is responsible for ensuring unique serialization within the part, lot, or batch number within the enterprise identifier.

Type designation means a combination of letters and numerals assigned by the Government to a major end item, assembly or subassembly, as appropriate, to provide a convenient means of differentiating between items having the same basic name and to indicate modifications and changes thereto.

Unique item identifier means a set of data elements marked on items that is globally unique and unambiguous. The term includes a concatenated unique item identifier or a DoD recognized unique identification equivalent.

Unique item identifier type means a designator to indicate which method of uniquely identifying a part has been used. The current list of accepted unique item identifier types is maintained at http://www.acq.osd.mil/dpap/pdi/uid/uii_types.html.

(b) The Contractor shall deliver all items under a contract line, subline, or exhibit line item.

(c) Unique item identifier. (1) The Contractor shall provide a unique item identifier for the following:

(i) Delivered items for which the Government's unit acquisition cost is \$5,000 or more, except for the following line items:

| Contract line, subline, or exhibit line item No. | Item description |
|--------------------------------------------------|------------------|
| N/A | |

(ii) Items for which the Government's unit acquisition cost is less than \$5,000 that are identified in the Schedule or the following table:

| Contract line, subline, or exhibit line item No. | Item description |
|--------------------------------------------------|------------------|
| N/A | |

(If items are identified in the Schedule, insert "See Schedule" in this table.)

(iii) Subassemblies, components, and parts embedded within delivered items, items with warranty requirements, DoD serially managed repairables and DoD serially managed nonrepairables as specified in Attachment Number ----.

(iv) Any item of special tooling or special test equipment as defined in FAR 2.101 that have been designated for preservation and storage for a Major Defense Acquisition Program as specified in Attachment Number ----.

(v) Any item not included in paragraphs (c)(1)(i), (ii), (iii), or

(iv) of this clause for which the contractor creates and marks a unique item identifier for traceability.

(2) The unique item identifier assignment and its component data element combination shall not be duplicated on any other item marked or registered in the DoD Item Unique Identification Registry by the contractor.

(3) The unique item identifier component data elements shall be marked on an item using two dimensional data matrix symbology that complies with ISO/IEC International Standard 16022, Information technology--International symbology specification--Data matrix; ECC200 data matrix specification.

(4) Data syntax and semantics of unique item identifiers. The Contractor shall ensure that--

(i) The data elements (except issuing agency code) of the unique item identifier are encoded within the data matrix symbol that is marked on the item using one of the following three types of data qualifiers, as determined by the Contractor:

(A) Application Identifiers (AIs) (Format Indicator 05 of ISO/IEC International Standard 15434), in accordance with ISO/IEC International Standard 15418, Information Technology--EAN/UCC Application Identifiers and Fact Data Identifiers and Maintenance and ANSI MH 10.8.2 Data Identifier and Application Identifier Standard.

(B) Data Identifiers (DIs) (Format Indicator 06 of ISO/IEC International Standard 15434), in accordance with ISO/IEC International Standard 15418, Information Technology--EAN/UCC Application Identifiers and Fact Data Identifiers and Maintenance and ANSI MH 10.8.2 Data Identifier and Application Identifier Standard.

(C) Text Element Identifiers (TEIs) (Format Indicator 12 of ISO/IEC International Standard 15434), in accordance with the Air Transport Association Common Support Data Dictionary; and

(ii) The encoded data elements of the unique item identifier conform to the transfer structure, syntax, and coding of messages and data formats specified for Format Indicators 05, 06, and 12 in ISO/IEC International Standard 15434, Information Technology-Transfer Syntax for High Capacity Automatic Data Capture Media.

(5) Unique item identifier.

(i) The Contractor shall--

(A) Determine whether to--

(1) Serialize within the enterprise identifier;

(2) Serialize within the part, lot, or batch number; or

(3) Use a DoD recognized unique identification equivalent (e.g. Vehicle Identification Number); and

(B) Place the data elements of the unique item identifier (enterprise identifier; serial number; DoD recognized unique identification equivalent; and for serialization within the part, lot, or batch number only: Original part, lot, or batch number) on items requiring marking by paragraph (c)(1) of this clause, based on the criteria provided in MIL-STD-130, Identification Marking of U.S. Military Property, latest version;

(C) Label shipments, storage containers and packages that contain uniquely identified items in accordance with the requirements of MIL-STD-129, Military Marking for Shipment and Storage, latest version; and

(D) Verify that the marks on items and labels on shipments, storage containers, and packages are machine readable and conform to the applicable standards. The contractor shall use an automatic identification technology device for this verification that has been programmed to the requirements of Appendix A, MIL-STD-130, latest version.

(ii) The issuing agency code--

(A) Shall not be placed on the item; and

(B) Shall be derived from the data qualifier for the enterprise identifier.

(d) For each item that requires item unique identification under paragraph (c)(1)(i), (ii), or (iv) of this clause or when item unique identification is provided under paragraph (c)(1)(v), in addition to the information provided as part of the Material Inspection and Receiving Report specified elsewhere in this contract, the Contractor shall report at the time of delivery, as part of the Material Inspection and Receiving Report, the following information:

(1) Unique item identifier.

(2) Unique item identifier type.

(3) Issuing agency code (if concatenated unique item identifier is used).

(4) Enterprise identifier (if concatenated unique item identifier is used).

(5) Original part number (if there is serialization within the original part number).

(6) Lot or batch number (if there is serialization within the lot or batch number).

(7) Current part number (optional and only if not the same as the original part number).

(8) Current part number effective date (optional and only if current part number is used).

(9) Serial number (if concatenated unique item identifier is used).

(10) Government's unit acquisition cost.

(11) Unit of measure.

(e) For embedded subassemblies, components, and parts that require DoD unique item identification under paragraph (c)(1)(iii) of this clause, the Contractor shall report as part of, or associated with, the Material Inspection and Receiving Report specified elsewhere in this contract, the following information:

(1) Unique item identifier of the parent item under paragraph (c)(1) of this clause that contains the embedded subassembly, component, or part.

(2) Unique item identifier of the embedded subassembly, component, or part.

(3) Unique item identifier type.**

(4) Issuing agency code (if concatenated unique item identifier is used).**

(5) Enterprise identifier (if concatenated unique item identifier is used).**

(6) Original part number (if there is serialization within the original part number).**

(7) Lot or batch number (if there is serialization within the lot or batch number).**

(8) Current part number (optional and only if not the same as the original part number).**

(9) Current part number effective date (optional and only if current part number is used).**

(10) Serial number (if concatenated unique item identifier is used).**

(11) Description.

(12) Type designation of the item as specified in the contract schedule, if any.

(13) Whether the item is an item of Special Tooling or Special Test Equipment.

(14) Whether the item is covered by a warranty.

** Once per item.

(e) For embedded subassemblies, components, and parts that require DoD item unique identification under paragraph (c)(1)(iii) of this clause or when item unique identification is provided under paragraph (c)(1)(v), the Contractor shall report as part of the Material Inspection and Receiving Report specified elsewhere in this contract, the following information:

(f) The Contractor shall submit the information required by paragraphs (d) and (e) of this clause as follows:

(1) End items shall be reported using the receiving report capability in Wide Area WorkFlow (WAWF) in accordance with the clause at 252.232-7003. If WAWF is not required by this contract, and the contractor is not using WAWF, follow the procedures at <http://dodprocurementtoolbox.com/site/uidregistry/>.

(2) Embedded items shall be reported by one of the following methods--

(i) Use of the embedded items capability in WAWF;

(ii) Direct data submission to the IUID Registry following the procedures and formats at <http://dodprocurementtoolbox.com/site/uidregistry/>; or

(iii) Via WAWF as a deliverable attachment for exhibit line item number (fill in) ----, Unique Item Identifier Report for Embedded Items, Contract Data Requirements List, DD Form 1423.

(g) Subcontracts. If the Contractor acquires by contract any items for which item unique identification is required in accordance with paragraph (c)(1) of this clause, the Contractor shall include this clause, including this paragraph (g), in the applicable subcontract(s), including subcontracts for commercial items.

(End of clause)