

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1. REQUISITION NUMBER 0010469780		PAGE 1 OF 13	
2. CONTRACT NO. W56HZV-13-D-L003		3. AWARD/EFFECTIVE DATE 28-Aug-2014		4. ORDER NUMBER 0006		5. SOLICITATION NUMBER	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME				b. TELEPHONE NUMBER (No Collect Calls)	
9. ISSUED BY INSTAL & VEHICLE SUP CONTRACTING DIV BRADLEY ZEMKE CCTA-HDC-C/MS 350 BRADLEY.J.ZEMKE.CIV@MAIL.MIL WARREN MI 48397-5000 TEL: 586-282-6473 FAX: 586-282-8636		CODE W56HZV		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED OR <input checked="" type="checkbox"/> SET ASIDE: 100% FOR: <input checked="" type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB) <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB) <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input type="checkbox"/> 8(A) NAICS: 711510 SIZE STANDARD: \$7,500,000			
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS Net 30 Days		<input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		13b. RATING	
15. DELIVER TO CENTER OF MILITARY HISTORY TORY MORGAN 14296 SOUTH DAKOTA FORT LEONARDWOOD MO 65473		CODE W74R7L		16. ADMINISTERED BY INSTAL & VEHICLE SUP CONTRACTING DIV 6501 E. 11 MILE ROAD WARREN MI 48397-5000			
17a. CONTRACTOR/OFFEROR TEXTILE PRESERVATION ASSOCIATES, INC. CATHY HEFFNER 107 TOPPER AVE RANSON WV 25438-1335 TELEPHONE NO. 301-724-1861		CODE 4Q855		FACILITY CODE		18a. PAYMENT WILL BE MADE BY DFAS-INDY VP GFEB5 8899 E 56TH STREET INDIANAPOLIS IN 46249-3800	
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER				18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/ SERVICES		21. QUANTITY		22. UNIT	
		SEE SCHEDULE				23. UNIT PRICE	
						24. AMOUNT	
25. ACCOUNTING AND APPROPRIATION DATA See Schedule						26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$20,992.00	
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED.				ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED			
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED.				ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED			
<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED.				<input type="checkbox"/> 29. AWARD OF CONTRACT: REF. OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) <i>Heather M Mوندt</i>			
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) HEATHER M. MUNDT / CONTRACTING OFFICER TEL: 586-282-6506 EMAIL: heather.m.mundt.civ@mail.mil		31c. DATE SIGNED 28-Aug-2014	

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
(CONTINUED)**

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
<p>SEE SCHEDULE</p>					

32a. QUANTITY IN COLUMN 21 HAS BEEN
 RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
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38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
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41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY (<i>Print</i>)		
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42b. RECEIVED AT (<i>Location</i>)	
		42c. DATE REC'D (<i>YY/MM/DD</i>)	42d. TOTAL CONTAINERS

Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	CCN 169644 Spanish American Flag FFP The contractor shall provide flag and textile conservation services in accordance with the PWS below. FOB: Destination PURCHASE REQUEST NUMBER: 0010469780	1	Job	\$20,992.00	\$20,992.00

NET AMT \$20,992.00

ACRN AA \$20,992.00
CIN: GFEB001046978000001

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	Reports The contractor shall provide Contract Data Requiriements List A001, A002, and A003 wihtin the base contract. FOB: Destination				NSP

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
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0003

Contract Manpower Reporting

Contractor shall comply with CMR clause found within the base contract.
FOB: Destination

NSP

NET AMT

Section C - Descriptions and Specifications

SOW

Task Order 0006

Flag and Textile Conservation Treatment Services

US Army Center of Military History Museum Division, Washington, DC

Part 1

General Information

1.1 Description of Services/Introduction:

This Performance Work Statement (PWS) establishes the contract service requirements for contractor-provided flag and textile conservation treatment services to the U.S. Army Center of Military History with a period of performance of 19 months from date of award. Independently, and not as an agent of the Government, the Contractor shall provide all labor, materials, equipment and facilities (except as otherwise specified), necessary for the assessment, cost estimate, conservation management and treatment services for individual flags and/or textiles for the U.S. Army Center of Military History (CMH).

1.2 Type of Contract:

The task order shall be Firm-Fixed-Price. The initial period of performance shall be for 19 months.

Part Two

2.0 Government-Furnished Property (GFP).

The Contractor will not be provided Government space nor will the Contractor be provided any Government Furnished Property (GFP) for which the Contractor will be responsible other than the items identified in section 4.1.1.1.

2.1 The Government shall deliver to the Contractor all historical flags and/or textiles selected by the U.S. Army Center of Military History Chief Curator for treatment under the contract.

Part Three

3.0 Contractor Furnished Property

The Contractor shall provide all personnel, equipment, tools, materials, supervision, and other items and non-personal services necessary to perform as required under the contract.

Part Four

4.0 Specific Tasks

4.1 BASIC SERVICES. The contractor shall provide services for

4.1 Contractor Services. The Contractor shall provide the following services: Management, Assessment and Treatment as described below.

4.1.1 Flag and/or Textile Treatment and Management. The Contractor shall:

4.1.1.1 Manage all technical and administrative tasks required for the planning, initiation, execution, and completion or termination of and/or textile artifact conservation treatment projects in support of the U.S. Army Center of Military History.

All treatment of CMH flags will include mounting and framing in conservation appropriate mounts and black aluminum frames with appropriate glazing materials.

The Contractor shall manage all technical and administrative tasks required for the planning, initiation, execution, and completion of the conservation treatment of the following flag as follows:

4.1.1.1.1. CCN 169644 Color, Organizational, US 45 Stars

Silk, red/white/blue, circa 1898, Spanish American War

Hoist: L edge, 52” Fly: 68”

The National Flag with “2nd Regiment, US Volunteers” lettering in gold on center red stripe contains forty-five gold stars and has soiled gold or white fringe at the borders.

The national colors of the 2nd U.S. Volunteer Engineer Regiment (CCN169644) have been folded and stored in an archival box for years. The fabrics are wrinkled and creased with multiple splits and breaks throughout. The fringe is tangled. There is moderate to severe soiling over all.

The flag is structurally very weak, with multiple areas of loss.

CONDITION: Poor–

TREATMENT: The contractor shall document and conserve the item so as to be exhibit-ready, including flag mounting and framing

ESTIMATED VALUATION: \$200

See attachments:

001 – 169644,

002 – 169644, detail,

003 – 169644, letter detail

4.1.1.2 The contractor shall provide transportation for each flag from the Contractor’s location to the U.S. Army Engineer Museum, 14296 South Dakota Ave, Fort Leonard Wood, MO 65473 and the Contractor’s location to the subcontractor’s location (if necessary), and ensure proper

packing and loading of each flag and/or textile in accordance with professional museum standards.

Inspection: Each item will be scrutinized for acceptability upon receipt of the items.

Section E - Inspection and Acceptance

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government

Section F - Deliveries or Performance

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	28-MAR-2016	1	CENTER OF MILITARY HISTORY TORY MORGAN 14296 SOUTH DAKOTA FORT LEONARDWOOD MO 65473 573-596-0780 FOB: Destination	W74R7L
0002	N/A	N/A	N/A	N/A
0003	N/A	N/A	N/A	N/A

Section G - Contract Administration Data

ACCOUNTING AND APPROPRIATION DATA

AA: 02120142014202000003313132520030000827S.0027363.1 6100.9000021001
COST CODE: A57EC
AMOUNT: \$20,992.00
CIN GFEBS001046978000001: \$20,992.00

Section I - Contract Clauses

CLAUSES INCORPORATED BY FULL TEXT

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

(a) Definitions. As used in this clause--

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

2-in-1

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

Destination

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	HQ0490
Issue By DoDAAC	W56HZV
Admin DoDAAC	W56HZV
Inspect By DoDAAC	W74R7L
Ship To Code	W74R7L
Ship From Code	_____
Mark For Code	_____
Service Approver (DoDAAC)	W74R7L
Service Acceptor (DoDAAC)	_____
Accept at Other DoDAAC	_____
LPO DoDAAC	_____
DCAA Auditor DoDAAC	_____
Other DoDAAC(s)	_____

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the "Send Additional Email Notifications" field of WAWF once a document is submitted in the system.

jane.t.stewart2.civ@mail.mil

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

N/A

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

Section J - List of Documents, Exhibits and Other Attachments

LIST OF ATTACHMENTS

<u>Document Name</u>	<u>Title</u>	<u>Transmission Method</u>
Attachment 001	169644	Mail
Attachment 002	169644 detail	Mail
Attachment 003	169644 letter detail	Mail