

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES	
			J	1 6	
2. AMENDMENT/MODIFICATION NO. 01	3. EFFECTIVE DATE 06-Mar-2015	4. REQUISITION/PURCHASE REQ. NO. 0010608598-0003		5. PROJECT NO. (If applicable)	
6. ISSUED BY INSTAL & VEHICLE SUP CONTRACTING DIV 6501 E. 11 MILE ROAD WARREN MI 48397-5000	CODE W56HZV	7. ADMINISTERED BY (If other than item 6) INSTAL & VEHICLE SUP CONTRACTING DIV MELISSA BAYS CCTA-HDC-AMS350 MELISSA.C.BAYS.CIV@MAIL.MIL WARREN MI 48397-5000		CODE W56HZV	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) UNIFIED BUSINESS TECHNOLOGIES, INC. MICHELLE D'SOUZA 353 INDUSCO COURT SUITE C TROY MI 48063-4646			9A. AMENDMENT OF SOLICITATION NO.		
			9B. DATED (SEE ITEM 11)		
			X	10A. MOD. OF CONTRACT/ORDER NO. W56HZV-11-D-L555-T035	
			X	10B. DATED (SEE ITEM 13) 03-Nov-2014	
CODE 3XMH1	FACILITY CODE 3XMH1				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. ACCOUNTING AND APPROPRIATION DATA (If required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.					
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.					
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).					
X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 43.103(a)					
D. OTHER (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: baysm15297 1. The purpose of modification 01 is to make a minor clarification and spelling edit to the Performance Work Statement (PWS). 2. As a result of Modification 01, the following changes have been made to the PWS: -Paragraph D, section 1.10. Added "local Government management" to section. -Paragraph D, section 1.16. Removed "potential" from first sentence. -Paragraph H. Corrected the spelling of Watervliet. -Paragraph I, section 1. Corrected the spelling of 'occurrence.' 3. Except as provided herein, all other terms and conditions, remain unchanged.					
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.					
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) LYNN M. BYRNE / CONTRACTING OFFICER TEL: 586-282-6532 EMAIL: lynn.m.byrne.civ@mail.mil		

15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY <u>Raymond M. Byrne</u> (Signature of Contracting Officer)	16C. DATE SIGNED 06-Mar-2015
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SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION C - DESCRIPTIONS AND SPECIFICATIONS

The following have been modified:

PERFORMANCE WORK STATEMENT**TACOM LCMC CIO/G6 WATERVLIET ARSENAL IT SUPPORT****A. Purpose:**

1. To add IT labor hours and dollars to the contract for Watervliet Arsenal IT Support.

B. Skill Sets and Labor Hours: Hours and dollars on contract:

C. CORs and COTRs: Government CORs and COTRs for each task order (TO) and project have been assigned by Appointment Letters from the Contracting Officer.

D. Description of Task Requirements:**Task 1.0.**

1.1 The contractor shall implement new system hardware and software IAW Army regulation and Best Business Practices (BBPs) and applicable DISA Security Technical Implementation Guidance (STIG) as required. The contractor shall follow approved local and directed configuration management policies and procedures.

1.2 The contractor shall develop and update standard operating procedures for hardware and software as needed. The contractor shall support creation and updating of network diagrams. The contractor shall provide support for Army and DOD accreditation processes by providing data, processes, and diagrams.

1.3 The contractor shall maintain, troubleshoot, update and replace hardware platforms and hardware platform components as required. The contractor shall maintain, troubleshoot, patch, update and remove software applications as required IAW Army regulation, BBPs and DISA STIG requirements. The contractor shall utilize Army Gold Master (AGM) and other enterprise software components provided by US Army and or DOD.

1.4 The contractor shall provide technical support, resolution of problems, and recovery

of operating malfunctions involving various hardware and software components. The contractor shall create tickets with vendors and DOD components to include DISA for troubleshooting hardware and software components.

1.5 The contractor shall perform tracking and inventory control of hardware and software components in a methodology provided by the government and IAW Army regulation and BBPs.

1.6 The contractor shall perform installation of software components as required IAW Army regulation and Best Business Practices and applicable DISA Security Technical Implementation Guidance (STIG) as required.

1.7 The contractor shall manage accounts, network rights and access to systems. The contractor shall manage system resources including performance, capacity, availability, serviceability and recovery.

1.8 The contractor shall conduct testing to insure operability, efficiency, and compliance with existing standards. The contractor shall monitor operation of systems and ensures that hardware and software are functioning properly and that operation standards are met. The contractor shall review, evaluate, and fine tune components to achieve peak efficiency within the overall network.

1.9 The contractor shall monitor log files and review scans to identify corrective actions, and work with the Government designated system IAM as needed IAW the basic PWS C.5.3.

1.10 The Contractor shall execute DIACAP efforts in accordance with DoD 8500.1, DoDI8500.2, DoDI 8580.1, the acquisition life cycle requirements of DoDD 5000.1 and DoDI 5000.2, FISMA security requirements, Appendix III of OMB A-130, industry best practices. The Contractor shall make written recommendations to the COTR and local Government management to reduce or eliminate any Information Assurance (IA) and security vulnerabilities or risks within the Application Architecture or mission application/systems.

1.11 The Contractor shall adhere to DA/DoD regulatory guidance in support of DIACAP, security, and 508 Compliance.

1.12 The contractor shall perform system backups to insure expedient restoration of the data base for the respective equipment.

1.13 The contractor shall maintain technical proficiency by attending required training and meetings and through review of current communications and computer literature.

1.14 The contractor shall be compliant with certification requirements as identified in

1.14.1-1.14.4

1.14.1 DOD 8570-01m IA workforce role for this position is: IAT-II

1.14.2 Baseline certification required is IAW US ARMY BBP for IA training and certification standards for an IAT-II person. This certification is required to be completed upon hire and before engaged upon tasks needing privileged access.

1.14.3 Computing Environment (CE) certification required for this position is: MCSA or MCSE Microsoft Windows Server 2008 or MCSA or MCSE Microsoft Windows Server 2012

1.14.4 The contractor shall perform and complete annual training IAW Army regulations to include Annual IA Awareness training and IA fundamentals.

1.15 The contractor shall provide instruction to functional area users on database and file accessing techniques, search strategies, processing and space utilization efficiencies, database security procedures, backup and program recovery techniques, and testing techniques.

1.16 The contractor shall provide customer assistance to current users. The contractor shall provide formal or informal training to ensure users understand the relationships of the system and are able to operate it without undue interruption.

Minimum Qualifications:

E. Information Assurance Contractor Training and Certification

1. The Contractor shall ensure that personnel accessing information systems have the proper and current information assurance certification to perform information assurance and or network/system administrator functions in accordance with DOD 8570.01-M Information Assurance Workforce Improvement Program, AR 25-2, and the Watervliet Arsenal Network training and certification policy. The Contractor shall meet the applicable information assurance baseline and computing environment certification requirements per position according to the following table:

Skill Set	Activity Supported	IA Baseline Certification	Comp. Env. Certification
c. Systems Engineer	Application Support	GSEC or Security + or SNCP or SSCP	MCSA Windows 2008 or greater

2. The Contractor shall provide documentation supporting the information assurance certification status of personnel performing information assurance functions to the Government for the tracking of compliant personnel.

3. Contractor personnel who do not have proper and current certifications will have privileges removed for the purpose of performing administrator or privileged user functions.

4. The contractor shall have comprehensive knowledge and ability to accurately apply knowledge of National, DOD and DA regulatory policies as defined in the Contract PWS C.5.8, C.5.2.12, relating to IA as follows: AR 25-1, AR 25-2, DODI 8510.01 DOD Risk Management Framework (RMF) for DoD Information Technology (IT), DODD 8500.01 Cyber Security, Army Best Business Practices (BBPs), Certificate of Networthiness (CoN) Application, System and Test CoN checklists, FISMA Reporting Requirements and DISA Security Technical Implementation Guides (STIGS).

F. Meetings: The Contractor shall attend status meetings with the Government at Watervliet Arsenal, the US Army Garrison- Detroit Arsenal by tele-video conferencing or audio-conferencing, IAW C.1.17, C.1.17.2 & C.1.17.8 of the Basic Contract PWS.

G. Travel: Currently, there is no travel scheduled for the Contractor(s) under this task order. All travel shall be conducted in accordance with section C.1.7.7 of the Basic PWS. Before traveling, the Contractor shall submit his estimated travel expenses to the COR for approval. All travel shall be in accordance with the DOD JTR.

H. Place of Performance: Watervliet Arsenal Albany, NY

I. Duty Hours:

1. Contractors will work the fixed traditional full-time work schedule Monday through Friday (except for designated Federal holidays and the Friday after Thanksgiving) with a basic workday of 8-hours. A predetermined report time must be no earlier than 0600 and no later than 0900. The basic work requirement will be 8.5 hours to include a mandatory 30-minute lunch break. Earlier or later start times may be requested if needed to support mission requirements IAW the PWS C.1.9.1. and will be approved by the COTR. The government will not be responsible for any costs incurred by the contractor for the duration of any shutdown or closure unless specifically approved by the Contracting Officer in advance of the occurrence. Special requirements may present a need for alternate work schedules, for periods of time, due to maintenance or other server administration actions.

2. The Contractor shall respond to afterhours work as defined in the Base Contract C.1.9.4 & C.1.9.5. The COR/COTR shall direct this work in response to emergencies,

outages, planned upgrades or system maintenance that must be completed outside of normal duty hours.

(End of Summary of Changes)