

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES
			J	1 8
2. AMENDMENT/MODIFICATION NO. 01	3. EFFECTIVE DATE 03-Mar-2015	4. REQUISITION/PURCHASE REQ. NO. 001059969		5. PROJECT NO. (If applicable)
6. ISSUED BY INSTAL & VEHICLE SUP CONTRACTING DIV 6501 E. 11 MILE ROAD WARREN MI 48397-5000	CODE W56HZV	7. ADMINISTERED BY (If other than item 6) INSTAL & VEHICLE SUP CONTRACTING DIV MELISSA BAYS CCTA-HDC-AMS350 MELISSA.C.BAYS.CIV@MAIL.MIL WARREN MI 48397-5000		CODE W56HZV
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) UNIFIED BUSINESS TECHNOLOGIES, INC. MICHELLE D'SOUZA 353 INDUSCO COURT SUITE C TROY MI 48063-4646			9A. AMENDMENT OF SOLICITATION NO.	
			9B. DATED (SEE ITEM 11)	
			X	10A. MOD. OF CONTRACT/ORDER NO. W56HZV-11-D-L555-T033
			X	10B. DATED (SEE ITEM 13) 25-Sep-2014
CODE 3XMH1	FACILITY CODE 3XMH1			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. ACCOUNTING AND APPROPRIATION DATA (If required)				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.				
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).				
X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 43.103(a)				
D. OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: baysm15143 Please see page two for modification information.				
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
			LYNN M. BYRNE / CONTRACTING OFFICER	
			TEL: 586-282-6532	
			EMAIL: lynn.m.byrne.civ@mail.mil	

15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY <u>Byron M. Byrne</u> (Signature of Contracting Officer)	16C. DATE SIGNED 03-Mar-2015
---	------------------	---	-------------------------------------

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 30 - BLOCK 14 CONTINUATION PAGE

The following have been added by full text:

MODIFICATION 01 INFORMATION

1. The purpose of modification 01 is to make changes to the Performance Work Statement (PWS).
2. The following changes have been made to the Performance Work Statement:
 - Paragraph A. Number 4.: Added “RMF” after DIACAP
 - Paragraph D., Task 1.0.: Added “and stand alone(s)” after DREN (TDREN) mission
 - Paragraph D., Task 1.2.4.: Added “but not limited to” before IACORA
 - Paragraph D., Task 1.4.: Added “RMF” after DIACAP
 - Paragraph D., Task 1.4.3.: Added “RMF” after DIACAP
 - Paragraph F., Added “RMF” after DIACAP
 - Paragraph I., Part 3.: Changed “desired start time” to “desired work schedule.”
 - Paragraph I., Part 4.: Ad Hoc Telework section added
3. All other terms and conditions, except those addressed in the modification, remain unchanged and in full force and effect.

SECTION C - DESCRIPTIONS AND SPECIFICATIONS

The following have been modified:

PERFORMANCE WORK STATEMENT**TO TITLE: Certification and Accreditation (C&A) services for TARDEC Information systems****A. Purpose:** Certification and Accreditation (C&A) services for TARDEC Information systems

1. Contractor shall be skilled in using the Defense Information Assurance Certification and Accreditation Process (DIACAP)/Risk Management Framework (RMF) procedural and implementation guidance. This includes the implementation of Information Assurance (IA) controls related to the Certification and Accreditation (C&A) of Automated Information Systems (AIS), Platform Systems, Stand-alone Systems, Embedded Systems, and Closed Restricted Network environments.

2. This requirement is for a System Engineer with the following skill set:

- Evaluating, testing, and certification and accreditation of information systems.
- Experience working with information security practices, networks, software, and hardware.
- Experience developing and applying information assurance policy/guidance.
- Knowledge of procedures to review networks, systems and applications for Networthiness Certification.
- Experience in writing policies, guidelines, and standard operating procedures.

3. To add Information Technology (IT) labor hours and dollars for Certification and accreditation activities leading to a favorable C&A decision of TARDEC new and existing systems and the ongoing maintenance to maintain the C&A status.

4. The DoD DIACAP/RMF is a dynamic Information Assurance (IA) C&A process that applies risk management to information systems (IS). As mandated by DoD, the DIACAP/RMF will be used to provide a formal and standard set of activities, general tasks and a management structure process for the C&A of TARDEC IS's to ensure that the IA posture is maintained throughout the system's life cycle. It involves the identification, implementation, and validation of standardized IA controls authorizing the operation of information systems. TARDEC systems support missions that require manpower and IA expertise to meet DoD and Department of Army directives and milestones in support of IA and DIACAP/RMF.

B. Skill Sets and Labor Hours by Project:

1. DIACAP/RMF Support for TARDEC's DREN (TDREN):

Period of Performance is 29 Sept 2014 to 28 Sept 2015.

C. CORs/COTRs: CORs and COTRs for each Project have been assigned by Assignment. Letter from the Contracting Officer.

D. DESCRIPTION OF TASK REQUIREMENTS:

Task 1.0. IA DIACAP/RMF Support for TDREN and its connected systems: The objective is to add Information Technology (IT) labor hours and dollars for DIACAP/RMF activities leading to Certification and Accreditation (C&A) for Automated Information Systems (AIS) in support of TARDEC's DREN (TDREN) and stand alone(s) mission. These AIS include but are not limited to the TDREN and any secure DREN (SDREN) connections, High Performance

Computing (HPC), secured HPC (HPCS), Cost & Systems Analysis (C&SA), and CASSI Information Services (CASSI IS). The scope of this task includes but is not limited to the preparation and oversight of DIACAP/RMF documents/artifacts for the AIS; the technical implementation of the necessary information technology (IT) hardware, software, and networking components; and the maintenance of C&A for the TDREN and its connected AIS.

1.1. DOD INFORMATION ASSURANCE CERTIFICATION AND ACCREDITATION PROCESS (DIACAP)/Risk Management Framework (RMF)

1.1.1 The contractor shall have a comprehensive knowledge of National, DOD and DA regulatory policies and governmental/commercial BBP relating to IA IAW Basic Contract PWS C.5.8, to include but is not limited to the following:

- a) Communications Security (COMSEC)
- b) Public Key Infrastructure (PKI)
- c) DoD Information Assurance Certification & Accreditation Process (DIACAP)/Risk Management Framework (RMF)
- d) Security Technical Implementation Guides (STIGs)
- e) Security Readiness Review Scripts (SRRs)
- f) Physical and Environmental requirements for computers and computing environments

1.2 DEVELOPMENT, IMPLEMENTATION AND SUPPORT: The objective of this task is to execute the standardized TARDEC business process used to support DIACAP/RMF activities associated with the TDREN and connected AIS.

1.2.1 The Contractor shall review TARDEC systems DIACAP/RMF artifacts and documentation for accuracy and templates IAW Basic Contract PWS C.5.8.2, which include:

- a) Standard operating procedures for execution and administration of the DIACAP/RMF business process.
- b) Standard operating procedures and templates for the generation and maintenance for all required DIACAP/RMF artifacts.
- c) Standard operating procedures for using DoD approved IA tools and for implementing the requirements to meet IA compliance. IA tools will also be used to identify and/or prevent system vulnerabilities that may affect the IA posture.
- d) A centralized repository for tracking C&A status to include version control on documentation contained in the repository and DIACAP/RMF progress for all TDREN AIS.

1.2.2 The contractor shall identify applications used on the TDREN AIS

that require certification and identify the IA controls that need to be addressed by the System Owner via a Plan of Action & Milestones (POA&M) IAW Basic Contract PWS C.5.8.1 and C.5.8.2. To address the POA&M items, contractor shall select, install, and configure the hardware, software, and networking components that will eliminate or reduce risk associated with the IA controls for each TARDEC AIS. The Contractor shall document findings and provide the results via monthly system status reports due the 15th of each month with the first report due 45 days after contract award IAW CDRL A001, DID-MGMT-80227(T). The Contractor may use his own format or modify the DOD format, with the COTR's approval.

1.2.3 The contractor shall select and implement the use of approved IA tools to achieve C&A compliance of all TDREN AIS, as it relates to the DoDI 8500.1, DoDI 8500.2, DoDI 8580.1, STIGS, SRRs, and AR 25-2.

1.2.4 The contractor shall gather, compile, and report data as requested through taskers and data calls, to include, but not limited to IACORA, IAVM, and CERTs IAW Basic Contract PWS C.5.8.1. The Contractor shall document findings and provide the results via monthly system status reports due the 15th of each month with the first report due 45 days after contract award IAW CDRL A001, DID-MGMT-80227(T). The Contractor may use his own format or modify the DOD format, with the COTR's approval.

1.3 SYSTEM CHANGES: The objective of this task is to execute the TDREN AIS change management process that will monitor technical programming enhancements and/or upgrades for all TDREN AIS. This change management process will ensure system/application changes are properly documented. IA Tools will also be used to assess, identify and/or prevent system vulnerabilities that may affect the IA posture of the system.

1.3.1 The contractor shall implement and sustain the change management process as defined by each TDREN AIS. Contractor shall provide input to the AIS Configuration Control Board (CCB), IAW the Basic Contract PWS C.5.8. C.5.8.1, and C.5.8.2.

1.3.2 The contractor shall perform testing of IA compliance for technical enhancements, upgrades, business processes, procedures, technical documents, and program coding changes IAW the Basic Contract PWS paragraphs C.5.8., C.5.8.1, and C.5.8.2.

1.4 MANAGEMENT AND MAINTENANCE: Once an accreditation of the AIS is achieved (i.e., an IATO, ATO, IATT), this task focuses on the effort necessary to maintain the accreditation levels. This will include: regular testing of the processes and SOPs as accredited in the DIACAP/RMF, required updates to the documentation when the AIS environment changes and enforcement of the SLAs or MOAs with the tenant AIS are connected to the TDREN network. The Contractor shall document findings and provide the results via monthly system status reports due the 15th of each month with the first report due

45 days after contract award IAW CDRL A001, DID- MGMT-80227(T). The Contractor may use his own format or modify the DOD format, with the COTR's approval.

1.4.1 The contractor shall review DIACAP/RMF artifacts for accuracy and completeness in preparation for SAV and ACA visits. Contractor shall also participate in the SAV and ACA visits IAW the Basic Contract PWS paragraphs C.5.8., C.5.8.1, and C.5.8.2.

1.4.2 The contractor shall maintain the effectiveness of the DIACAP/RMF program within TARDEC by recommending updates and changes to the overall DIACAP/RMF procedures and processes that improve the maintainability of the complete DIACAP/RMF documentation package, including compliance with STIGs and satisfying POA&M items IAW the Basic Contract PWS paragraphs C.5.8., C.5.8.1, and C.5.8.2 .

1.4.3 The contractor shall request, coordinate, and conduct meetings as necessary to review DIACAP/RMF documentation, artifacts, and SOPs with the necessary TDREN, TARDEC, and TACOM personnel IAW the Basic Contract PWS paragraphs C.5.8., C.5.8.1, and C.5.8.2 .

1.4.4 Once an AIS achieves a DIACAP/RMF certification, contractor shall execute required periodic reviews of the DIACAP/RMF documentation package. Updates as a result of CCB activities will be of particular importance IAW the Basic Contract PWS paragraphs C.5.8., C.5.8.1, and C.5.8.2 .

E. INFORMATION ASSURANCE CONTRACTOR TRAINING AND CERTIFICATION:

1. The Contractor Project Manager (PM) shall ensure that personnel accessing information systems have the proper and current information assurance certification to perform information assurance and or network/system administrator functions in accordance with DOD8570.01-M Information Assurance Workforce Improvement Program, AR 25-2, and the TACOM Warren training and certification policy. The Contractor shall meet the applicable information assurance baseline and computing environment certification requirements per position according to the following table:

Skill Set	Activity Supported	IA Baseline Certification	Computing Environment (CE) Training Certificate or CE Certification
a. Systems Engineer	DIACAP/RMF Support for TARDEC's DREN (TDREN):	One of the following: GSEC, Security+, SCNP, SSCP (or higher)	N/A

F. MEETINGS: The objective of this task is to provide updates and status reports of

TARDEC information systems DIACAP/RMF and C&A progress via regular meetings and briefings.

a. The Contractor shall attend quarterly C&A meetings to review DIACAP/RMF documentation, artifacts, and SOPs with TARDEC system owners, IA personnel and TACOM personnel in accordance with the detail requirements of the basic contract PWS C.1.17, C.1.17.2 & C.1.17.8.

b. The Contractor shall attend bi-weekly staff meetings to provide IA team with DIACAP/RMF progress on assigned systems in accordance with the detail requirements of the basic contract PWS C.1.17, C.1.17.2 & C.1.17.8.

c. The Contractor shall develop and present C&A reports outlining security findings to government and contractor personnel in accordance with the detail requirements of the basic contract PWS C.1.17, C.1.17.2 & C.1.17.8. The Contractor shall provide the briefing results IAW CDRL A002, DI- MISC-8080508A, Technical Reports Study. The Contractor may use his own format or modify the DOD format, with the COTR's approval.

G.TRAVEL: No travel anticipated.

H.PLACE OF PERFORMANCE: USAG-DTA, BLDG 200, 6501 E. 11 Mile Rd, Warren, MI, 48397 and Selfridge ANG Base, Mt Clemens, MI.

L.DUTY HOURS:

1. Contractors will work the fixed traditional full-time work schedule Monday through Friday (except for designated Federal holidays and the Friday after Thanksgiving) with a basic workday of 8 hours. A predetermined report time must be no earlier than 0600 and no later than 0900. The basic work requirement will be 8.5 hours to include a mandatory 30-minute lunch break. Earlier or later start times may be requested if needed to support TARDEC mission requirements. The government will not be responsible for any costs incurred by the contractor for the duration of any shutdown or closure unless specifically approved by the Contracting Officer in advance of the incurrence. Special requirements may present a need for alternate work schedules, for periods of time, due to maintenance or other server administration actions.

2. Compressed Work Schedule: The contractor may be allowed to participate in a fixed Compressed Work Schedule (CWS) with the approval of the COTR and the COR. CWS are fixed work schedules, which enable full-time contractors to complete the basic 80-hour bi-weekly work requirement in less than ten workdays. The CWS requires either eight nine-hour days and one eight-hour day with one predetermined scheduled day off or four-ten hour days and one predetermined scheduled day off each

week during the Federal Government designated two week pay period . The predetermined scheduled day off will be referred to as the Regular Day Off (RDO) and will be approved by the COTR.

3. The contractor shall notify the COTR of their desired work schedule. The contractor must work the fixed traditional work schedule during the first two weeks of reporting to the duty station. Any changes outside of the traditional full-time fixed work schedule requires approval by the TARDEC Contracting Officer Representative (COR). Contractors may change their work schedules (from fixed traditional to fixed CWS) at the beginning of the period of performance, exceptions may be granted on an as-needed basis.

4. Ad-hoc Telework: Ad-hoc telework may be allowed on an as needed basis. Determination whether telework is allowable will depend on the requirements of the task order, and will require approval from the contract COTR in advance of the expected work. At any time the COTR can determine that ad-hoc telework is no longer needed for a specific position on a task order and will notify the contractor PM of such changes. Ad-hoc telework will be performed offsite at a contractor approved facility.

(End of Summary of Changes)