

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT1. Contract ID Code
Firm Fixed Price

Page 1 Of 8

2. Amendment/Modification No.

0004

3. Effective Date

2014AUG22

4. Requisition/Purchase Req No.

SEE SCHEDULE

5. Project No. (If applicable)

6. Issued By

U.S. ARMY CONTRACTING COMMAND
COREY L. RICHARDS
WARREN, MICHIGAN 48397-5000
HTTP://CONTRACTING.TACOM.ARMY.MIL

Code

W56HZV

7. Administered By (If other than Item 6)

Code

8. Name And Address Of Contractor (No., Street, City, County, State and Zip Code)

9A. Amendment Of Solicitation No.

W56HZV-14-R-0030

9B. Dated (See Item 11)

2014AUG01

10A. Modification Of Contract/Order No.

10B. Dated (See Item 13)

Code

Facility Code

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods:
 (a) By completing items 8 and 15, and returning 2 signed copies of the amendments; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. **FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.** If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting And Appropriation Data (If required)

13. THIS ITEM ONLY APPLIES TO MODIFICATIONS OF CONTRACTS/ORDERS

It Modifies The Contract/Order No. As Described In Item 14.

A. This Change Order is Issued Pursuant To:
The Contract/Order No. In Item 10A.

The Changes Set Forth In Item 14 Are Made In

B. The Above Numbered Contract/Order Is Modified To Reflect The Administrative Changes (such as changes in paying office, appropriation data, etc.) Set Forth In Item 14, Pursuant To The Authority of FAR 43.103(b).

C. This Supplemental Agreement Is Entered Into Pursuant To Authority Of:

D. Other (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the Issuing Office.

14. Description Of Amendment/Modification (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SEE SECOND PAGE FOR DESCRIPTION

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. Name And Title Of Signer (Type or print)

16A. Name And Title Of Contracting Officer (Type or print)

15B. Contractor/Offeror

15C. Date Signed

16B. United States Of America

16C. Date Signed

(Signature of person authorized to sign)

By _____ /SIGNED/
(Signature of Contracting Officer)

NSN 7540-01-152-8070

30-105-02

STANDARD FORM 30 (REV. 10-83)

PREVIOUS EDITIONS UNUSABLE

Prescribed by GSA FAR (48 CFR) 53.243

Name of Offeror or Contractor:

SECTION A - SUPPLEMENTAL INFORMATION

Buyer Name: COREY L. RICHARDS
Buyer Office Symbol/Telephone Number: CCTA-ASM-A/(586)282-9668
Type of Contract: Firm Fixed Price
Kind of Contract: Service Contracts

*** End of Narrative A0000 ***

1. The purposes of Amendment 0004 to solicitation W56HZV-14-R-0030 are to revise sections J and M as follows:

a. Section J, "List of Attachments"

i. Paragraph 5.1.1.4 within Attachment 0010, NIE PWS, has been revised as follows:

FROM: The Ft. Bliss, TX and WSMR, NM military complexes consist of training areas, ranges, and test sites spread over a vast area approximately 100 miles North-South by 40 miles East-West. Personnel accountability is a major safety concern during VALEX COMDEX NIE execution. The contractor shall validate personnel log-in to SoSE&Is accountability database Manpower Information Reporting and Retrieval System (MIRARS) and generate reports on personnel location data for all Government and contractor personnel supporting PM Current. The data shall be organized by supporting element (i.e., PM Current Plans, Business Team, Program Executive Office for Command, Control and Communications-Tactical (PEO C3T) etc.) and briefed at the PM Current Commanders Update Briefing (CUB). (CDRL A004) The contractor shall be the POC for any MIRARS access issues.

TO: The Ft. Bliss, TX and WSMR, NM military complexes consist of training areas, ranges, and test sites spread over a vast area approximately 100 miles North-South by 40 miles East-West. Personnel accountability is a major safety concern during VALEX COMDEX NIE execution. The contractor shall validate personnel log-in to SoSE&Is accountability database Manpower Information Reporting and Retrieval System (MIRARS) and generate reports on personnel location data for all Government and contractor personnel supporting PM Current on a daily basis. The data shall be organized by supporting element (i.e., PM Current Plans, Business Team, Program Executive Office for Command, Control and Communications-Tactical (PEO C3T) etc.) and briefed at the PM Current Commanders Update Briefing (CUB). (CDRL A004) The contractor shall be the POC for any MIRARS access issues.

b. Section M, "Evaluation Factors For Award"

i. Paragraph M.5.2 has been revised as follows:

FROM: Even where the offeror's proposal identifies experience for itself, the Government will consider whether the benefits of the cited experience are reasonably likely to be employed/realized should the offeror subsequently be awarded an IDIQ contract.

TO: Even where the offeror's proposal identifies experience for itself, the Government will consider whether the benefits of its cited experience will ever be employed/realized should the offeror subsequently be awarded a contract. Accordingly, any prime experience which is identified in the offeror's experience factor proposal, but the other volumes of the offeror's proposal do not clearly support that the cited experience is intended to be used by the offeror during contract performance, may be discounted in whole or in part. The offeror may also be evaluated based on other Government or private source information.

ii. Paragraph M.7.5 has been revised as follows:

FROM: The Government will assess the proposed fully loaded labor rates in the KBS Pricing Labor Matrix (Attachment 0002) and the total evaluated cost/price from the KBS Prime Proposal Summary File - NIE (Attachment 0012) using one or more of the price and cost analysis techniques and procedures identified in FAR 15.404-1. The KBS Pricing Labor Matrix (Attachment 0002) will only be evaluated for cost reasonableness. The KBS Prime Proposal Summary File - NIE (Attachment 0012) will be evaluated to determine both cost reasonableness and cost realism.

TO: The Government will assess the proposed fully loaded labor rates in the KBS Pricing Labor

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Matrix (Attachment 0002) and the total evaluated cost/price from the KBS Prime Proposal Summary File - NIE (Attachment 0012) using one or more of the price and cost analysis techniques and procedures identified in FAR 15.404-1. The KBS Pricing Labor Matrix (Attachment 0002) will only be evaluated to determine reasonableness. The KBS Prime Proposal Summary File - NIE (Attachment 0012) will be evaluated to determine both reasonableness and cost realism.

2. The RFP closing date remains unchanged as a result of this amendment, and shall close no later than 12:00 p.m. Eastern Standard Time on Wednesday, September 3, 2014.

3. Except as provided herein, all other terms and conditions of this solicitation remain unchanged.

*** END OF NARRATIVE A0005 ***

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MOD/AMD 0004

Name of Offeror or Contractor:

SECTION J - LIST OF ATTACHMENTS

<u>List of</u> <u>Addenda</u>	<u>Title</u>	<u>Date</u>	<u>Number</u> <u>of Pages</u>	<u>Transmitted By</u>
Attachment 0010	TOR ATTACHMENT 1, NIE PWS		013	DATA

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Name of Offeror or Contractor:

SECTION M - EVALUATION FACTORS FOR AWARD

M.1 BASIS FOR AWARD

M.1.1 The Government plans to award approximately 13 multiple-award indefinite-delivery, indefinite-quantity (MA IDIQ) contracts as a result of this solicitation which may consist of eight contract awards to small businesses (SBs) and five contract awards to other-than-small-businesses (OTSBs) that provide the Best Value to the Government when evaluated in accordance with the criteria described below, and subject to the provisions contained herein. SBs are eligible to compete for award of task orders set aside for SB concerns (restricted pool) and to compete for task orders to be awarded via full-and-open competition (full and open pool). OTSBs are eligible to compete for task orders to be awarded via full and open competition (full and open pool). See paragraph M.1.1.1 for definitions of the restricted pool and the full and open pool. The Government reserves the right to award more or less than 13 MA IDIQ contracts. Additionally, the Government reserves the right to make no award(s) as a result of this solicitation.

The evaluation of proposals submitted in response to this solicitation will be conducted on a Best Value basis using source selection trade off procedures. The source selection authority (SSA) will weigh the merits of the non-cost/price factors against the total evaluated cost/price of the task order in arriving at the final source selection decision. As part of the Best Value determination, the relative strengths versus weaknesses and associated risks of each offeror's proposal in the non-cost/price factors, as well as the total evaluated cost/price of the Network Integration Exercise (NIE) task order, will be considered in selecting the proposals that are most advantageous and represent the Best Value to the Government. In addition, in order to receive an MA IDIQ contract award, all labor rates proposed by the offeror within the KBS Pricing Labor Matrix (Attachment 0002) must be deemed reasonable by the Government. This may result in MA IDIQ contract awards to the offeror(s) whose proposals do not necessarily represent the lowest total evaluated cost/price.

M.1.1.1 The Government will evaluate proposals at the MA IDIQ contract level within two separate pools: 1) a restricted pool and 2) a full and open pool. The restricted pool will contain all offerors who certify as a SB under North American Industry Classification System (NAICS) code 541330, Engineering Services (except Military and Aerospace Equipment and Military Weapons). The full and open pool will contain all offerors who do not qualify for the restricted pool.

M.1.2 Selection of the successful offeror(s) will be made following an assessment of each proposal against the requirements described herein and the criteria set forth in M.4.

M.2 GENERAL

M.2.1 The Government intends to make multiple awards that represent the Best Value to the Government, to those offerors who satisfy all of the responsibility criteria set forth in FAR 9.104.

M.2.2 The Government reserves the right to discuss any information submitted by an offeror relating to provision L.3.7, "Organizational Conflict of Interest (OCI)". The contracting officer may initiate such dialogue at any time during the evaluation of proposals.

M.2.3 The Government reserves the right to discuss any information submitted by an offeror relating to Facility Clearances (FCLs). The contracting officer may initiate such dialogue at any time during the evaluation of proposals. Offerors unable to provide verification of a current, active FCL will not be considered for award of the NIE task order, but may still be awarded a MA IDIQ contract. (Reference L.3.8.1)

M.2.4 The Government reserves the right to discuss any information submitted by an offeror relating to provision L.3.10, "Joint Venture" (JV). The contracting officer may initiate such dialogue at any time during the evaluation of proposals. Offerors proposing under a JV that fail to provide verification of an established JV will not be treated as a JV and may be rejected in accordance with M.3.1.2.

M.3 REJECTION OF OFFERS

M.3.1 Offerors shall carefully read and provide all the information requested in Section L, Instructions, Conditions, and Notices to Offerors. If there are parts of Section L that an offeror does not understand, the offeror shall request written clarification from the contracting officer before the closing date of this solicitation. Reference L.1.6. In accordance with Federal Acquisition Regulation (FAR) 52.215-1, Instructions to Offerors - Competitive Acquisition, the Government may reject any or all proposals if such action is in the Government's interests.

M.3.1.2 The Government may reject any offeror's proposal that fails to meaningfully comply with the Proposal Preparation Instructions specified in Section L of this solicitation. Examples of when an offeror's proposal fails to meaningfully comply include:

M.3.1.2.1 When an offeror's proposal merely offers to perform work according to the solicitation terms or fails to present more than a statement indicating its capability to comply with the solicitation terms and does not provide support and elaboration as specified in Section L of this solicitation.

M.3.1.2.2 When an offeror's proposal fails to provide any of the data and information required in Section L.

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M.3.1.2.3 When an offeror's proposal provides some data and information, but omits significant material data and information required in Section L.

M.3.1.2.4 When an offeror's proposal merely repeats the contract's SOW/PWS without elaboration.

M.3.1.3 The Government may reject any offeror's proposal that offers a service that does not meet all stated material requirements of the solicitation.

M.3.1.4 The Government may reject any offeror's proposal that takes exception(s) to the attachments, exhibits, enclosures, or other solicitation terms and conditions.

M.3.1.5 The Government may reject any offeror's proposal that contains one or more Organizational Conflicts of Interest (OCIs) for which sufficient negation or mitigation has not been proposed. Refer to Section L paragraph L.3.7 of this solicitation, "Organizational Conflict of Interest."

M.3.1.6 The Government may reject any offeror who does not have an adequate accounting system prior to award IAW L.3.9.

M.3.2 SOURCE SELECTION AUTHORITY

The SSA is the official designated to direct the source selection process and select the offeror(s) for contract award.

M.3.3 SOURCE SELECTION EVALUATION BOARD (SSEB)

A SSEB has been established by the Government to evaluate proposals in response to this solicitation. The SSEB is comprised of technically qualified individuals who have been selected to conduct this evaluation in accordance with the evaluation criteria for this solicitation. Careful, full and impartial consideration will be given to the evaluation of all proposals received pursuant to this solicitation.

M.3.4 RESPONSIBILITY

M.3.4.1 Determination of Responsibility and Eligibility for Award: Per FAR 9.103, contracts will be placed only with contractors that the PCO determines to be responsible. Prospective offerors, in order to qualify as sources for this acquisition, must be able to demonstrate that they meet standards of responsibility set forth in FAR 9.104. No award will be made to an offeror who has been determined to be not responsible by the PCO. To verify each offeror meets the responsibility criteria contained in FAR 9.1, the Government reserves the right to request additional information, to include, but not limited to the following:

M.3.4.1.1 A Pre-Award Survey on any or all offerors;

M.3.4.1.2 Technical and/or financial information to include verification of an adequate accounting system in accordance with L.3.9. Failure to provide the requested information within seven business days from the date the request was received, may result in a determination the offeror is not responsible; and/or

M.3.4.1.3 Authorization to visit the offeror's facility. An offeror's refusal to authorize the Government to visit the contractor's facility may result in a determination the offeror is not responsible. If the Government visits the offeror's facility, the offeror shall ensure that it has current data relevant to its proposal available for the Government to review.

M.3.5 IMPORTANCE OF COST/PRICE FACTOR

The Best Value to the government may not necessarily be the offeror(s) with the lowest evaluated cost/price. However, the closer the evaluations of the offerors are in the non-cost/price factors, the more important cost/price becomes in the decision. Notwithstanding the relative order of importance of the evaluation factors as stated within paragraph M.4.3, cost/price may be controlling when:

M.3.5.1 Proposals are considered approximately equal in non-cost/price factors; or

M.3.5.2 An otherwise superior proposal is unaffordable; or

M.3.5.3 The advantages of a higher rated, higher cost/price proposal are not considered to be worth the cost/price premium.

M.4 TRADEOFF PROCESS EVALUATION FACTORS AND RELATIVE IMPORTANCE

M.4.1 Selection of successful offerors will be made following an assessment of each proposal, based on the response to the information called for in Section L and against the solicitation requirements and the evaluation criteria described in Section M. The Government will evaluate proposals as specified herein. Each evaluation will include narrative support for the evaluation conclusions under each factor.

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M.4.2 The Government will assess each offeror on four Factors: (1) Experience; (2) Technical, (3) Cost/Price, and (4) Small Business Participation (SBP).

M.4.3 The experience factor is more important than the technical factor. The technical factor is slightly more important than the cost/price factor. The cost/price factor is slightly more important than the SBP factor. The non-cost/price factors, when combined, are significantly more important than the cost/price factor.

M.5 EVALUATION OF VOLUME II - EXPERIENCE FACTOR (reference the proposal information required to be submitted in response to L.4)

M.5.1 The Government will assess the risk that the offeror will successfully perform the required effort. This assessment will result in the application of a Confidence Rating which will be based upon the extent to which recent prior experience described is relevant to the following solicitation requirements:

M.5.1.1 Service contracts performed either as the prime contractor that involved contractor team arrangement(s) (as defined by FAR 9.601) with at least three other organizations not including the prime contractor, or service contracts performed as the prime contractor that involved the award of subcontracts to at least three other organizations.** Include detail discussing the type and portion of work performed by each firm to accomplish tasks relevant to the KBS SOW key tasks set forth in paragraphs C.4.1-C.4.7.

M.5.1.2 Service contracts performed either as the prime contractor or subcontractor that required simultaneous deployment and management of at least six individuals to at least three separate OCONUS locations (in any combination). For this solicitation, management of deployed individuals' includes the pre-deployment recruitment, training, and processing in and out of the National Deployment Center (or equivalent), and ensuring deployed personnel accomplished the mission once deployed.

M.5.2 Even where the offeror's proposal identifies experience for itself, the Government will consider whether the benefits of its cited experience will ever be employed/realized should the offeror subsequently be awarded a contract. Accordingly, any prime experience which is identified in the offeror's experience factor proposal, but the other volumes of the offeror's proposal do not clearly support that the cited experience is intended to be used by the offeror during contract performance, may be discounted in whole or in part. The offeror may also be evaluated based on other Government or private source information.****

M.6 EVALUATION OF VOLUME III - TECHNICAL FACTOR (reference the proposal information required to be submitted in response to L.5)

M.6.1 This factor will be evaluated to assess the risk that the offeror's proposed approach will meet the schedule and performance requirements of the NIE task order through effective and detailed planning as follows:

M.6.1.1 The Government will evaluate the offeror's analysis and discussion of key success drivers and risks of the NIE PWS (Attachment 0010) in the areas of performance, schedule, and cost efficiencies, to assess the proposal risk probability that the offeror will successfully achieve task order requirements and objectives.

M.6.1.2 Based on the offeror's analysis of the NIE PWS (Attachment 0010), the Government will: (1) evaluate the extent to which the offeror identified specific and necessary tasks required for the completion of the task order requirements along with a detailed and reasonable explanation of the proposed approach for executing those tasks; and (2) assess the risk the offeror's proposed technical approach will result in timely completion of the NIE task order requirements.

M.7 EVALUATION OF VOLUME IV - COST/PRICE FACTOR (reference the proposal information required to be submitted in response to L.6)

M.7.1 The cost/price factor volume evaluation will include consideration of the reasonableness, as defined in paragraph M.7.3, of each of the proposed fully loaded labor rates (to include profit/fee) in the KBS Pricing Labor Matrix (Attachment 0002) for the MA IDIQ contract.

M.7.2 The cost/price factor volume evaluation will also consider the total evaluated cost/price to the Government, as derived from the KBS Prime Proposal Summary File - NIE (Attachment 0012), to accomplish the technical approach for the NIE task order. The assessment of the total evaluated cost/price will include consideration of the reasonableness of both the FFP CLIN and CFFF CLIN, as defined in paragraph M.7.3, and realism of the CFFF CLIN, as defined in paragraph M.7.4, of the proposed cost/price.

M.7.3 Reasonableness: A cost/price is considered reasonable if it does not exceed what would be incurred by a prudent person in the conduct of competitive business.

M.7.4 Cost Realism: The Government will evaluate cost realism by independently reviewing and evaluating the specific elements of the offeror's proposed cost estimate to determine whether the cost realistically reflects the offeror's proposed approach to meet program requirements and objectives. The result of the cost realism evaluation will be a determination of the most probable cost to the Government (which consists of cost and fee). The most probable cost will be determined by adjusting the offeror's proposed cost to reflect any additions or reductions to cost elements to realistic levels based on the results of the cost realism analysis.

M.7.5 The Government will assess the proposed fully loaded labor rates in the KBS Pricing Labor Matrix (Attachment 0002) and the total evaluated cost/price from the KBS Prime Proposal Summary File - NIE (Attachment 0012) using one or more of the price and cost analysis

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techniques and procedures identified in FAR 15.404-1. The KBS Pricing Labor Matrix (Attachment 0002) will only be evaluated to determine reasonableness. The KBS Prime Proposal Summary File - NIE (Attachment 0012) will be evaluated to determine both reasonableness and cost realism.*/****

M.8 EVALUATION OF VOLUME V - SBP FACTOR (reference the proposal information required to be submitted in response to L.7)

M.8.1 The SBP Factor evaluation will consist of the following:

M.8.1.1 An assessment of the extent of the offeror's proposed levels of participation by SB concerns compared against the Government's goals for SBs in the categories listed below for this solicitation and expressed as a percentage of 'Total Contract Amount'. The term 'Total Contract Amount' is defined as the total proposed amount for all of the Basic CLINs and all of the Option CLINs identified in the KBS Prime Proposal Summary File - NIE (Attachment 0012).

- 15% for SB
- 2% for Small Disadvantaged Business (SDB)
- 2% for Woman Owned Small Business (WOSB)
- 1% for Historically Underutilized Business Zone Small Business (HUBZone SB)
- 1% for Veteran Owned Small Business (VOSB)
- 1% for Service-Disabled Veteran-Owned Small Business (SDVOSB)

M.8.1.2 An assessment of the probability that the offeror will achieve the proposed levels, or the risk the offeror will not achieve the proposed levels, during performance of the contract. The assessment of probability or risk is against the offeror's proposed goals and not the Government's goals listed above for the solicitation. If the offeror is awarded the contract, the offeror's proposed goals will be incorporated into the contract and will be the goals against which performance will be measured. If the awardee is an OTSB, the proposed goals will be incorporated via the Small Business Subcontracting Plan goals, which shall be consistent with the goals proposed for the Small Business Participation Factor.

M.9 CONTRACT PROVISIONS/CLAUSES INCORPORATED BY REFERENCE

NOTICE: The following contract clauses pertinent to this section are hereby incorporated by reference:

FEDERAL ACQUISITION REGULATION (48 CFR CHAPTER 1)

None Incorporated by Reference.

DEFENSE FEDERAL ACQUISITION REGULATION SUPPLEMENT (48 CFR CHAPTER 2)

None Incorporated by Reference.

M.10 ADDITION OF CLAUSES/PROVISIONS AT THE TASK ORDER LEVEL

The contracting officer, at his/her discretion, may add additional clauses/provisions at the task order level. The contracting officer will include any such clauses/provisions in the task order request.

- * Changed as a result of Amendment 0001
- ** Changed as a result of Amendment 0002
- **** Changed as a result of Amendment 0004

*** END OF NARRATIVE M0001 ***

PERFORMANCE WORK STATEMENT (PWS)

Project Manager (PM), Current Network Integration Exercise (NIE) Programmatic Services

PART 1:

GENERAL INFORMATION

1 General: This is a non-personal services contract to provide PM Current the programmatic services needed to perform the planning, managing, documenting, and reporting services required to sustain management and execution of the Agile Process and twice-yearly NIE events at Fort Bliss, Texas (TX) and White Sands Missile Range (WSMR), New Mexico (NM). The Government will not exercise any supervision or control over the contract service providers performing the services herein. Such contract service providers shall be accountable solely to the contractor.

1.1 Introduction: The contractor as an independent contractor and not as an agent of the Government, shall provide qualified personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items and non-personal services necessary to perform the programmatic services as defined in this PWS, except for those items specified as Government Furnished Property (GFP) and services, see Part 3 below. The contractor shall perform to the standards identified in this PWS.

1.2 Background: The Agile Process facilitates development, maturation, and operational evaluation of networked and non-networked systems considered for fielding to Army Brigade Combat Teams (BCTs) and Joint forces. There are three key players in the Agile Process: the Assistant Secretary of the Army for Acquisition, Logistics, and Technology (ASA(ALT)), System of Systems Engineering and Integration (SoSE&I) Directorate; the United States (U.S.) Army Test and Evaluation Command (ATEC); and the Training and Doctrine Command (TRADOC), Brigade Modernization Command (BMC). These organizations comprise the NIE Triad. Within this Triad, BMC uses objectives identified by the Department of the Army (DA) to identify requirements for field assessments; ATEC identifies and manages instrumentation and evaluation plans; and SoSE&I's subordinate organization, PM Current, manages the design, installation, integration, checkout, verification, and validation of networked and non-networked systems integrated onto tactical platforms within a BCT at Fort Bliss, TX. Following validation of NIE systems onto tactical vehicles, the Triad deploys with the BCT to Fort Bliss, TX and WSMR, NM ranges to conduct operational testing and evaluations. At the conclusion of the NIE, the unit re-deploys to Fort Bliss, TX and PM Current does the following: 1) recovers NIE equipment from the returning platforms and systems; 2) restores NIE platforms and systems to their baseline configurations, if required; and 3) prepares to integrate new NIE systems and technologies onto BCT platforms to support future NIE events. This PWS supports PM Current activities, as specified in Part 5 - Specific Tasks.

1.2.1 Implementation of the Agile Process: PM Current provides SoSE&I forward presence and on-site engineering and program management functions and expertise required at Fort Bliss, TX and WSMR, NM, to integrate Army and Joint Programs of Record (PORs), current force and urgent need systems, and other Doctrine, Organization, Training, Leadership, Material Education, Personnel, and Facilities (DOTLM-PF) elements necessary to achieve enhanced and integrated unit capabilities for full-spectrum BCTs. PM Current's efforts facilitate fielding of high-payoff systems and technologies to operational forces and support SoSE&I missions and program initiatives by providing sustained systems engineering, network integration, test coordination, integrated logistics support, and program management expertise before, during, and after NIE execution.

1.3 Objectives: The objectives of this PWS are 1) to provide PM Current the programmatic support needed to perform the planning, managing, documenting; and 2) to provide PM Current the reporting services required to sustain management and execution of the Agile Process and twice-yearly NIE events at Fort Bliss, TX and WSMR, NM.

1.4 Scope: The scope of this effort is detailed below in Part 5 - Specific Tasks.

1.5 Period of Performance and Estimated Labor Per Location:

1.5.1 Phase-In Period : The phase-in period shall be from date of award to 30 days after award.

1.5.2 Base Period: The base period shall be from 30 days after award to six months after award and shall consist of approximately 7,680 labor hours. The estimated labor per location is as follows, as defined by full-time equivalents (FTEs):

- 1 FTE Public Affairs (PA)/Protocol Officer/Administrative Officer Services - 6 months - Ft. Bliss, TX
- 1 FTE Scheduler/Knowledge Management Services - 6 months - Ft. Bliss, TX
- 4 FTEs Operations Officer Services - 6 months - Ft. Bliss, TX
- 2 FTEs Logistics Support - 6 months Ft. Bliss - TX

1.5.2.1 The period of performance of this task order shall be for one Base period (6 months), which may, in the Government's sole discretion, be extended, in whole or in part, for up to an additional 30 months in the form of five-6-month options, which may be exercised separately by the contracting officer.

1.5.3 Option Periods: The option periods and estimated labor hours per option period are as follows:

Option Period 1 (6 months / 7,680 hours)
Option Period 2 (6 months / 7,680 hours)
Option Period 3 (6 months / 7,680 hours)
Option Period 4 (6 months / 7,680 hours)
Option Period 5 (6 months / 7,680 hours)

1.5.3.1 The Government reserves the right to extend the term of this task order at the prices set forth in accordance with the terms and conditions contained in Federal Acquisition Regulation (FAR) Clause 52.217-9, "Option to Extend the Term of the Contract."

1.6 General Information:

1.6.1 Quality Control: The contractor shall develop and maintain an effective quality control (QC) Program to ensure services are performed in accordance with this PWS and performance standards contained in Technical Exhibit 1 herein. The contractor shall develop and implement procedures to identify and prevent recurrence of defective services. The contractor shall develop and maintain a Quality Control Plan (QCP) describing the QC Program. The contractor shall deliver the QCP within 30 business days after task order award in accordance with (IAW) contract data requirement list (CDRL) A009.

The contractor's QCP shall be subject to review and approval by the Government throughout the performance period. The QCP shall be the basis of the contractor's QC Program and shall address all quality requirements.

1.6.2 Government Quality Assurance: The Government will evaluate the contractor's performance under this task order in accordance with the Quality Assurance Surveillance Plan (QASP). The QASP is primarily focused on what the Government must do to ensure that the contractor has performed in accordance with the Performance Standards outlined in Technical Exhibit 1. It defines how the performance standards will be applied, the frequency of surveillance, and the maximum acceptable defect rate(s).

1.6.3 Recognized Holidays: Only contractor employees working in Contiguous United States (CONUS) (which excludes Alaska and Hawaii) on Government Installations are NOT required to report to their place of performance on the following Federal Holidays:

New Year's Day
Martin Luther King Jr.'s Birthday
Presidents' Day
Memorial Day
Independence Day
Labor Day
Columbus Day
Veterans' Day
Thanksgiving Day
Christmas Day

When the holiday is on a Saturday, the preceding Friday will be the Federal holiday. When the holiday is on a Sunday, the following Monday will be the Federal holiday.

1.6.4 Hours of Operation: The contractor is responsible for conducting business, between the core hours of 0800 and 1700 Monday through Friday, Mountain Time (Ft. Bliss, TX local time), except Federal holidays or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government-directed facility closings. The contractor shall, at all times, maintain an adequate workforce for the uninterrupted performance of all tasks defined within this PWS when the Government facility is open for normal operations. The stability and continuity of the workforce are essential.

1.6.5 Place of Performance: The work to be performed under this task order will be performed at Ft. Bliss, TX and WSMR, NM. Travel to other SoSE&I performance locations (such as Aberdeen Proving Ground (APG), MD; National Capital Region (NCR); and Warren, MI) may be required.

1.6.6 Type of Contract/Task Order: The Government is contemplating award of a Cost-Plus-Fixed-Fee task order IAW FAR 16.306.

1.6.7 Security Requirements: Contractor personnel performing work under this task order shall have a Secret Level security clearance at time of the proposal submission, and must maintain the level of security required for the entire performance period of the task order. The security requirements are IAW the attached DD Form 254 at Attachment 0013 (TOR Attachment 4, NIE DD 254).

1.6.7.1 Physical Security: The contractor shall safeguard all Government property provided for contractor use.

1.6.7.2 Common Access Card (CAC)/Key Control: The contractor shall implement procedures to track and account for all keys/CACs issued

to the contractor by the Government, shall immediately report the loss or misplacement of keys/CACs and shall also report within one business day any unauthorized use of Government-issued keys/CACs to the contracting officer. NOTE: All references to keys include CAC and key cards. No keys issued to the contractor by the Government shall be duplicated. The contractor shall develop procedures covering key control that shall be included in the QCP (A009).

1.6.7.2.1 The contractor shall prohibit the use of Government issued keys/CAC cards by any persons other than its employees. The contractor shall prohibit contractor employees from permitting unauthorized personnel to enter controlled work areas.

1.6.7.3 Lock Combinations: The contractor shall establish and implement methods of ensuring that all lock combinations, if used, are not revealed to unauthorized persons. The contractor shall ensure that lock combinations are changed within three business days when personnel having access to the combinations no longer have a need to know such combinations. These procedures shall be included in the contractor's QCP (A009).

1.6.8 Start of Work Meeting (Post-Award Conference): The contractor shall attend any post-award conference convened by Army Contracting Command-Warren or Defense Contract Management Agency (DCMA) in accordance with FAR 42.5 which will be conducted by teleconference within 15 days of task order award.

1.6.9 Contracting Officer Representative (COR): The COR will monitor all technical aspects of the Task Order and assist in contract administration. The COR is authorized to perform the following functions:

- assure the contractor performs the technical requirements of the contract;
- perform inspections necessary in connection with contract performance;
- maintain written and oral communications with the contractor concerning technical aspects.

1.6.10 Contract Manager: The contractor shall provide a Contract Manager who shall be responsible for the performance of the work. The name of this person and an alternate, who shall act for the contractor when the Contract Manager is absent, shall be designated in writing to the Contract Specialist and the COR within five business days of task order award; or a change in contractor personnel. The Contract Manager or alternate shall have full authority to act for the contractor on all contract matters relating to daily operation of this contract. The Contract Manager or alternate shall respond to any task order-related issues within 24 hours of initial notice.

1.6.11 Identification of Contractor Employees: All contractor personnel attending meetings, answering Government telephones, and working in other situations where its contractor status is not obvious to third parties are required to identify themselves as such to avoid creating an impression in the minds of members of the public that they are Government Officials. The contractor shall also ensure that all documents or reports produced by its personnel are suitably marked as Contractor products or that contractor participation is appropriately disclosed. When on Government sites, contractor personnel shall obtain and wear badges in the performance of this task order.

1.6.12 Contractor Travel:

The contractor will be authorized travel expenses consistent with the provisions of the Joint Travel Regulation (JTR), and will be paid by the Government on a cost reimbursement, no fee, basis. FAR 31.205-46, limits the allowability of airfare cost to the lowest customary standard, coach, or equivalent airfare offered during normal business hours. All travel requires Government approval/authorization from the COR before any travel is taken. The contractor shall upload any COR approvals with its invoice(s) into Wide Area Workflow.

The contractor may be required to travel to various CONUS locations during the performance of this task order to attend meetings, conferences, and/or training. Contractor personnel may be required to travel to off-site training locations and to transport training aids to these locations in support of this PWS. A Trip Report (A001) shall be submitted within 10 business days of travel. Local travel defined as travel between Ft. Bliss, TX and WSMR, NM will not require a separate trip report; rather the contractor shall include those trips in its Contractor Monthly Status Report (A002). Costs for transportation, lodging, meals, and incidental expenses incurred by the contractor are generally allowable, subject to the limitations contained in the Federal Travel Regulations and JTR. Travel in performance of this task order will only be reimbursable to the extent approved by the COR.

Extended Commuting Travel: Extended commuting travel is defined as travel that occurs regularly in the performance of this task order where an individual or individuals travel back and forth from their normal place, or city, of employment to another location or locations.

(1) All contractor extended commuting travel under this task order must be approved by the COR and authorized by the contracting officer. Such approval will be granted only after review and Government acceptance of contractor documentation showing the extended commuting travel is the most effective means of fulfilling the Government's requirements cost and other factors considered.

(2) Extended commuting travel may be authorized for up to 45 business days at a time and shall be authorized in advance.

1.6.12.1 Outside CONUS (OCONUS) (includes Alaska and Hawaii) travel is not anticipated under this PWS.

1.6.12.2 The contractor may be required to travel on unimproved road surfaces and tactical training sites during the Field Exercise (FIELDEX), Pilot, and NIE Execution phases of an NIE event. PM Current will not provide non-tactical or tactical vehicles under this task order for such travel.

1.6.13 Phase-Out Period: To minimize any decreases in productivity, and to prevent possible negative impacts on additional services, the contractor shall be present to support a phase-out period as follows:

1.6.13.1 Phase-Out Requirements

Sixty calendar days prior to the completion of this task order, an observation period shall occur, at which time management personnel of the incoming workforce may observe operations and performance methods of the incumbent contractor. This will allow for orderly turnover of functions, equipment, and records for maintaining continuity of service. The contractor shall not defer any requirements for the purpose of avoiding responsibility or of transferring such responsibility to the succeeding contractor. The contractor shall fully cooperate with the succeeding contractor and the Government so as not to interfere with their work or duties.

1.6.13.2 Phase-Out Plan

The contractor shall establish and implement plans for an orderly phase-out of the contracted operations. The contractor's Phase-Out procedures shall not disrupt or adversely impact the day-to-day conduct of Government business. The contractor shall provide the PCO with copies of changes and revisions of the Phase-Out Plan for review and approval prior to implementation.

The contractor shall provide the Phase-Out Plan IAW CDRL A003.

PART 2:
DEFINITIONS

2 Definitions:

2.1 Contractor: A supplier or vendor awarded a contract to provide specific supplies or service to the Government. The term used in this contract refers to the prime.

2.2 Contracting Officer: A person with authority to enter into, administer, and or terminate contracts, and make related determinations and findings on behalf of the Government. Note: The only individual who can legally bind the Government.

2.3 Contracting Officer's Representative (COR): An employee of the U.S. Government appointed by the contracting officer to assist in the technical monitoring or administration of the Contract. Such appointment shall be in writing and shall state the scope of authority and limitations. This individual has authority to provide technical direction to the contractor as long as that direction is within the scope of the contract, does not constitute a change, and has no funding implications. This individual does NOT have authority to change the terms and conditions of the contract.

2.4 Defective Service: A service output that does not meet the standard of performance associated with the Performance Work Statement.

2.5 Deliverable: Anything that can be physically delivered, but may include non-manufactured things such as meeting minutes or reports.

2.6 Physical Security: Actions that prevent the loss or damage of Government property.

2.7 Quality Assurance: The Government procedures to verify that services being performed by the contractor are performed according to acceptable standards.

2.8 Quality Assurance Surveillance Plan (QASP): An organized written document specifying the surveillance methodology to be used for surveillance of contractor performance.

2.9 Quality Control: All necessary measures taken by the contractor to assure that the quality of an end product or service shall meet contract requirements.

2.10 Subcontractor: One that enters into a contract with a prime contractor. The Government does not have privity of contract with the Subcontractor.

2.11 Standard Workday: The contractor is responsible for conducting business, between the core hours of 0800 and 1700 Monday thru Friday except Federal holidays or when the Government facility is closed due to local or national emergencies, administrative closings,

or similar Government directed facility closings.

2.12 Standard Workweek: Monday through Friday, 40 hours total, not including lunch, unless specified otherwise.

2.13 Full Time Equivalent (FTE): A FTE equals 1,920 hours per year.

PART 3:

GOVERNMENT FURNISHED PROPERTY, EQUIPMENT, INFORMATION AND SERVICES (GFP/E/I/S)

3 Government-Furnished Items and Services:

3.1 Services: The Government will provide custodial services (trash removal, cleaning, etc.) at all work sites identified in paragraph 1.6.5 herein.

3.2 Facilities: The Government will provide the contractor access to the necessary workspace for contractor personnel to provide the support outlined in this PWS. These facilities include desk space, telephones/BlackBerrys, computers, Motorola radios, and other items necessary to maintain an office environment.

3.2.1 The Government will provide the contractor access to the following facilities, in which performance under this task order may occur:

Fort Bliss, TX: Buildings 2; 743; 2624; and 1044.
WSMR, NM: Buildings 1540 and 1690.

Additionally, the contractor may be required to work out of mobile trailers, to which the Government will provide contractor access, These mobile trailers may be located at various sites within the Fort Bliss, TX and WSMR, NM military complexes.

3.3 Utilities: The Government will provide utilities in the Government facilities for the contractor's use in performance of duties outlined in this PWS. The contractor shall instruct employees in utilities conservation practices.

3.4 Equipment: The Government will provide the contractor with access to, and use of, office equipment needed to perform the services described in this PWS. This equipment consists of: scanners, fax machines, printers, shipping crates, chairs, desks, computers, and office supplies as needed to perform assigned work.

3.5 Materials/Information: The Government will provide the contractor with the following materials and information: Organizational Standard Operating Procedures (SOPs), administrative policies and procedures (including document templates), and security policies and procedures.

3.6 The contractor shall return to the Government all GFE/M/I, as defined above, furnished to the contractor for performance of this task order at the end of the period of performance.

3.7 The contractor shall not assume that additional GFE/M/I, not included in this part, will be provided by the Government.

PART 4:

CONTRACTOR ACQUIRED ITEMS AND SERVICES

4 Contractor Acquired Items and Responsibilities:

4.1 General: The contractor shall furnish all supplies, equipment, facilities and services required to perform work under this task order that are not listed under Part 3 of this PWS.

4.2 Secret Facility Clearance (FCL): The contractor shall possess and maintain a SECRET or TOP SECRET FCL from the Defense Security Service. The contractor's employees performing work in support of this task order shall have been granted a SECRET security. The DD 254 is provided as Attachment 0013 (TOR Attachment 4).

4.3 Mandatory Training: The contractor shall complete mandatory training, in accordance with Operations Security (OPSEC) requirements, when assigned and utilizing GFE (i.e., computers, BlackBerrys). Mandatory training also includes OPSEC, Annual Security, Threat Awareness and Reporting, and DoD Information Assurance Awareness Training.

PART 5:

SPECIFIC TASKS

5 Specific Tasks:

5.1 Basic Services: The following paragraphs list all tasks that will be required throughout the performance period of this task order. The contractor shall provide necessary personnel, subject matter expertise, and resources to perform these listed tasks.

5.1.1 Public Affairs (PA)/Protocol/Administrative Officer Services: In accordance with Statement of Work (SOW) sections C.4.6.3.2 Strategic Internal (Corporate) and External Communication Plans; and C.4.6.1 Administrative Services from the KBS IDIQ contract; the contractor shall perform the following:

5.1.1.1 The contractor shall, to the extent that the provisions of Army Directive (AD) 2014-01 apply, as determined by the Government, and based upon information provided by the PA offices at Ft. Bliss, TX; WSMR, NM; Warren, MI; Pentagon; and Aberdeen Proving Grounds, coordinate visits to Government operating locations (within the Ft. Bliss and WSMR areas) with attending parties. All visits require, at a minimum, the following: reservations (i.e., RSVPs), a detailed itinerary/agenda (CDRL A005), a plan for refreshments/breaks, distribution of Government provided read-ahead packets before arrival, an identified spokesperson and Point of Contact (POC) for the event being demonstrated, and a record of the attendees' transportation/lodging arrangements. The contractor shall additionally ensure agendas for multiple Very Important Persons (VIPs) visiting on the same day(s) do not conflict and take action to resolve all schedule conflicts.

5.1.1.2 The contractor shall plan, coordinate, and execute major events. Additionally, the contractor shall, to the extent that the provisions of AD 2014-01 apply, as determined by the Government, coordinate with multiple agencies such as Base Security; Secretary General Staff (SGS); PA offices; Protocol; Public Works and Material Test Directorates; Directorate of Information Management (DOIM); the Training Support Center; and facility managers; when arranging visits, creating itineraries or agendas, coordinating transportation, setting up luncheons, arranging conference rooms and dial in/Video Teleconference (VTC), and de-conflicting scheduling issues that may arise.

5.1.1.2.1 Major events are defined as VIP attendance at experiments or demonstrations of prototype equipment using Soldiers, Ribbon Cutting Ceremonies, NIEs, Press/Media Days, Award Ceremonies, and Distinguished Visitor days, major Distinguished Very Important Person (DVIP) visits, the Chief Executive Officer (CEO) Council Tour, Congressional VIP visits, Government Accounting Office (GAO) visits, and Senatorial Delegation (STAFDEL) visits.

5.1.1.3 The contractor shall provide the planning and participation status for all ongoing Public Affairs activities in the contractor Monthly Status Report. (CDRL A002) Informal informational weekly status updates on Public Affairs activities shall be provided to the COR via email.

5.1.1.4 The Ft. Bliss, TX and WSMR, NM military complexes consist of training areas, ranges, and test sites spread over a vast area approximately 100 miles North-South by 40 miles East-West. Personnel accountability is a major safety concern during VALEX COMDEX NIE execution. The contractor shall validate personnel log-in to SoSE&I's accountability database Manpower Information Reporting and Retrieval System (MIRARS) and generate reports on personnel location data for all Government and contractor personnel supporting PM Current on a daily basis.**** The data shall be organized by supporting element (i.e., PM Current Plans, Business Team, Program Executive Office for Command, Control and Communications-Tactical (PEO C3T) etc.) and briefed at the PM Current Commander's Update Briefing (CUB). (CDRL A004) The contractor shall be the POC for any MIRARS access issues.

5.1.1.5 The contractor shall perform the administrative function of tracking the status of Military, Civilian, and contractor performance reports, awards, and Fragmentary Orders (FRAGOs); Operations Orders (OPORDs), Military Permanent Change of Station (PCS) Orders and report in the Monthly Status Report. (CDRL A002)

5.1.1.6 The contractor shall attend meetings required to execute the program mission, such as, planning meetings, program review meetings, and program update meetings IAW the SoSE&I NIE Integrated Master Schedule (IMS). The contractor shall prepare agendas, develop briefings, and author supporting documents for program leadership use in the meetings described above. (CDRLs A004 and A005) The contractor shall provide minutes from these meetings (CDRL A012)

5.1.2 Schedule, Risk and Data Management Services: In accordance with SOW sections C.4.4.5 Database Management; C.4.6.1 Administrative Services; and C.4.6.3 Transformation Strategy from the KBS IDIQ contract; the contractor shall perform the following:

5.1.2.1 The contractor shall build and maintain NIE event schedules, System Under Evaluation (SUE), and System Under Test (SUT) utilization schedules through MS Project. The contractor shall track performance against the schedule and report status at daily Commander's Update Briefing (CUB) via Schedule Status Report Excel and PowerPoint presentation. (CDRL A010)

5.1.2.2 The contractor shall ensure alignment of the NIE high, intermediate, and detailed schedule levels with the SoSE&I IMS and Tier Schedules. The contractor shall conduct in-depth schedule verification efforts and report any disconnects between the IMS and other schedule levels. (CDRL A006)

5.1.2.2.1 The contractor shall conduct critical path analysis and monitor schedules for variances and schedule impact. The contractor shall report variances and associated risks to the COR within three business days of identification. (CDRL A011)

5.1.2.2.2 The contractor shall develop recommendations for alternate schedules and determine the impact of alternative program objectives. The contractor shall utilize this schedule information to identify risk activities, develop risk mitigation strategies, and provide recommendations to the COR by email within five business days of identification. The contractor shall track risk mitigation efforts as part of its schedule reviews. (CDRL A006)

5.1.2.3 The contractor shall provide Data Management support by the following:

5.1.2.3.1 The contractor shall maintain and update knowledge management systems such as Soldier Interface to the Field (SIF) and SharePoint data input/collection. Updates shall occur within one business day of receipt of new information or the phase of execution changes IAW the NIE IMS.

5.1.2.3.2 The contractor shall maintain and update user and system information for each NIE and archive into the appropriate database(s). Information is provided by system users (normally via email, telephone and personally), and system information is pulled from another data source (the Horseblanket). Updates and archive shall occur within two business days of receipt of new information.

5.1.2.3.3 The contractor shall, within one day of receipt of user request, assign, verify, and update user privileges in SIF and SharePoint. The Government will provide contractor personnel access to SIF and Sharepoint within 15 business days after award as part of phase-in.

5.1.2.3.4 The contractor shall monitor access to databases and verbally report any access issues, error messages, or inconsistencies in data to the Government technical lead. The contractor shall implement Government-identified fixes. A summary report of database access issues and their resolution shall be included in the contractor Monthly Status Report. (CDRL A002)

5.1.2.3.5 The contractor shall edit SIF views within two business days of receipt.

5.1.2.3.6 The contractor shall archive documents (to include calendar and schedule updates) and briefings to SharePoint within two business days of receipt of project documents.

5.1.3 Operations Management Services: In accordance with SOW sections C.4.3.3.1 Technical Publication Development and Maintenance; C.4.3.5.3 Liaison Officer (LNO) (CONUS or OCONUS); and C.4.6.1 Administrative Services from the KBS IDIQ contract; the contractor shall perform the following:

5.1.3.1 Meeting Support: The contractor shall coordinate schedules and meeting logistics; prepare agendas; coordinate input into and prepare briefing packages; oversee meeting accommodations and operate audio-visual (AV) equipment, capture and track action items, and document and disseminate meeting minutes. The contractor shall develop briefings and author supporting documents, taking into consideration the organizational level of the speaker and recipients. Agendas, briefing materials, action items, and minutes shall be delivered in accordance with SoSE&I standard templates. (CDRLs A004, A005, and A012)

5.1.3.2 Technical Writing and Editing:

5.1.3.2.1 The contractor shall, within seven calendar days of receipt of Government identified changes or within seven calendar days of analysis of the After Action Review (AARs) IAW the NIE IMS, review PM Current processes, prepare initial draft(s) of Organizational Standard Operating Procedures (SOPs) and submit the initial draft(s) for Government review and comment. The Government will have 10 calendar days to provide review/comments on the draft SOPs. The contractor shall adjudicate all Government comments and present one final draft recommendation of SOPs for Government approval no later than seven calendar days after receipt of Government comments. (CDRL A007)

5.1.3.2.2 The contractor shall prepare all draft correspondence and documentation in accordance with military writing standards AR 25-52, AR 70-1 or DoD Policy. Additionally, the contractor shall perform format, spelling, and grammar reviews on all documents and briefings.

5.1.3.2.3 The contractor shall develop briefings relating to SoSE&I, PM Current and the NIE events, to be presented to senior Army and Department of Defense (DoD) decision-makers. (CDRL A004)

5.1.3.3 Information Gathering, Analysis, Coordination, And Dissemination:

5.1.3.3.1 The contractor shall attend program planning and review meetings within SoSE&I IAW the NIE IMS and capture tasks and other information impacting PM Current's mission and share with PM Current via email, or verbally.

5.1.3.3.2 The contractor shall correlate input received from TRIAD organizations with relevant information developed by PM Current

during NIE execution and shall identify discrepancies and notify the Government Team Lead/POC via email, telephone, verbally, or briefing of any inconsistencies in data inputs, analysis methodologies, or reporting schema to ensure support plans are synchronized between designated Army and DoD organizations within one business day.

5.1.3.3.3 The contractor shall collect After Action Review (AAR) comments from the functional areas within PM Current during each phase of each NIE. The contractor shall utilize these comments in the preparation of AAR reports and briefings. (CDRLs A004 and A006) The contractor shall present the material at AAR In-Process Reviews (IPRs) during each phase of an NIE and at the final AAR at conclusion of an NIE.

5.1.3.3.4 The contractor shall coordinate, staff, track, and report status on data and document reviews internal and external to SoSE&I. (CDRL A002) The contractor shall consolidate and adjudicate input received from reviewers by taking take notes and providing information back to reviewing Government personnel in the form of email, telephone, briefing, or verbally within one business day.

5.1.3.3.5 Upon receipt, the contractor shall post project documents to PM Current systems/databases such as Soldier Interface to the Field (SIF) and SharePoint in accordance with the PM Current SOP.

5.1.3.4 Doctrine, Organization, Training, Materiel, Leadership, Education, Personnel, and Facilities (DOTML-PF) Services. In accordance with SOW sections C.4.3.4.3 - Training; and C.4.3.5 Field Support from the KBS IDIQ contract; the contractor shall perform the following: Note** These services represent approximately 60 percent of each FTE of effort under paragraph 5.1.3 herein, as estimated in paragraph 1.5 herein; the remaining 40 percent will be Operations Management in accordance with Section 5.1.3 herein.

5.1.3.4.1 New Equipment Training (NET). The contractor shall provide verbal and written recommendations regarding the development of emerging doctrine, organization structural designs, and individual and collective training programs and plans. (CDRL A006) The contractor shall provide recommendations to Government Subject Matter Expert (SME) efforts to standardize and schedule NET plans for soldiers who will employ advanced network systems and devices during NIE activities.

5.1.3.4.1.1 The contractor shall provide Command, Control, Communication, Computer and Intelligence (C4I) technical input and recommendations for coordination, development, scheduling, implementation and assessment of NIE training plans and programs by Government Military and Civilian managers, analysts, and technicians. (CDRL A006)

5.1.3.4.1.2 The contractor shall provide recommendations regarding the development and presentation of C4I combat and force development strategies emerging from the completion of NIE activities. (CDRL A006)

5.1.3.4.2 The contractor shall collect and process soldier NET evaluation data and shall correlate NET data with NIE system failures reported by soldiers during NIE field operations.

5.1.3.4.2.1 The contractor shall use data collection, management, and assessment tools, techniques, and procedures to obtain soldier feedback on system operation and maintenance following the conclusion of NIE field events.

5.1.3.4.2.2 The contractor shall provide recommendations regarding the creation of doctrinal concepts for How-To-Fight' Manuals developed to support Brigade- and Battalion-level training by collecting data from other participating NIE Government and contractor teams, correlating NIE data with published training manuals, and recommending incorporation of changes in existing manuals. (CDRL A006)

5.1.3.4.3 The contractor shall provide and document assessments and recommendations in a report or briefing. (CDRLs A004 A006)

5.1.3.4.4 The contractor shall provide recommendations to Government personnel including: SoSE&I leadership, engineers, technicians, and administrative staff in the development of operational concepts and network/transport designs for BCT formations. (CDRL A006)

5.1.3.4.4.1 The contractor shall collect and validate training data from participating sources, synthesize training recommendations from the data, and submit recommendations to Government personnel. (CDRL A006)

5.1.3.4.4.2 The contractor shall observe training activities, capture soldier feedback, assess training quality, draft input into the system final reports and make recommendations for training improvements. Input shall be provided verbally onsite followed by email submission. (CDRL A006)

5.1.4 Logistics Support Services: In accordance with SOW section C.4.7 Industrial Base Operations and C.4.7.1.5 Facilities Maintenance and Repair and Minor Construction and Repair from the KBS IDIQ contract; the contractor shall perform the following:

5.1.4.1 Infrastructure Logistics Support: The contractor shall support daily operations of PM Current at Fort Bliss, TX and WSMR as follows:

5.1.4.1.1 The contractor shall logistically support all facility and infrastructure equipment repairs, upgrades, new requirements, and moves for PM Current at Fort Bliss, TX and WSMR, NM. Currently, PM Current controlled facilities consist of Building 2 Fort Bliss, TX;

Buildings 1540 and 1690 WSMR; and nine mobile Trailers. Infrastructure equipment consists of: badging devices, security equipment, command & control equipment, telephones, computers (laptop, desk, diagnostic), and internet services.

5.1.4.1.2 The contractor shall serve as the point of contact for required facility repairs. The contractor shall perform monthly safety and maintenance inspections at all PM Current facilities (listed in Part 3), with the exception of the Integration Motor Pool (IMP). The contractor shall identify and document needed facility repairs and coordinate with Directorate of Logistics (DOL), Department of Public Works (DPW), and SoSE&I Business Team (BT) on corrective actions. The contractor shall prepare, IAW the SOP applicable to the facility, for Government approval, the required documentation, to implement repairs. (CDRL A008)

5.1.4.1.3 The contractor shall analyze changing program and NIE requirements to determine the impact on existing facilities and infrastructure equipment and provide recommendations for needed upgrades. The contractor shall coordinate with DOL, DPW, and SoSE&I BT to establish a path forward for implementing required upgrades. Within three business days of receipt of NIE requirements the contractor shall prepare, for Government approval, required documentation to implement upgrades/procurements. (CDRL A008)

5.1.4.1.4 The contractor shall interpret logistics white papers and Internal Operating Budget (IOB) requirements into discrete infrastructure requirements, for use by Fort Bliss and WSMR garrison organizations, that can be coordinated and procured through a SoSE&I BT, DPW, Directorate for Information Management (DOIM), DOL or local installation support office. (CDRL A006)

5.1.4.1.5 The contractor shall analyze the schedules for NIE, PM Current and the other organizations utilizing the Ft. Bliss and WSMR facilities necessary for the NIE events (i.e., BMC, PEO Aviation, etc.) and shall synchronize all required facility efforts and availability to ensure that the NIE event is not delayed or interrupted.

5.1.4.1.6 The contractor shall track delivery, installation, utilization, maintenance, turn-in and disposal of PM Current infrastructure equipment and facilities.

5.1.4.1.7 The contractor shall monitor and report on all work orders in the monthly status report. (CDRL A002) The contractor shall maintain a Fort Bliss Self Help card in order to obtain no cost facilities repair items.

5.1.4.1.8 The contractor shall manage the logistics for facility repairs and upgrades by completing base access requests and arranging contractor escorts IAW the local base SOP.

5.1.4.1.9 The contractor shall meet the requirements of FAR 52.251-1, Government Supply sources; FAR 52.251-2, Interagency Fleet Management System Vehicles and Related Services; DFARS 252.251-7001, Use of Interagency Fleet Management System (IFMS) Vehicles and Related Services necessary to operate Government owned or leased vehicles.

5.1.4.1.10 The contractor shall ensure contractor personnel will be able to lift up to 60 pounds.

5.1.4.1.11 The contractor shall attend meetings required to execute the program mission, such as, planning meetings, program review meetings, and program update meetings. The contractor shall prepare agendas, develop briefings, and author supporting documents for program leadership use in the meetings described above. (CDRLs A004 and A005)

5.1.4.2 Integration Motor Pool (IMP) Logistics Support: The contractor shall provide the following support at the IMP Facilities (currently Buildings 743 and 2624):

5.1.4.2.1 The contractor shall notify the appropriate Government lead for all facility and infrastructure equipment repairs and upgrades. The contractor shall draft recommendations for requirements related to the IMP at Fort Bliss, TX, for Government review and approval. (CDRL A006) Infrastructure equipment consists of: badging devices, security equipment, command & control equipment, telephones, computers (laptop, desk, diagnostic), internet services, tools, forklifts, GSA vehicle fleet, and golf carts. Notification shall occur within one business day by email.

5.1.4.2.2 The contractor shall serve as the point of contact for required facility repairs, receiving repair requests and drafting work orders for COR review and approval. The contractor shall perform monthly safety and maintenance inspections at the IMP. The contractor shall identify and report via email, telephone or verbally needed facility repairs and coordinate with Directorate of Logistics (DOL), Dept of Public Works (DPW), and SoSE&I Business Team (BT) on corrective actions. The contractor shall prepare for Government approval required documentation to implement repairs. (CDRL A008) The contractor shall document and track the status of all work orders, which shall be included in the Monthly Report. (CDRL A002)

5.1.4.2.3 The contractor shall manage GSA and PM Current vehicle fleet logistics. The contractor shall validate and document that drivers have appropriate licenses and training to operate vehicles. The contractor shall inspect vehicles for damage at vehicle hand-off and return. The contractor shall maintain a log for vehicle servicing. The vehicle logbooks shall include monthly mileage and monthly petroleum, oil, and lubricant (POL) costs, in addition to service(s) performed and next service(s) required. The contractor shall schedule and ensure vehicles are delivered to the appropriate facility for maintenance. Activities shall be summarized in the contractor's Monthly Status Report. (CDRL A002)

5.1.4.2.4 The contractor shall conduct a space analysis for each NIE and prepare space assignments for vehicle builds and demodifications. (CDRL A006) The analysis shall be submitted within 15 calendar days of Department of the Army (DA) approval of the NIE Participants, in accordance with the NIE Integrated Master Schedule.

5.1.4.2.5 The contractor shall ensure that service bays are operational, to include identifying and documenting supply requirements for spares and consumables in a Class IX supply list. The contractor shall monitor IMP service inventory, to include fuel requirements, such as forklift propane. The contractor shall notify the Government purchase holder when supplies are required.

5.1.4.2.6 The contractor shall support planning and execution efforts associated with VIP visits, special demonstrations, and training activities at the IMP.

5.1.4.2.7 The contractor shall meet the requirements necessary to operate Government owned or leased vehicles. The contractor shall be licensed (Commercial Drivers License (CDL), Class B) to operate up to a 10K forklift.

5.1.4.2.8 The contractor shall ensure contractor employees will be able to lift up to 60 pounds.

5.1.4.2.9 The contractor shall participate in meetings required to execute PM Current mission, such as, planning meetings, program review meetings, and program update meetings as follows: prepare agendas, develop briefings, and author supporting documents, using Government provided data, for program leadership use in the meetings described above. (CDRLs A004 and A005)

PART 6:
APPLICABLE PUBLICATIONS

6 APPLICABLE PUBLICATIONS (CURRENT EDITIONS)

6.1 The following local documents are applicable to this PWS and will be provided prior to the Start of Work meeting:

6.1.1 Army Regulation (AR) 25-52 Preparing and Managing Correspondence

6.1.2 AR 70-1 Army Acquisition Policy

6.1.3 AR 380-5 Security

6.1.4 NIE Concepts of Operations (CONOPS)

6.1.5 TRIAD NIE Standard Operating Procedures (SOP)

PART 7:
ATTACHMENT/TECHNICAL EXHIBIT LISTING

7 Attachment/Technical Exhibit List:

7.1 Technical Exhibit 1 Performance Requirements Summary

7.2 Attachments: This PWS incorporates the following attachments, which are attachments to the KBS solicitation W56HZV-14-R-0030:

Attachment

0011 TOR Attachment 2, NIE CDRLs

0012 TOR Attachment 3, KBS Prime Proposal Summary File - NIE

0013 TOR Attachment 4, NIE DD 254

7.3 CDRLs / Deliverables:

The contractor shall provide the following:

<u>DELIVERABLE TITLE</u>	<u>CDRL</u>
Trip Report	A001

Monthly Status Report	A002
Phase-out Plan	A003
Conference/Meetings/Briefings	A004
Agendas	A005
Technical Report Study/Services	A006
Organizational SOPs	A007
Government Work Order Forms	A008
Quality Control Plan	A009
Schedule Status Report/Briefing	A010
Schedule Variance Report	A011
Meeting Minutes	A012

TECHNICAL EXHIBIT 1:
Performance Requirements Summary

The contractor service requirements are summarized into performance objectives that relate directly to mission essential items. The performance threshold briefly describes the maximum acceptable levels of service required for each requirement. These thresholds are critical to mission success.

Performance Objective	Performance Indicator	Performance Threshold	Method of Surveillance

PRS #1 PAO/Protocol/Admin Officer (PWS 5.1)			
	1. Provide relevant,concise input and recommendations	1. All Data presented IAW SoSE&I briefing and PM Current briefing formats and SOPs.	1. No more than one (1) customer complaint per base Period or option Period.
	2. Completeness	2. Briefings meeting their intended purpose.	2. 100% compliant
	3. Quality	3. Deliverables align with task and are of satisfactory quality	3. 100% compliant
	4. Timeliness	4. Tasks are completed within agreed upon schedules.	4. 100% compliant

PRS #2 Scheduler/Knowledge Management (PWS 5.2)			
	1. Provide relevant,concise input and recommendations	1. All Data presented IAW SoSE&I briefing and PM Current briefing formats and SOPs.	1. No more than one (1) customer complaint per base Period or option Period.

2. Completeness	2. Briefings meeting their intended purpose.	2. 100% compliant
3. Quality	3. Deliverables align with task and are of satisfactory quality	3. 100% compliant
4. Timeliness	4. Tasks are completed within agreed upon schedules.	4. 100% compliant

 PRS #3 Operations Officer (PWS 5.3)

1. Provide relevant,concise input and recommendations	1. All Data presented IAW SoSE&I briefing and PM Current briefing formats and SOPs.	1. No more than one (1) customer complaint per base Period or option Period.
2. Completeness	2. Briefings meeting their intended purpose.	2. 100% compliant
3. Quality	3. Deliverables align with task and are of satisfactory quality	3. 100% compliant
4. Timeliness	4. Tasks are completed within agreed upon schedules.	4. 100% compliant

 PRS #4 Logistics Support (PWS 5.4)

1. Provide relevant,concise input and recommendations	1. All Data presented IAW SoSE&I briefing and PM Current briefing formats and SOPs.	1. No more than one (1) customer complaint per base Period or option Period.
2. Completeness	2. Briefings meeting their intended purpose.	2. 100% compliant
3. Quality	3. Deliverables align with task and are of satisfactory quality	3. 100% compliant
4. Timeliness	4. Tasks are completed within agreed upon schedules.	4. 100% compliant

 PRS #5 Contractor Manpower Reporting (52.237-4000)

1. Timeliness	1. Reporting completed IAW the the PWS and Assistant Secretary of the Army (Manpower & Reserve Affairs) requirements.	1. 100% compliant
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