

CONTRACTOR ACCOUNTABILITY INSTRUCTIONS
GOVERNMENT FURNISHED MATERIEL (GFM)

The contractor shall forward information required by the Contract Data Requirements List (CDRL) IAW the required distribution. The Data Item Description (DID) may be found at the following website:

<https://assist.daps.dla.mil/quicksearch/>

1. Requisitions for GFM are currently input by TACOM personnel via LMP based on NSNs and authorized quantities supplied by the Contract Specialist.
2. Government Furnished Materiel (GFM) for consumption/incorporation. The contractor is required to submit data monthly during the contract performance period to the supporting Management Control Activity (MCA) mailbox tacom-lcmc.ilsc.mca@mail.mil. The notification shall be via BZE transaction. Reference DI-MGMT-80438B for additional information.
3. Excess GFM Reporting: In accordance with the FAR, subpart 45.6, the plant clearance officer will determine the categories of screening required and initiate screening action.

Discrepancies in shipments received shall be distinguished and reported as one of the following:

(1) Shipping Type Discrepancy: This discrepancy is evident when freight received does not agree with the supply shipping documents. See DI-MGMT-80503, SF364, Report of Shipping (Item) and Packaging Discrepancy. Submit your report through the Department of Defense (DOD) WEBSDR system. You must first get access to WEBSDR by going to:

<https://www.daas.dla.mil/daashome/websdr.asp>. Click on the link: System Access Request. Follow the prompts. Once in, choose the option WEBSDR from the menu (CAC required). There is also WEBSDR help desk information available at the above web site for system issues and help.

(2) Transportation Type Discrepancy. Reference DI-MGMT-80554, SF361, Transportation Discrepancy Report (TDR). TDRs are created to document the loss or damage to Government materiel to support the filing of claims against carriers for Government reimbursement. Submit email to: tacom-lcmc.ilsc.transportation@mail.mil

1. Accountability POC: Ms. Nicole Lewis, AMSTA-LCL-SDA, 586-282-1878, and email: nicole.e.lewis9.civ@mail.mil.

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