

**AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT**

1. Contract ID Code  
Cost No Fee

Page 1 Of 5

2. Amendment/Modification No.

P00001

3. Effective Date

2014APR21

4. Requisition/Purchase Req No.

SEE SCHEDULE

5. Project No. (If applicable)

6. Issued By

U.S. ARMY CONTRACTING COMMAND  
RORY THELEN  
WARREN, MICHIGAN 48397-5000  
HTTP://CONTRACTING.TACOM.ARMY.MIL

EMAIL: RORY.G.THELEN@US.ARMY.MIL

Code

W56HZV

7. Administered By (If other than Item 6)

OFFICE OF NAVAL RESEARCH  
CHICAGO REGIONAL OFFICE  
230 SOUTH DEARBORN STREET, ROOM 380  
CHICAGO, IL 60605-1595

Code

N62880

8. Name And Address Of Contractor (No., Street, City, County, State and Zip Code)

WAYNE STATE UNIVERSITY (INC)  
5700 CASS AVE STE 4900  
DETROIT, MI 48202-3692

9A. Amendment Of Solicitation No.

9B. Dated (See Item 11)

10A. Modification Of Contract/Order No.

W56HZV-14-C-0120

10B. Dated (See Item 13)

2014APR17

Code 2B019

Facility Code

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers

is extended,  is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods:  
(a) By completing items 8 and 15, and returning \_\_\_\_\_ copies of the amendments; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. **FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.** If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting And Appropriation Data (If required)

NO CHANGE TO OBLIGATION DATA

**13. THIS ITEM ONLY APPLIES TO MODIFICATIONS OF CONTRACTS/ORDERS  
It Modifies The Contract/Order No. As Described In Item 14.**

- A. This Change Order is Issued Pursuant To: \_\_\_\_\_ The Changes Set Forth In Item 14 Are Made In \_\_\_\_\_  
The Contract/Order No. In Item 10A.
- B. The Above Numbered Contract/Order Is Modified To Reflect The Administrative Changes (such as changes in paying office, appropriation data, etc.) Set Forth In Item 14, Pursuant To The Authority of FAR 43.103(b).
- C. This Supplemental Agreement Is Entered Into Pursuant To Authority Of: \_\_\_\_\_
- D. Other (Specify type of modification and authority)

E. IMPORTANT: Contractor  is not,  is required to sign this document and return \_\_\_\_\_ copies to the Issuing Office.

14. Description Of Amendment/Modification (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SEE SECOND PAGE FOR DESCRIPTION

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. Name And Title Of Signer (Type or print)

16A. Name And Title Of Contracting Officer (Type or print)

JOHN M. HOPFNER  
JOHN.HOPFNER@US.ARMY.MIL (586)282-7359

15B. Contractor/Offeror

15C. Date Signed

16B. United States Of America

16C. Date Signed

(Signature of person authorized to sign)

By \_\_\_\_\_ /SIGNED/  
(Signature of Contracting Officer)

2014APR21

NSN 7540-01-152-8070

30-105-02

STANDARD FORM 30 (REV. 10-83)

PREVIOUS EDITIONS UNUSABLE

Prescribed by GSA FAR (48 CFR) 53.243

**CONTINUATION SHEET****Reference No. of Document Being Continued****Page 2 of 5****PIIN/SIIN** W56HZV-14-C-0120**MOD/AMD** P00001**Name of Offeror or Contractor:** WAYNE STATE UNIVERSITY (INC)

## SECTION A - SUPPLEMENTAL INFORMATION

Buyer Name: RORY THELEN  
Buyer Office Symbol/Telephone Number: CCTA-ASG-B/(586)282-9753  
Type of Contract: Cost No Fee  
Kind of Contract: Research and Development Contracts  
Type of Business: Other Nonprofit  
Surveillance Criticality Designator: C  
Weapon System: No Identified Army Weapons Systems

\*\*\* End of Narrative A0000 \*\*\*

PREVIOUS CONTRACT AMOUNT: \$30,000.00  
AMOUNT THIS ACTION:     \$    0.00  
TOTAL CONTRACT AMOUNT: \$30,000.00

1. This is a unilateral modification at no additional cost to the Government.
  
2. The purposes of this modification are to:
  - a. Update the payment office to:  
  
DFAS-Indianapolis GFEBs HQ0490  
DFAS-Indianapolis Army Accounts  
8899 East 56th Street  
Dept. 3800  
Indianapolis, IN 46249-3800
  
  - b. Change "Inspect by DoDAAC" and "DCAA Auditor DoDAAC" in clause 252.232-7006 from HA2331 to N62880.
  
  - c. Change the Contracting Officer's Representative in clause 52.242-4016 from Thomas Meitlzer to Andrea Simon.
  
  - d. Change the Administrative Contracting Officer in clause 52.242-4016 from Richard Monette to Kevin McCormick.
  
3. As a result of this modification, the contract is modified as follows:

PAYMENT OFFICE

DFAS-Indianapolis GFEBs HQ0490  
DFAS-Indianapolis Army Accounts  
8899 East 56th Street  
Dept. 3800  
Indianapolis, IN 46249-3800

SECTION G

- a. 252.232-7006: "Inspect by DoDAAC" and "DCAA Auditor DoDAAC" has been changed from HA2331 to N62880.
  
- b. 52.242-4016: Change the Contracting Officer's Representative from Thomas Meitlzer to Andrea Simon.
  
- c. 52.242-4016: Change the Administrative Contracting Officer from

**CONTINUATION SHEET****Reference No. of Document Being Continued****Page 3 of 5****PIIN/SIIN** W56HZV-14-C-0120**MOD/AMD** P00001**Name of Offeror or Contractor:** WAYNE STATE UNIVERSITY (INC)

Richard Monette to Kevin McCormick.

4. As a result of this modification, the total contract amount remains unchanged at \$30,000.00
5. All other terms and conditions remain unchanged.

\*\*\* END OF NARRATIVE A0001 \*\*\*

**Name of Offeror or Contractor:** WAYNE STATE UNIVERSITY (INC)

SECTION G - CONTRACT ADMINISTRATION DATA

<u>Status</u>	<u>Regulatory Cite</u>	<u>Title</u>	<u>Date</u>
G-1 CHANGED	252.232-7006	WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS	MAY/2013
<p>(a) Definitions. As used in this clause--</p> <p>"Department of Defense Activity Address Code (DoDAAC)" is a six position code that uniquely identifies a unit, activity, or organization.</p> <p>"Document type" means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).</p> <p>"Local processing office (LPO)" is the office responsible for payment certification when payment certification is done external to the entitlement system.</p> <p>(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.</p> <p>(c) WAWF access. To access WAWF, the Contractor shall--</p> <p style="padding-left: 20px;">(1) Have a designated electronic business point of contact in the System for Award Management at <a href="https://www.acquisition.gov">https://www.acquisition.gov</a>; and</p> <p style="padding-left: 20px;">(2) Be registered to use WAWF at <a href="https://wawf.eb.mil/">https://wawf.eb.mil/</a> following the step-by-step procedures for self-registration available at this Web site.</p> <p>(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at <a href="https://wawf.eb.mil/">https://wawf.eb.mil/</a>.</p> <p>(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.</p> <p>(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:</p>			

(1) Document type. The Contractor shall use the following document type(s).

Cost Voucher

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

Destination/Destination

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table\*

<u>Field Name in WAWF</u>	<u>Data to be entered in WAWF</u>
Pay Official DoDAAC	Indicate Code found in Block 12 of SF 26 (Cover Page of Contract)
Issue By DoDAAC	Indicate the Code found in Block 5 of SF 26
Admin DoDAAC	Indicte the Code found in Block 6 of SF 26
Inspect By DoDAAC	N62880
Ship To Code	W4GHAA
Ship From Code	-
Mark For Code	-
Service Approver (DoDAAC)	Indicate the Code found in Block 6 of SF 26
Service Acceptor (DoDAAC)	Indicate the Code found in Block 6 of SF 26
Accept at Other DoDAAC	-
LPO DoDAAC	-
DCAA Auditor DoDAAC	N62880
Other DoDAAC(s)	-

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<b>Name of Offeror or Contractor:</b> WAYNE STATE UNIVERSITY (INC)		

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the "Send Additional Email Notifications" field of WAWF once a document is submitted in the system.

- Contract Specialist's email located in block 5 of SF 26
- Contracting Officer's Representative (COR) email located in Section G
- Administrating Contracting Officer's Representative (ACO) email located in Section G

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

- Administrating Contracting Officer's Representative (ACO) email located in Section G

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

G-2 CHANGED 52.242-4016

COMMUNICATIONS

FEB/2013

Communications on technical matters pertaining to the contract shall be direct between the contractor and the Contracting Officer Representative (COR). Communications for the COR shall be addressed to:

Name: Andrea Simon  
E-mail: andrea.m.simon.civ

The Administrative Contracting Officer's (ACO) name and email address are also provided if known at this time:

ACO: Kevin McCormick  
E-mail: kevin.m.mccormick@navy.mil

Please see the appointment letters prepared at time of contract award for functions the Technical Representative and ACO will perform on this contract.

[End of Clause]