

<b>SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEM</b> Offeror To Complete Block 12, 17, 23, 24, & 30				<b>1. Requisition Number</b> SEE SCHEDULE		<b>Page</b> 1 <b>Of</b> 35			
<b>2. Contract No.</b> W56HZV-14-A-0005		<b>3. Award/Effective Date</b> 2014APR03		<b>4. Order Number</b> 0001		<b>5. Solicitation Number</b>		<b>6. Solicitation Issue Date</b>	
<b>7. For Solicitation Information Call:</b>		<b>A. Name</b> ERIKA VANDERVEER			<b>B. Telephone Number (No Collect Calls)</b> (586)282-9680		<b>8. Offer Due Date/Local Time</b>		
<b>9. Issued By</b> U.S. ARMY CONTRACTING COMMAND WARREN, MICHIGAN 48397-5000 HTTP://CONTRACTING.TACOM.ARMY.MIL			<b>Code</b> W56HZV	<b>10. This Acquisition is</b> <input type="checkbox"/> Unrestricted <b>OR</b> <input type="checkbox"/> Set Aside: % For:					
			<input type="checkbox"/> Small Business	<input type="checkbox"/> Women-Owned Small Business (WOSB) Eligible Under the Women-Owned Small Business Program					
			<input type="checkbox"/> Hubzone Small Business	<input type="checkbox"/> Economically Disadvantaged Women-Owned Small Business (EDWOSB)					
			<input type="checkbox"/> Service-Disabled Veteran-Owned Small Business	NAICS: 541712					
<b>Email:</b> ERIKA.VANDERVEER@US.ARMY.MIL			<input type="checkbox"/> 8(A)	Size Standard:					
<b>11. Delivery For FOB Destination Unless Block Is Marked</b> <input checked="" type="checkbox"/> See Schedule			<b>12. Discount Terms</b>		<input checked="" type="checkbox"/> <b>13a. This Contract Is A Rated Order Under DPAS (15 CFR 700)</b>		<b>13b. Rating</b> DOA4		
<b>15. Deliver To</b> SEE SCHEDULE			<b>Code</b>	<b>16. Administered By</b> DCMA CHICAGO 1523 WEST CENTRAL ROAD BLDG 203 ARLINGTON HEIGHTS IL 60005-2451			<b>Code</b> S1403A		
<b>Telephone No.</b>									
<b>17a. Contractor/Offeror</b> Code LJP09 Facility				<b>18a. Payment Will Be Made By</b> DFAS-COLUMBUS CENTER DFAS-CO WEST ENTITLEMENT OPERATIONS P.O. BOX 182381 COLUMBUS, OH 43218-2381			<b>Code</b> HQ0339		
ACCENT CONTROLS, INC. 400 NW PLATTE VALLEY DR KANSAS CITY, MO 64150-9796									
<b>Telephone No.</b> (816)483-6330									
<input type="checkbox"/> <b>17b. Check If Remittance Is Different And Put Such Address In Offer</b>			<input type="checkbox"/> <b>18b. Submit Invoices To Address Shown In Block 18a Unless Block Below Is Checked</b> <input type="checkbox"/> See Addendum						
<b>19. Item No.</b>	<b>20. Schedule Of Supplies/Services</b>				<b>21. Quantity</b>	<b>22. Unit</b>	<b>23. Unit Price</b>		<b>24. Amount</b>
	SEE SCHEDULE								
	(Use Reverse and/or Attach Additional Sheets As Necessary)								
<b>25. Accounting And Appropriation Data</b> SEE CONTRACT ADMINISTRATION DATA						<b>26. Total Award Amount (For Govt. Use Only)</b> \$358,666.16			
<input type="checkbox"/> <b>27a. Solicitation Incorporates By Reference FAR 52.212-1, 52.212-4, FAR 52.212-3 And 52.212-5 Are Attached. Addenda</b> <input type="checkbox"/> Are <input type="checkbox"/> Are Not Attached.									
<input checked="" type="checkbox"/> <b>27b. Contract/Purchase Order Incorporates By Reference FAR 52.212-4, FAR 52.212-5 Is Attached. Addenda</b> <input checked="" type="checkbox"/> Are <input type="checkbox"/> Are Not Attached.									
<input checked="" type="checkbox"/> <b>28. Contractor Is Required To Sign This Document And Return</b> 2 <b>Copies to Issuing Office. Contractor Agrees To Furnish And Deliver All Items Set Forth Or Otherwise Identified Above And On Any Additional Sheets Subject To The Terms And Conditions Specified.</b>						<input type="checkbox"/> <b>29. Award Of Contract: Ref.</b> _____ <b>Offer Dated</b> _____. <b>Your Offer On Solicitation (Block 5), Including Any Additions Or Changes Which Are Set Forth Herein, Is Accepted As To Items:</b>			
<b>30a. Signature Of Offeror/Contractor</b>				<b>31a. United States Of America (Signature Of Contracting Officer)</b> /SIGNED/					
<b>30b. Name And Title Of Signer (Type Or Print)</b>			<b>30c. Date Signed</b>		<b>31b. Name Of Contracting Officer (Type Or Print)</b> BENJAMIN MCMARTIN BENJAMIN.MCMARTIN@US.ARMY.MIL (586)282-9751			<b>31c. Date Signed</b> 2014APR03	

19. Item No.	20. Schedule Of Supplies/Services	21. Quantity	22. Unit	23. Unit Price	24. Amount

32a. Quantity In Column 21 Has Been

Received  Inspected  Accepted, And Conforms To The Contract, Except As Noted: \_\_\_\_\_

32b. Signature Of Authorized Government Representative		32c. Date	32d. Printed Name and Title of Authorized Government Representative		
32e. Mailing Address of Authorized Government Representative		32f. Telephone Number of Authorized Government Representative			
		32g. E-Mail of Authorized Government Representative			
33. Ship Number	34. Voucher Number	35. Amount Verified Correct For	36. Payment		37. Check Number
<input type="checkbox"/> Partial <input type="checkbox"/> Final			<input type="checkbox"/> Complete <input type="checkbox"/> Partial <input type="checkbox"/> Final		
38. S/R Account No.	39. S/R Voucher Number	40. Paid By			
41a. I Certify This Account Is Correct And Proper For Payment		42a. Received By (Print)			
41b. Signature And Title Of Certifying Officer		41c. Date		42b. Received At (Location)	
				42c. Date Rec'd (YY/MM/DD)	42d. Total Containers

**CONTINUATION SHEET****Reference No. of Document Being Continued****Page 2 of 35**

PIIN/SIIN W56HZV-14-A-0005/0001

MOD/AMD

**Name of Offeror or Contractor:** ACCENT CONTROLS, INC.

## SUPPLEMENTAL INFORMATION

Buyer Name: ERIKA VANDERVEER  
Buyer Office Symbol/Telephone Number: CCTA-ASM-B/(586)282-9680  
Type of Contract: Firm Fixed Price  
Kind of Contract: Service Contracts  
Type of Business: Other Small Business Performing in U.S.  
Surveillance Criticality Designator: C  
Weapon System: No Identified Army Weapons Systems

\*\*\* End of Narrative A0000 \*\*\*

PROGRAM: System of Systems Engineering & Integration (SoSE&I)  
BLANKET PURCHASE AGREEMENT (BPA): W56HZV-14-A-0005  
TASK ORDER: 0001

PURPOSE: This is a firm-fixed price (FFP) task order for Organizational Management Services Support to the SoSE&I Directorate.

1. The total base period amount for this task order is \$354,620.16. The total option period I amount for this task order is \$357,300.00. The total option period II amount for this task order is \$359,097.84. The Not To Exceed (NTE) total for travel is \$12,138.00. The total amount for this action including the base period, option period I, option period II, and NTE travel is \$1,083,156.00.
2. The base period, unexercised option period I, and unexercised option period II Contract Line Item Numbers (CLINs) are reflected in the Supplies or Services and Prices/Costs Section of this task order award.
3. The Contracting Officer's Representative for this task order is Michele Hollingsworth, Email: michele.d.hollingsworth.civ@mail.mil, Phone: (586) 282-5743.
4. The base period of performance is 05 May 2014 to 30 April 2015; with two, 12 month option periods, which may be exercised unilaterally by the Government.
5. By execution of this task order, the parties agree that all clauses, terms, and conditions of Blanket Purchase Agreement (BPA) W56HZV-14-A-0005 apply to this task order to include any modifications to that BPA subsequent to the date of award of this task order. In the event clauses in the OMNIBUS II BPA conflict with clauses included in this task order, the clauses in this task order take precedence.
6. All attachments as supplied with this task order request (TOR) are incorporated into the task order and will be forwarded under a separate cover.

\*\*\* END OF NARRATIVE A0001 \*\*\*

CONTINUATION SHEET

Reference No. of Document Being Continued  
 PIIN/SIIN W56HZV-14-A-0005/0001 MOD/AMD

Name of Offeror or Contractor: ACCENT CONTROLS, INC.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT												
	SUPPLIES OR SERVICES AND PRICES/COSTS																
0001	BASE PERIOD - ORG MGT SUPPORT																
0001AA	<p>OPERATIONS OFFICER _____</p> <p>SERVICE REQUESTED: BASE PERIOD - ORG MGT SUPPORT                      CLIN CONTRACT TYPE:                      Firm Fixed Price                      PRON: BU4ORG02BU PRON AMD: 02 ACRN: AA</p> <p>Billing will occur IAW Exhibit B - Labor Hour Matrix, unless decremented by vacation or sick/personal time as set forth in Section I, Contract Clauses, of this task order.</p> <p>The contractor shall only invoice the monthly firm fixed price amount indicated in Exhibit B - Labor Hour Matrix for each respective period for this CLIN after the COR accepts the report submitted under CDRL A008 that covers the period associated with this CLIN. Within five business days of submission of CDRL A008 of the period covered by this CLIN, the COR will notify the contractor in writing of acceptance or rejection of the report. If the report is accepted, the contractor shall submit the invoice for this CLIN in WAWF. If the report is rejected, the COR will notify the contractor what needs to be corrected. The contractor shall not invoice for this CLIN until the COR approves the report submitted under CDRL A008.</p> <p>(End of narrative B001)</p> <p><u>Inspection and Acceptance</u>                      INSPECTION: Destination ACCEPTANCE: Destination</p> <p><u>Deliveries or Performance</u></p> <table border="0"> <tr> <td>DLVR SCH</td> <td></td> <td>PERF COMPL</td> </tr> <tr> <td><u>REL CD</u></td> <td><u>QUANTITY</u></td> <td><u>DATE</u></td> </tr> <tr> <td>001</td> <td>1</td> <td>30-APR-2015</td> </tr> <tr> <td></td> <td>\$ 70,808.96</td> <td></td> </tr> </table>	DLVR SCH		PERF COMPL	<u>REL CD</u>	<u>QUANTITY</u>	<u>DATE</u>	001	1	30-APR-2015		\$ 70,808.96		1	LO		\$ 70,808.96
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001	1	30-APR-2015															
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0002	BASE PERIOD - ORG MGT SUPPORT																
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001	1	30-APR-2015												
0003	BASE PERIOD - ORG MGT SUPPORT													
0003AA	<p><u>GRAPHICS ANALYST</u></p> <p>SERVICE REQUESTED: BASE PERIOD - ORG MGT SUPPORT                      CLIN CONTRACT TYPE:                      Firm Fixed Price                      PRON: BU4ORG02BU PRON AMD: 02 ACRN: AA</p> <p>*This labor position is covered under the Service Contract Act Wage Determination. See Attachments 0001, 0002, and 0003.*</p> <p>Billing will occur IAW Exhibit B - Labor Hour Matrix, unless decremented by vacation or sick/personal time as set forth in Section I, Contract Clauses, of this</p>	1	LO		\$ 77,673.60									

Name of Offeror or Contractor: ACCENT CONTROLS, INC.

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0004	BASE PERIOD - ORG MGT SUPPORT													
0004AA	<p><u>FACILITY COORDINATOR</u> _____</p> <p>SERVICE REQUESTED: BASE PERIOD - ORG MGT SUPPORT                      CLIN CONTRACT TYPE:                          Firm Fixed Price                      PRON: BU4ORG02BU      PRON AMD: 02      ACRN: AA</p> <p>*This labor position is covered under the Service Contract Act Wage Determination. See Attachments 0001, 0002, and 0003.*</p> <p>Billing will occur IAW Exhibit B - Labor Hour Matrix, unless decremented by vacation or sick/personal time as set forth in Section I, Contract Clauses, of this task order.</p> <p>The contractor shall only invoice the monthly firm fixed price amount indicated in Exhibit B - Labor Hour Matrix for each respective period for this CLIN after the COR accepts the report submitted under CDRL A008 that covers the period associated with this CLIN. Within five business days of submission of CDRL</p>	1	LO		\$ _____ 58,131.20									

Name of Offeror or Contractor: ACCENT CONTROLS, INC.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT									
	<p>A008 of the period covered by this CLIN, the COR will notify the contractor in writing of acceptance or rejection of the report. If the report is accepted, the contractor shall submit the invoice for this CLIN in WAWF. If the report is rejected, the COR will notify the contractor what needs to be corrected. The contractor shall not invoice for this CLIN until the COR approves the report submitted under CDRL A008.</p> <p>(End of narrative B001)</p> <p><u>Inspection and Acceptance</u>                      INSPECTION: Destination      ACCEPTANCE: Destination</p> <p><u>Deliveries or Performance</u></p> <table border="0"> <tr> <td>DLVR SCH</td> <td></td> <td>PERF COMPL</td> </tr> <tr> <td><u>REL CD</u></td> <td><u>QUANTITY</u></td> <td><u>DATE</u></td> </tr> <tr> <td>001</td> <td>1</td> <td>30-APR-2015</td> </tr> </table> <p style="text-align: right;">\$            58,131.20</p>	DLVR SCH		PERF COMPL	<u>REL CD</u>	<u>QUANTITY</u>	<u>DATE</u>	001	1	30-APR-2015				
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0005	BASE PERIOD - ORG MGT SUPPORT													
0005AA	<p><u>MANPOWER ANALYST</u></p> <p>SERVICE REQUESTED: BASE PERIOD - ORG MGT SUPPORT                      CLIN CONTRACT TYPE:                      Firm Fixed Price                      PRON: BU4ORG02BU      PRON AMD: 02      ACRN: AA</p> <p>Billing will occur IAW Exhibit B - Labor Hour Matrix, unless decremented by vacation or sick/personal time as set forth in Section I, Contract Clauses, of this task order.</p> <p>The contractor shall only invoice the monthly firm fixed price amount indicated in Exhibit B - Labor Hour Matrix for each respective period for this CLIN after the COR accepts the report submitted under CDRL A008 that covers the period associated with this CLIN. Within five business days of submission of CDRL A008 of the period covered by this CLIN, the COR will notify the contractor in writing of acceptance or rejection of the report. If the report is accepted, the contractor shall submit the invoice for this CLIN in WAWF. If the report is rejected, the COR will notify the contractor what needs to be corrected. The contractor shall not invoice for this CLIN until the COR approves the report submitted under CDRL A008.</p> <p>(End of narrative B001)</p>	1	LO		\$ 77,197.44									





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Name of Offeror or Contractor: ACCENT CONTROLS, INC.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT									
	\$ 4,046.00													
1001	OPTION PERIOD 1													
1001AA	<p><u>OPERATIONS OFFICER</u></p> <p>SERVICE REQUESTED: OPTION PERIOD 1                      CLIN CONTRACT TYPE:                      Firm Fixed Price</p> <p>Unexercised option. Performance under this CLIN will only occur if this option is exercised.</p> <p>Billing will occur IAW Exhibit B - Labor Hour Matrix, unless decremented by vacation or sick/personal time as set forth in Section I, Contract Clauses, of this task order.</p> <p>The contractor shall only invoice the monthly firm fixed price amount indicated in Exhibit B - Labor Hour Matrix for each respective period for this CLIN after the COR accepts the report submitted under CDRL A008 that covers the period associated with this CLIN. Within five business days of submission of CDRL A008 of the period covered by this CLIN, the COR will notify the contractor in writing of acceptance or rejection of the report. If the report is accepted, the contractor shall submit the invoice for this CLIN in WAWF. If the report is rejected, the COR will notify the contractor what needs to be corrected. The contractor shall not invoice for this CLIN until the COR approves the report submitted under CDRL A008.</p> <p style="text-align: center;">(End of narrative B001)</p> <p><u>Inspection and Acceptance</u>                      INSPECTION: Destination      ACCEPTANCE: Destination</p> <p><u>Deliveries or Performance</u></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">DLVR SCH</td> <td style="width: 33%;">PERF COMPL</td> <td style="width: 33%;"></td> </tr> <tr> <td><u>REL CD</u></td> <td><u>QUANTITY</u></td> <td><u>DATE</u></td> </tr> <tr> <td>001</td> <td>1</td> <td>30-APR-2016</td> </tr> </table>	DLVR SCH	PERF COMPL		<u>REL CD</u>	<u>QUANTITY</u>	<u>DATE</u>	001	1	30-APR-2016	1	LO		\$ 71,340.00
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001	1	30-APR-2016												
1002	OPTION PERIOD 1													
1002AA	<u>OPERATIONS OFFICER</u>	1	LO		\$ 71,340.00									

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1003AA	<p><u>GRAPHICS ANALYST</u></p> <p>SERVICE REQUESTED: OPTION PERIOD 1                      CLIN CONTRACT TYPE:                      Firm Fixed Price</p> <p>Unexercised option. Performance under this CLIN will only occur if this option is exercised.</p> <p>*This labor position is covered under the Service Contract Act Wage Determination. See Attachments 0001, 0002, and 0003.*</p>	1	LO		\$ 78,240.00									

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1005	<p>after the COR accepts the report submitted under CDRL A008 that covers the period associated with this CLIN. Within five business days of submission of CDRL A008 of the period covered by this CLIN, the COR will notify the contractor in writing of acceptance or rejection of the report. If the report is accepted, the contractor shall submit the invoice for this CLIN in WAWF. If the report is rejected, the COR will notify the contractor what needs to be corrected. The contractor shall not invoice for this CLIN until the COR approves the report submitted under CDRL A008.</p> <p>(End of narrative B001)</p> <p><u>Inspection and Acceptance</u>                      INSPECTION: Destination      ACCEPTANCE: Destination</p> <p><u>Deliveries or Performance</u></p> <table border="0"> <tr> <td>DLVR SCH</td> <td></td> <td>PERF COMPL</td> </tr> <tr> <td><u>REL CD</u></td> <td><u>QUANTITY</u></td> <td><u>DATE</u></td> </tr> <tr> <td>001</td> <td>1</td> <td>30-APR-2016</td> </tr> </table> <p>OPTION PERIOD 1</p>	DLVR SCH		PERF COMPL	<u>REL CD</u>	<u>QUANTITY</u>	<u>DATE</u>	001	1	30-APR-2016				
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001	1	30-APR-2016												
1005AA	<p><u>MANPOWER ANALYST</u></p> <p>SERVICE REQUESTED: OPTION PERIOD 1                      CLIN CONTRACT TYPE:                      Firm Fixed Price</p> <p>Unexercised option. Performance under this CLIN will only occur if this option is exercised.</p> <p>Billing will occur IAW Exhibit B - Labor Hour Matrix, unless decremented by vacation or sick/personal time as set forth in Section I, Contract Clauses, of this task order.</p> <p>The contractor shall only invoice the monthly firm fixed price amount indicated in Exhibit B - Labor Hour Matrix for each respective period for this CLIN after the COR accepts the report submitted under CDRL A008 that covers the period associated with this CLIN. Within five business days of submission of CDRL A008 of the period covered by this CLIN, the COR will notify the contractor in writing of acceptance or rejection of the report. If the report is accepted, the contractor shall submit the invoice for this CLIN in WAWF. If the report is rejected, the COR will notify the contractor what needs to be corrected. The contractor shall not invoice for this CLIN until the COR approves the report submitted under CDRL A008.</p>	1	LO		\$ 77,820.00									



Name of Offeror or Contractor: ACCENT CONTROLS, INC.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT									
	<p>Performance under this CLIN will only occur if option is exercised.                      Provide data as required within Exhibit A of this task order. This line item is Not Separately Priced.</p> <p>(End of narrative B001)</p> <p><u>Inspection and Acceptance</u>                      INSPECTION: Destination      ACCEPTANCE: Destination</p> <p><u>Deliveries or Performance</u></p> <table border="0"> <tr> <td>DLVR SCH</td> <td></td> <td>PERF COMPL</td> </tr> <tr> <td><u>REL CD</u></td> <td><u>QUANTITY</u></td> <td><u>DATE</u></td> </tr> <tr> <td>001</td> <td>1</td> <td>30-APR-2016</td> </tr> </table>	DLVR SCH		PERF COMPL	<u>REL CD</u>	<u>QUANTITY</u>	<u>DATE</u>	001	1	30-APR-2016				
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001	1	30-APR-2016												
1008	OPTION PERIOD 1													
1008AA	<p><u>TRAVEL</u></p> <p>SERVICE REQUESTED: OPTION PERIOD 1                      CLIN CONTRACT TYPE:                      Firm Fixed Price</p> <p>Unexercised option. Performance under this CLIN will only occur if this option is exercised.</p> <p>For travel required by the PWS.</p> <p>Contractor may bill 50 percent of this CLIN when the first trip required by the PWS is complete and the remainder after the second trip is complete.</p> <p>Travel shall be indicated on CDRL A008 for the period in which it is completed.                      Within five business days of submission of CDRL A008 of the period covered by this CLIN, the COR will notify the contractor in writing of acceptance or rejection of the report. If the report is accepted, the contractor shall submit the invoice for this CLIN in WAWF. If the report is rejected, the COR will notify the contractor what needs to be corrected. The contractor shall not invoice for this CLIN until the COR approves the report submitted under CDRL A008.</p> <p>(End of narrative B001)</p> <p><u>Inspection and Acceptance</u>                      INSPECTION: Destination      ACCEPTANCE: Destination</p>	1	LO		\$ 4,046.00									



CONTINUATION SHEET

Reference No. of Document Being Continued  
 PIIN/SIIN W56HZV-14-A-0005/0001 MOD/AMD

Name of Offeror or Contractor: ACCENT CONTROLS, INC.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT									
2002AA	<p><u>OPERATIONS OFFICER</u></p> <p>SERVICE REQUESTED: OPTION PERIOD 2                      CLIN CONTRACT TYPE:                      Firm Fixed Price</p> <p>Unexercised option. Performance under this CLIN will only occur if this option is exercised.</p> <p>Billing will occur IAW Exhibit B - Labor Hour Matrix, unless decremented by vacation or sick/personal time as set forth in Section I, Contract Clauses, of this task order.</p> <p>The contractor shall only invoice the monthly firm fixed price amount indicated in Exhibit B - Labor Hour Matrix for each respective period for this CLIN after the COR accepts the report submitted under CDRL A008 that covers the period associated with this CLIN. Within five business days of submission of CDRL A008 of the period covered by this CLIN, the COR will notify the contractor in writing of acceptance or rejection of the report. If the report is accepted, the contractor shall submit the invoice for this CLIN in WAWF. If the report is rejected, the COR will notify the contractor what needs to be corrected. The contractor shall not invoice for this CLIN until the COR approves the report submitted under CDRL A008.</p> <p>(End of narrative B001)</p> <p><u>Inspection and Acceptance</u>                      INSPECTION: Destination      ACCEPTANCE: Destination</p> <p><u>Deliveries or Performance</u></p> <table border="0"> <tr> <td>DLVR SCH</td> <td></td> <td>PERF COMPL</td> </tr> <tr> <td><u>REL CD</u></td> <td><u>QUANTITY</u></td> <td><u>DATE</u></td> </tr> <tr> <td>001</td> <td>1</td> <td>30-APR-2017</td> </tr> </table>	DLVR SCH		PERF COMPL	<u>REL CD</u>	<u>QUANTITY</u>	<u>DATE</u>	001	1	30-APR-2017	1	LO		\$ 72,050.64
DLVR SCH		PERF COMPL												
<u>REL CD</u>	<u>QUANTITY</u>	<u>DATE</u>												
001	1	30-APR-2017												
2003	OPTION PERIOD 2													
2003AA	<p><u>GRAPHICS ANALYST</u></p> <p>SERVICE REQUESTED: OPTION PERIOD 2                      CLIN CONTRACT TYPE:                      Firm Fixed Price</p> <p>Unexercised option. Performance under this CLIN will only occur if this option is exercised.</p> <p>*This labor position is covered under the Service</p>	1	LO		\$ 77,966.88									

Name of Offeror or Contractor: ACCENT CONTROLS, INC.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT									
	<p>Contract Act Wage Determination. See Attachments 0001, 0002, and 0003.*</p> <p>Billing will occur IAW Exhibit B - Labor Hour Matrix, unless decremented by vacation or sick/personal time as set forth in Section I, Contract Clauses, of this task order.</p> <p>The contractor shall only invoice the monthly firm fixed price amount indicated in Exhibit B - Labor Hour Matrix for each respective period for this CLIN after the COR accepts the report submitted under CDRL A008 that covers the period associated with this CLIN. Within five business days of submission of CDRL A008 of the period covered by this CLIN, the COR will notify the contractor in writing of acceptance or rejection of the report. If the report is accepted, the contractor shall submit the invoice for this CLIN in WAWF. If the report is rejected, the COR will notify the contractor what needs to be corrected. The contractor shall not invoice for this CLIN until the COR approves the report submitted under CDRL A008.</p> <p style="text-align: center;">(End of narrative B001)</p> <p><u>Inspection and Acceptance</u>                      INSPECTION: Destination      ACCEPTANCE: Destination</p> <p><u>Deliveries or Performance</u></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">DLVR SCH</td> <td style="width: 30%;">PERF COMPL</td> <td style="width: 40%;"></td> </tr> <tr> <td><u>REL CD</u></td> <td><u>QUANTITY</u></td> <td><u>DATE</u></td> </tr> <tr> <td>001</td> <td>1</td> <td>30-APR-2017</td> </tr> </table>	DLVR SCH	PERF COMPL		<u>REL CD</u>	<u>QUANTITY</u>	<u>DATE</u>	001	1	30-APR-2017				
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001	1	30-APR-2017												
2004	OPTION PERIOD 2													
2004AA	<p><u>FACILITY COORDINATOR</u></p> <p>SERVICE REQUESTED: OPTION PERIOD 2                      CLIN CONTRACT TYPE:                      Firm Fixed Price</p> <p>Unexercised option. Performance under this CLIN will only occur if this option is exercised.</p> <p>*This labor position is covered under the Service Contract Act Wage Determination. See Attachments 0001, 0002, and 0003.*</p> <p>Billing will occur IAW Exhibit B - Labor Hour Matrix, unless decremented by vacation or sick/personal time as set forth in Section I, Contract Clauses, of this task order.</p>	1	LO		\$ 58,345.68									

Name of Offeror or Contractor: ACCENT CONTROLS, INC.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT									
	<p>The contractor shall only invoice the monthly firm fixed price amount indicated in Exhibit B - Labor Hour Matrix for each respective period for this CLIN after the COR accepts the report submitted under CDRL A008 that covers the period associated with this CLIN. Within five business days of submission of CDRL A008 of the period covered by this CLIN, the COR will notify the contractor in writing of acceptance or rejection of the report. If the report is accepted, the contractor shall submit the invoice for this CLIN in WAWF. If the report is rejected, the COR will notify the contractor what needs to be corrected. The contractor shall not invoice for this CLIN until the COR approves the report submitted under CDRL A008.</p> <p>(End of narrative B001)</p> <p><u>Inspection and Acceptance</u>                      INSPECTION: Destination      ACCEPTANCE: Destination</p> <p><u>Deliveries or Performance</u></p> <table border="0"> <tr> <td>DLVR SCH</td> <td></td> <td>PERF COMPL</td> </tr> <tr> <td><u>REL CD</u></td> <td><u>QUANTITY</u></td> <td><u>DATE</u></td> </tr> <tr> <td>001</td> <td>1</td> <td>30-APR-2017</td> </tr> </table>	DLVR SCH		PERF COMPL	<u>REL CD</u>	<u>QUANTITY</u>	<u>DATE</u>	001	1	30-APR-2017				
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001	1	30-APR-2017												
2005	OPTION PERIOD 2													
2005AA	<p><u>MANPOWER ANALYST</u></p> <p>SERVICE REQUESTED: OPTION PERIOD 2                      CLIN CONTRACT TYPE:                      Firm Fixed Price</p> <p>Unexercised option. Performance under this CLIN will only occur if this option is exercised.</p> <p>Billing will occur IAW Exhibit B - Labor Hour Matrix, unless decremented by vacation or sick/personal time as set forth in Section I, Contract Clauses, of this task order.</p> <p>The contractor shall only invoice the monthly firm fixed price amount indicated in Exhibit B - Labor Hour Matrix for each respective period for this CLIN after the COR accepts the report submitted under CDRL A008 that covers the period associated with this CLIN. Within five business days of submission of CDRL A008 of the period covered by this CLIN, the COR will notify the contractor in writing of acceptance or rejection of the report. If the report is accepted, the contractor shall submit the invoice for this CLIN in WAWF. If the report is rejected, the COR will notify the contractor what needs to be corrected. The</p>	1	LO		\$ 78,864.00									



CONTINUATION SHEET

Reference No. of Document Being Continued  
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Name of Offeror or Contractor: ACCENT CONTROLS, INC.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT									
	<p>CLIN CONTRACT TYPE: Firm Fixed Price</p> <p>Unexercised option. Performance under this CLIN will only occur if this option is exercised.</p> <p>Provide Data as required within Exhibit A of this contract. This line item is Not Separately Priced.</p> <p>(End of narrative B001)</p> <p><u>Inspection and Acceptance</u> INSPECTION: Destination      ACCEPTANCE: Destination</p> <p><u>Deliveries or Performance</u></p> <table border="0"> <tr> <td>DLVR SCH</td> <td></td> <td>PERF COMPL</td> </tr> <tr> <td><u>REL CD</u></td> <td><u>QUANTITY</u></td> <td><u>DATE</u></td> </tr> <tr> <td>001</td> <td>1</td> <td>30-APR-2017</td> </tr> </table>	DLVR SCH		PERF COMPL	<u>REL CD</u>	<u>QUANTITY</u>	<u>DATE</u>	001	1	30-APR-2017				
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001	1	30-APR-2017												
2008	OPTION PERIOD 2													
2008AA	<p><u>TRAVEL</u></p> <p>SERVICE REQUESTED: OPTION PERIOD 2 CLIN CONTRACT TYPE: Firm Fixed Price</p> <p>Unexercised option. Performance under this CLIN will only occur if this option is exercised.</p> <p>For travel required by the PWS.</p> <p>Contractor may bill 50 percent of this CLIN when the first trip required by the PWS is complete and the remainder after the second trip is complete.</p> <p>Travel shall be indicated on CDRL A008 for the period in which it is completed. Within five business days of submission of CDRL A008 of the period covered by this CLIN, the COR will notify the contractor in writing of acceptance or rejection of the report. If the report is accepted, the contractor shall submit the invoice for this CLIN in WAWF. If the report is rejected, the COR will notify the contractor what needs to be corrected. The contractor shall not invoice for this CLIN until the COR approves the report submitted under CDRL A008.</p> <p>(End of narrative B001)</p>	1	LO		\$ 4,046.00									

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**PIIN/SIIN W56HZV-14-A-0005/0001 MOD/AMD**

**Name of Offeror or Contractor:** ACCENT CONTROLS, INC.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
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<b>CONTINUATION SHEET</b>	<b>Reference No. of Document Being Continued</b> <b>PIIN/SIIN</b> W56HZV-14-A-0005/0001 <b>MOD/AMD</b>	<b>Page 22 of 35</b>
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**Name of Offeror or Contractor:** ACCENT CONTROLS, INC.

DESCRIPTION/SPECIFICATIONS/WORK STATEMENT

Task Order Request Section C, Description/Specifications/Statement of Work

PERFORMANCE WORK STATEMENT (PWS)  
System of Systems Engineering and Integration Directorate  
Organizational Management

PART 1  
GENERAL INFORMATION

1. General:

This is a services task order to provide programmatic service to the System of Systems Engineering and Integration (SoSE&I) Directorate, Organizational Management Team (OMT) in Warren, MI, the National Capital Region (NCR), and Aberdeen Proving Grounds (APG), MD. The Government shall not exercise any supervision or control over the task order service providers performing the services herein. Such task order service providers shall be accountable solely to the contractor who, in turn is responsible to the Government.

1.1 Introduction: The contractor as an independent contractor and not as an agent of the Government, shall provide qualified personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items and non-personal services necessary to perform programmatic services for the OMT as defined in this Performance Work Statement (PWS) except for those items specified as Government furnished property and services. The contractor shall perform to the standards in this task order.

1.2 Background:

The OMT has been using these services for the last year in SoSE&I, and in previous organizations prior to the formation of SoSE&I for the past seven years.

1.3 Objectives:

To support Network Integration Exercises, SoSE&I relies on the OMT capabilities with regard to Operations, Graphics, Facility Coordinator, and Manpower Analysis. OMT has been tasked with facilitating the requirements through the use of a contractor.

PART 2  
REQUIREMENTS

2.1 Scope:

This PWS shall provide technical services to the OMT and shall accomplish continuous service related Operations, Graphics, Facility Coordinator and Manpower Analysis in support of the overall SoSE&I mission.

2.2 Period of Performance:

Base Period: 12 months

Option Period I: 12 months

Option Period II: 12 months

The period of performance of this task order shall be for one Base period of 12 months, which may, in the Governments sole discretion, be extended for up to an additional 24 months in the form of two option periods, which may be exercised separately by the Contracting Officer to extend the period of performance in one month or more increments.

2.3. General Information:

2.3.1. Quality Control: The contractor shall develop and maintain an effective quality control plan describing the Quality Control Program (QCP) to ensure services are performed in accordance with this PWS and Performance Standards (CDRL A005). The contractor shall develop and implement procedures to identify and prevent non-recurrence of defective services.

2.3.1.1. The contractor shall rework at no cost to the Government any work performed under this task order that is not accepted by the Government during acceptance inspection.

2.3.1.2. The contractor shall explain in the QCP plan the manner in which the contractor will ensure all task order requirements are being accomplished in accordance with the specifications of this task order. A sustaining focus throughout the QCP plan will be the attainment of continuous quality improvement. The contractor shall emphasize in the QCP plan deficiency prevention over deficiency detection.

2.3.1.3. The contractor's Quality Control Plan will be subject to review and approval by the Government throughout the task order period. The Quality Control Plan shall be the basis of the contractor's Quality Control Program and shall address all quality requirements.

2.3.2. Government Quality Assurance: The Government will evaluate the contractors performance under this task order in accordance with the performance standards set forth in Technical Exhibit 1. Technical Exhibit 1 defines how the performance standards

**CONTINUATION SHEET****Reference No. of Document Being Continued**

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**Name of Offeror or Contractor:** ACCENT CONTROLS, INC.

will be applied, the frequency of surveillance, and the maximum acceptable defect rate(s).

2.3.3. Recognized Holidays: Contractor employees working in the Continental United States (CONUS) on Government Installations are NOT required to perform services or report to their place of performance on the following Federal Holidays:

New Years Day  
Martin Luther King Jr. Birthday  
Presidents Day  
Memorial Day  
Independence Day  
Labor Day  
Columbus Day  
Veterans Day  
Thanksgiving Day  
Christmas Day

When the holiday is on a Saturday, the preceding Friday will be the federal holiday. When the holiday is on a Sunday, the following Monday will be the federal holiday.

2.3.4. Hours of Operation: The contractor is responsible for conducting business, no more than ten work hours per workday, between the core hours of 7am-5pm, Monday through Friday except Federal holidays or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government directed facility closings. Lunch and breaks shall not be counted toward the workday. The contractor will not be reimbursed when the Government directs facility closure. The contractor must at all times maintain an adequate workforce for the uninterrupted performance of all tasks defined within this PWS when the Government facility is not closed for the above reasons. The stability and continuity of the workforce are essential.

2.3.4.1 Labor Hour Usage: Each period of performance includes the minimum monthly labor hours required to complete the tasks in this PWS for the entire duration of period of performance. The required hours for each position for each month are listed in Attachment 3 Pricing Matrix to the TOR. The contractor will further comply with the Vacation/Sick(Personal) Leave requirements contained in the Vacation/Sick/Personal Leave clause of this contract.

2.3.5. Place of Performance: The contractor shall perform the work under this task order at Warren, MI, the Nation Capital Region (NCR), Washington, DC, and Aberdeen Proving Grounds, MD, but may include travel to White Sands Missile Range (WSMR), NM, see PWS paragraph 2.3.13.

2.3.6. Type of task order: The Government will award a firm fixed price task order.

2.3.7. Security Requirements: Contractor personnel performing work under this task order must have a SECRET clearance at time of task order award, and must maintain the level of security required for the life of the task order. The security requirements are in accordance with the attached DD254 (Attachment 3). All contractor personnel must obtain a favorable background investigation before accessing the Army databases and the local Area Network in accordance with Army Regulation AR 25-2 and AR 380-67. With the exception of technical data, all information or data developed under this task order belongs to, and is the property of, the U.S. Government and shall be marked by the contractor and handled as For Official Use Only (FOUO). The contractor shall not travel outside the continental U.S. with a Government issued laptop or BlackBerry. The contractor shall not release any information or data to third parties without obtaining prior express written approval of the Contracting Officer. The contractor will have access to Government data for the accomplishment of work under this agreement. The contractor shall conform to all security requirements as specified in the task order DD Form 254. A separate DD 254 is required for all task orders involving access to classified information. Internet site <http://www.classmgmt.com> contains a complete booklet with instructions on how to prepare and submit a DD Form 254. Contact your Facility Security Officer (FSO) or the SoSE&I Chief Information Officer (CIO) Office for assistance in initiating action to receive a security clearance. For assistance with the DD 254, contact SoSE&I CIO Office at (586) 282-9635.

2.3.7.1. Physical Security: The contractor shall be responsible for safeguarding all Government property provided for contractor use. At the close of each work period, Government facilities, equipment, and materials shall be secured. While in the contractors possession, the contractor shall be responsible for safeguarding all Government equipment, information and property provided for contractor use.

2.3.7.2 Common Access Card (CAC)/Key Control. The contractor shall establish and implement methods of making sure all keys/CAC cards issued to the contractor by the Government are not lost or misplaced and are not used by unauthorized persons. NOTE: All references to keys include CAC and key cards. No keys issued to the contractor by the Government shall be duplicated. The contractor shall develop procedures covering key control and include those procedures in the QCP plan. Such procedures shall include turn-in of any issued keys by personnel who no longer require access to locked areas. The contractor shall immediately report any occurrences of lost or duplicate keys/CAC cards to the Contracting Officer.

2.3.7.2.1. In the event keys, other than master keys, are lost or duplicated by the contractor, the total cost of re-keying or the replacement of the lock or locks, by the Government, shall be deducted from the next payment to the contractor. In the

**Name of Offeror or Contractor:** ACCENT CONTROLS, INC.

event a master key is lost or duplicated, all locks and keys for that system will be replaced by the Government and the total cost deducted from the awarded and agreed to payment schedule due the contractor.

2.3.7.2.2. The contractor shall prohibit the use of Government issued keys/CAC cards by any persons other than its employees. The contractor shall prohibit the opening of locked areas by contractor employees to permit entrance of persons other than contractor employees engaged in the performance of assigned work in those areas.

2.3.7.3. Lock Combinations: The contractor shall establish and implement methods of ensuring that all lock combinations, if used, are not revealed to unauthorized persons. The contractor shall ensure that lock combinations are changed when personnel having access to the combinations no longer have a need to know such combinations. The contractor shall include these procedures in the QCP plan.

2.3.8 Special Qualifications: None.

2.3.9 Post-Award Conference/Periodic Progress Meetings: The contractor shall attend any post-award conference convened by Army Contracting Command-Warren or DCMA in accordance with Federal Acquisition Regulation Subpart 42.5. The Contracting Officer, COR, and other Government personnel, as appropriate, may meet periodically with the contractor to review the contractor's performance. At these meetings, the Contracting Officer will apprise the contractor of how the Government views the contractor's performance and the contractor shall apprise the Government of any potential problems. The contractor shall take appropriate action to resolve outstanding issues. These meetings shall be at no additional cost to the Government.

2.3.10 Contracting Officer Representative (COR): The COR, a Government employee appointed by the Contracting Officer in writing in accordance with DFARS 201.602-2, will monitor all technical aspects of the task order and assists in the task order administration. The contractor will receive a copy of the COR appointment letter after task order award that will specify the extent of the CORs authority to act on behalf of the Contracting Officer. The COR is not authorized to make any commitments or changes that will affect price, quantity, delivery or any other term or condition of this task order.

2.3.11 RESERVED

2.3.12 Identification of Contractor Employees: All contractor personnel attending meetings, answering Government telephones, and working in other situations with Government employees shall identify themselves as contractors to avoid creating an impression in the minds of members of the public that they are Government officials. The contractor must also ensure that all documents or reports produced by contractor personnel are suitably marked as contractor products or that contractor participation is appropriately disclosed. When on Government sites, contractor personnel shall be required to obtain and wear the badges that are required by the location. The COR will give instructions on how the contractor will obtain badges at task order award.

2.3.13 Contractor Travel: Contractor will be authorized travel expenses consistent with the substantive provisions of the Joint Travel Regulation (JTR) specified in this task order. All travel requires COR authorization in advance of travel. The contractor may be required to travel to off-site locations in support of this PWS.

The contractor shall prepare a trip report in accordance with CDRL A004. One Graphics Analyst position will travel to White Sands Missile Range (WSMR), NM in direct support of Network Integration Exercises (NIEs) by performing the duties outlined in paragraphs 5.1.1.1.1 through 5.1.1.1.12 and to attend meeting, conferences, and special events during the performance of this task order. Contractor shall only travel if required by the Government. As travel occurs, the contractor shall submit receipts with their monthly invoice to be reimbursed for the actual costs of travel up to the Not To Exceed amount.

Travel for this PWS consists of the following:

<u>Destination</u>	<u>Labor Positions</u>	<u># of Days</u>	<u># of Trips</u>
NCR to WSMR, NM	Graphics Analyst	7*	2*

\*The number of trips is per period of performance and the number of days includes the time needed for travel.

2.3.14 RESERVED

2.3.15 RESERVED

2.3.16 Organizational Conflict of Interest: Contractor and subcontractor personnel performing work under this task order may receive, have access to or participate in the development of proprietary or source selection information (e.g., cost or pricing information, budget information or analyses, specifications or work statements, etc.) or perform evaluation services which may create a current or subsequent Organizational Conflict of Interests (OCI) as defined in FAR Subpart 9.5. The contractor shall notify the Contracting Officer immediately whenever it becomes aware that such access or participation may result in any actual or potential OCI and shall propose a solution to avoid or mitigate any such OCI. The contractors proposal will be determined to be acceptable solely at the discretion of the Contracting Officer. In the event the Contracting Officer unilaterally determines that any such OCI cannot be satisfactorily avoided or mitigated, the Contracting Officer may affect any remedies at no cost to the government, including prohibiting

Name of Offeror or Contractor: ACCENT CONTROLS, INC.

the contractor from participation in subsequent contracted requirements which may be affected by the OCI. The contractor shall note and comply with clause entitled: POTENTIAL ORGANIZATIONAL CONFLICTS OF INTEREST (OCI) FOR TASK ORDER (TOR Section 7, paragraph 1).

2.3.17 Non Disclosure Agreement: The contractor shall not release any data (excluding technical data) or information gained in the performance of this task order to third parties without the expressed written approval of the Procuring Contracting Officer. Non-Use and Non-Disclosure Agreements (Attachment 4) are required of all contractor personnel performing under this task order.

2.3.18 Phase-out

2.3.18.1 Phase-out Requirements

Sixty calendar days prior to the completion of this task order, an observation period shall occur, at which time contractor personnel of the incoming workforce may observe operations and performance methods of the incumbent contractor. This will allow for orderly turnover of facilities, equipment, and records and will help to ensure continuity of service. The contractor shall not defer any requirements for the purpose of avoiding responsibility or of transferring such responsibility to the succeeding contractor. The contractor shall fully cooperate with the succeeding contractor and the Government so as not to interfere with their work or duties.

2.3.18.2 Phase-out Plan: The contractor shall establish and implement plans for an orderly phase-out of the contracted operations at the termination of this task order (CDRL A006).

2.3.18.3 After Action Report: The contractor shall submit an End of Task Order Report (CDRL A007).

2.3.19 Start of Work Meeting: The contractor shall host a start-of-work meeting at Detroit Arsenal in Warren, MI with contractor leadership, SoSE&I leadership, and the COR, no later than 7 calendar days after task order. Contractor shall outline how all tasks will be accomplished by position and shall discuss any issues with regard to completing all assigned tasks. The contractor shall prepare written minutes identifying meeting attendees and summarizing the points discussed at the meeting (CDRL A005).

2.3.20 In-Process Review: The contractor shall conduct follow-on 1 hour meetings with contractor leadership, Government customer, and the COR, every 4 months, on the Government work site (Warren, MI). Contractor shall outline the status on all tasks by position and shall discuss any issues with regard to completing all assigned tasks. The Government will discuss the performance of all positions since the beginning of the task order or since the last in-process review.

2.3.21 Government Incentives/Remedies:

2.3.21.1 Incentives: The COR performing surveillance will document high quality performance (e.g. timely delivery of data, accuracy and quality content of reports and services) and ensure this record of performance becomes a part of the contractors past performance record for this order.

2.3.21.2 Remedies: Timely submission of all deliverables addressing all required content in a quality manner is paramount. The following non-exclusive list of remedies are available should the contractor fail to comply with its contract obligations: (1) withholding of payments until the Government can determine the ramifications of the below standard performance; (2) contractor correction at no additional profit/fee to the Government; and (3) documentation of negative past performance. If the contractor believes that there are excusable circumstances, the contractor shall inform the Contracting Officer. Excusable circumstances may result in adjustment of the consequences mentioned in this paragraph. This paragraph does not invalidate any of the other actions allowed by the Inspection of Services clause.

2.3.22 Requirements to be Met by Contractor Personnel: The contractor shall ensure that all personnel assigned to this task order are able to read, write, and speak fluent English; are US citizens; hold a valid US "secret" security clearance; for contractor personnel who will be accessing US Government databases or networks if this applies to the procurement, able to obtain and retain a CAC card; able to process in and out of the country through Camp Atterbury if the procurement requires contractor personnel to deploy to SWA; able to obtain all necessary ID badges and vehicle stickers and comply with base security and safety regulations if the procurement requires contractor personnel to work on Government installations. Replacements for all personnel shall possess qualifications equal to or exceeding the labor category qualifications for education and experience, as specified for each labor category in PWS paragraph 5.1.4.

2.3.23 RESERVE

2.3.24 RESERVE

2.3.25 Inherently Governmental Functions: The contractor shall certify, at the Start of Work Meeting, that all employees, including any subcontractors employees, working under this task order have read and shall comply with the requirements of FAR 7.5. This can be accomplished by any manner of the contractors choosing; however, the Government recommends the contractor either a) facilitates a presentation and has everyone in the room sign a roster confirming attendance, or b) collects a certification from every individual working on the task order that they have read and will comply with Subpart 7.5 of the FAR.

2.3.26 Safety. The contractor shall ensure that its employees comply with the following procedures and policies, and local

**Name of Offeror or Contractor:** ACCENT CONTROLS, INC.

installation guidance. In the event the following procedures and policies conflict with local installation guidance, the local installation guidance shall take precedence.

- 2.3.26.1. No smoking in Maintenance Areas. Smoking is allowed in designated outside smoking areas 50 feet from the building only.
- 2.3.26.2. No equipment left unattended while power is on.
- 2.3.26.3. Fire lanes kept clear of equipment.
- 2.3.26.4. Used waste, rags and other combustible material deposited in covered metal containers and not on equipment.
- 2.3.26.5. Oil, grease and fuel spills immediately cleaned or covered with absorbent material.
- 2.3.26.6. Fuel not used as a solvent.
- 2.3.26.7. Exercise extreme caution while working on operating equipment. Stay clear of fans, tailpipes, and all other areas deemed dangerous or hazardous per each equipments safety standards provided by the manufacturer.
- 2.3.26.8. All parts and tools accounted for upon completion of work. Any parts or tools used on equipment accounted for and removed before work is completed and signed off.
- 2.3.26.9. The contractor shall be able to operate basic fire fighting use of CO2 soda acid foam or dry chemicals.
- 2.3.26.10. Only qualified and licensed drivers shall be permitted to operate equipment.
- 2.3.26.11. All employees operating or riding on the equipment shall comply with each equipments safety standards provided by the manufacturer.
- 2.3.27. Accident Reporting and Responsibilities.
- 2.3.27.1. Accident investigation and reporting will remain with the U.S. Army at the host installation.
- 2.3.27.2. The contractor shall report within one hour of an accident to the Contracting Officer Representative (COR) all available facts relating to each instance of damage to Government property and material or injury to task order personnel.
- 2.3.27.3. The contractor shall immediately secure the accident area and wreckage until released by the accident investigation authority (host installation). The COR will prepare the notification of release of equipment impacted by the accident or wreckage.
- 2.3.27.4. If the Government conducts an investigation of the accident, the contractor shall cooperate fully with the Government personnel until the investigation is completed.
- 2.3.28. Hazardous materials.
- 2.3.28.1. The contractor shall comply with all federal, state and local laws and regulations pertaining to the handling and disposal of hazardous materials.

**Name of Offeror or Contractor:** ACCENT CONTROLS, INC.**PART 3****GOVERNMENT FURNISHED PROPERTY, EQUIPMENT, INFORMATION AND SERVICES**

3. Government-Furnished Items and Services: The Government will provide the contractor the following items and services required to perform the work described in this PWS:

3.1 Facilities: The Government will provide the contractor access to all applicable office space. These facilities include desk space, telephones, computers, and other items that constitute an office environment.

3.2 Utilities: The Government will provide utilities in the Government facilities to include computer network access, for the contractors use in performance of duties outlined in this PWS. The contractor shall instruct employees in utilities conservation practices. The contractor shall be responsible for operating under conditions that preclude the waste of utilities, which include turning off the water faucets or valves after using the required amount to accomplish cleaning vehicles and equipment and turning off lights when possible.

3.3 Equipment: The Government will provide the contractor with office equipment needed to perform the services described in this PWS. Examples of equipment include: scanners, fax machines, printers, shipping crates, lighting, chairs, desks, computers, office supplies, telephones, and peripheral equipment. All hardware, software, and other materials purchased solely for use on this task will be Government-owned property. The disposition of such property shall be coordinated with the Contracting Officer.

3.4 Materials/Information: The Government will provide the contractor with the following Materials and information:

3.4.1 Organizational Standard Operating Procedures (SOPs)

3.4.2 Administrative policies and procedures

3.4.3 Security policies and procedures

3.5 The contractor shall return to the Government all Government Furnished Equipment (GFE), Government Furnished Material (GFM), and Government Furnished Information (GFI), as defined above, furnished to the contractor for performance of this task order at the end of the task order period of performance.

3.6 The contractor shall be responsible for identifying and requesting GFE needed for task order performance. The contractor shall be responsible for determining the adequacy of GFE, and shall notify the COR of any deficiencies in provided GFE. The contractor shall report logistic problems or risks associated with GFE to the COR.

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PART 4  
CONTRACTOR ACQUIRED ITEMS AND SERVICES

4. CONTRACTOR ACQUIRED ITEMS AND RESPONSIBILITIES:

4.1 General: The contractor shall furnish all supplies, equipment, facilities and services required to perform work under this task order that are not listed under Part 3 of this PWS.

4.2 Secret Facility Clearance: The contractor shall possess and maintain a SECRET facility clearance from the Defense Security Service on or before work begins. The contractors employees performing work in support of this contract shall have been granted and maintain a SECRET security clearance from the Defense Industrial Security Clearance Office (DISCO). The Contract Security Classification Specification (DD 254) is provided as Attachment 3.

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PART 5  
SPECIFIC TASKS

5. SPECIFIC TASKS:

5.1. Basic Services.

The contractor shall provide the following services:

5.1.1 Operation Management Services: The contractor shall provide support to develop, maintain, and synchronize SoSE&I's core business processes by implementing procedures and providing program coordination, interfacing, monitoring, research, administration, business rules, document support, support analysis, formulation of logistics topics, initiatives and strategic plans and technical management services expertise and manpower support, which are identified in the following paragraphs.

5.1.2 The contractor shall prepare and submit a monthly performance report (CDRL A008).

5.1.3 The contractor shall comply with 31 USC 1352 for all positions and tasks.

5.1.4 The contractor shall ensure that its employees performing tasks specific to each labor category shall have the following minimum qualifications:

5.1.4.1 Operations Officer Services:

5.1.4.1.1 A minimum of one consecutive year experience, within the last ten years, background, and knowledge of planning, organizing, tracking and reporting on projects involving a minimum dollar value of \$500,000. Acceptable experience is that which reflects a substantial role in all the required areas (planning, organizing, tracking and reporting). Experience shall include:

- A) developing and managing action items;
- B) multiple projects;
- C) calendars and schedules

5.1.4.1.2 The minimum education requirement is a High School Diploma or GED equivalent.

5.1.4.2 Graphic Analyst Services:

5.1.4.2.1 A minimum of two consecutive years, within the last ten years, experience in the preparation of printed media such as brochures, pamphlets, leaflets or other printed material that included multiple illustrations, graphs and photographs; the design and publishing of web pages for a business or government organization; typesetting and typography; AND

5.1.4.2.2 The minimum education requirement is a Bachelors Degree in Graphic Design or a major in Marketing in conjunction with extensive experience covering the specific tasks required in paragraph 5.1.1.2.

5.1.4.3 Facility Coordinator

5.1.4.3.1 A minimum of one consecutive year experience, within the last ten years, holding a position where the primary responsibility was managing a building and coordination of all associated maintenance issues.

5.1.4.3.2 A minimum of one consecutive year experience, within the last ten years, planning, coordination and scheduling of conference rooms supporting both routine and short notice meetings/special events involving multiple attendees from different locations.

5.1.4.3.3 A minimum of one consecutive year experience, within the last ten years, preparing point to point Video Teleconference Sessions and utilizing Multipoint Conferencing Unit and Conference Reservation and Control System equipment.

5.1.4.3.4 The minimum education requirement is an Bachelors Degree from an accredited educational institution in public communications or related fields.

5.1.4.4 Manpower Analyst

5.1.4.4.1 A minimum of one consecutive year experience, within the last ten years, with the development and configuration of databases with 10,000 or more information items in Microsoft Access 2003 or later, Oracle software, or dBase software; AND

5.1.4.4.2 A minimum of one consecutive year experience, within the last ten years, in data mining from multiple sources both internal and external to an organization including the transfer of gathered information into the applicable databases.

5.1.4.4.3 The minimum education requirement is a High School Diploma or GED equivalent.

**Name of Offeror or Contractor:** ACCENT CONTROLS, INC.**5.1.1.1.1 Operations Officer Services**

5.1.1.1.1.1 The contractor shall monitor and synchronize SoSE&I events on the Integrated Program Calendars (IPC). The events consist of demonstrations, experiments, testing, and Very Important Person (VIP) visits. Coordinate, prepare and disseminate the Directorates internal and external reporting requirements and the Weekly Significant Activities Report (WSAR) (CDRL A003).

5.1.1.1.1.2 The contractor shall collect and maintain the SoSE&I Leadership contact roster for SoSE&I and all contractors. Distribution shall be made to the SoSE&I staff as roster updates are completed.

5.1.1.1.1.3 Contractor shall track SoSE&I and Program Manager (PM)/Product Director (PD)/Associate Director action items and tasks. The contractor shall collect these items and tasks from program personnel, Army Material Systems Analysis Activity (AMSAA), Acquisition Support Center (ASC), Department of Army (DA), Office of the Secretary of Defense (OSD) memos, and during program meetings. These items shall be entered into the task tracker system in share-point. The contractor shall provide a status update during the SoSE&I Staff Call meeting on a weekly basis of all action items and tasks from the previous SoSE&I Staff Call. The contractor shall notify the Action Item POC personnel of taskings, collect products, report, and record item progress and completion. The contractor shall collect products that prove task closure and provide to the assigned Government office by close of business the day the task is completed.

5.1.1.1.1.4 Using information provided by the Government, the contractor shall prepare briefing charts and materials (CDRL A001) for the SoSE&I Directorate. Briefings shall support budget, test, logistics, and program management and acquisition decisions. Copies of all presentation materials shall be maintained in the SharePoint SoSE&I knowledge management system.

5.1.1.1.1.5 Contractor shall facilitate SoSE&I meetings and reviews. Attend weekly working group meetings convened for developing acquisition programmatic management decisions. Prepare briefings, read-ahead packages, agendas, data books, briefing slides, program schedules, and timelines (CDRL A001) based on PowerPoint slides prepared by SoSE&I Operations. Schedule, operate and maintain the facilities and the equipment used for these meetings. Prepare minutes and action item statuses (CDRL A009).

5.1.1.1.1.6 RESERVED

5.1.1.1.1.7 Contractor shall provide updates to the existing SoSE&I Standard Operating Procedures (SOPs) and write new SOPs (CDRL A002).

5.1.1.1.1.8 Contractor shall distribute data information requests to SoSE&I POCs within 10 working days of the Lead Operations Officers request.

5.1.1.1.1.9 RESERVED

5.1.1.1.1.10 RESERVED

5.1.1.1.1.11 Contractor shall collect input from various Government stakeholders and provide meeting minutes and all action items identified at the meeting (CDRL A009) for after action reviews. Following the after action reviews, the contractor shall track the action items resolution progress by inputting the action items into SharePoint within 3 working days of the Operations Officers request.

5.1.1.1.1.12 Contractor shall take notes at regularly scheduled meetings, consisting of the weekly staff meetings, weekly SoSE&I staff call meetings, daily tag-up meetings, other offsite meetings and special events.

**5.1.1.2 Graphics Analyst Services**

5.1.1.2.1 Contractor shall identify and produce graphic design materials (CDRL A011), for the SoSE&I Semi Annual Report, NIE events, Industry Day and as determined necessary by the Integrated Product Team (IPT), after obtaining approval from assigned SoSE&I Government staff prior to producing graphics products.

5.1.1.2.2 Contractor shall update graphic materials to reflect changes in mission and organization. Establish and maintain a graphics material archive and retrieval scheme.

5.1.1.2.3 Contractor shall serve as the SharePoint Organizational Site Owner on the SoSE&I Knowledge Management Portal, including gathering requirements and designing graphical user interface via Web Parts.

5.1.1.2.4 Contractor shall implement Workflows and design custom page layouts within SharePoint Designer 2007/2010.

5.1.1.2.5 Contractor shall educate SharePoint user base about acceptable content and data classification levels.

5.1.1.2.6 Contractor shall maintain Directorate/Project Manager SharePoint access rosters.

5.1.1.2.7 Contractor shall create SharePoint site pages and manage permissions from parent sites.

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5.1.1.3 Facility Coordinator Services

5.1.1.3.1 Contractor shall manage the scheduling of conference rooms and perform point-to-point video teleconferences (VTCs) to include operating the equipment and establishing the call or calls.

5.1.1.3.2 Contractor shall monitor VTCs in progress and take corrective action should failure occur.

5.1.1.3.3 Contractor shall perform tests to ensure compatibility with VTC equipment (room system and desktop) at other sites.

5.1.1.3.4 Contractor shall program and monitor VTCs with the Multipoint Conferencing Unit (MCU) and Conference Reservation and Control System (CRCS) equipment.

5.1.1.3.5 Contractor shall program, update, and backup CRCS to maintain database accuracy.

5.1.1.3.6 Contractor shall provide input to the Associate Director, Operations regarding informational reports used in calculating VTC costs versus travel costs and which would result in for savings.

5.1.1.3. Contractor shall provide informal training to users in equipment performance and trouble shooting (VTC, Document Camera, VCR, Laptop, and Digital Camera).

5.1.1.3.8 Contractor shall coordinate maintenance actions or network providers to resolve conference room equipment issues.

5.1.1.3.9 Contractor shall liaison with the Detroit Arsenal Network Enterprise Center (NEC) to set up teleconference bridge requests and phone rosters.

5.1.1.3.10 Contractor shall maintain phone access rosters and participant access numbers with host,

5.1.1.3.11 Contractor shall provide status of property maintenance and preventive maintenance to the government site lead and facility owners.

5.1.1.3.12 Contractor shall receive , and schedule repair solutions for reported maintenance issues within the facility and associated force protection gates after receiving approval by the government site lead. Contractor shall maintain a schedule of building and property planned actions for semi-annual heating and cooling maintenance. Contractor shall schedule repairs within 1 hour of a maintenance problem being reported.

5.1.1.3.13 Contractor shall serve as the alternate facility access control monitor to greet visitors, answer reception phone, and manage building and parking lot access. Contractor shall serve as the alternate facility access control monitor when the primary government position is on leave or on their daily one hour lunch break.

5.1.1.3.14 Contractor shall ensure the facility complies with all Occupational Safety and Health rules and regulations.

5.1.1.3.15 Contractor shall maintain a facility organizational map of the location of assigned personnel desks and phone numbers. Contractor shall speak with Government civilian site lead on personnel movements, gains and losses of employees seated in the building, and provide feedback on space utilization.

5.1.1.3.16 Contractor shall instruct new and visiting personnel on facility access control procedures, traffic control gates, emergency action plans.

5.1.1.3.17 Contractor shall schedule for Shred-it paper recycling services on a monthly basis and manage the shred-it bin collection.

5.1.1.4 Manpower Analyst

5.1.1.4.1 Contractor shall provide database maintenance, accuracy updates, and access management for the SoSE&I manpower database and software.

5.1.1.4.2 Contractor shall maintain Manpower Information Retrieval and Reporting System (MIRARS) Database Information, and act as POC for Roll Call emergencies.

5.1.1.4.3 Contractor shall create required documentation for non-standard reports (daily Inquiries from program leadership) (CDRL A010).

5.1.1.4.4 Contractor shall provide backup to conference room scheduler / VTC support personnel.

5.1.1.4.5 Contractor shall provide training support for all SoSE&I employees, to include plan, resource, and oversee mandatory training. Contractor shall coordinate with internal SoSE&I employees and external training coordinators all other training opportunities and manage the Total Employee Development (TEDs) system.

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5.1.1.4.6 Contractor shall collect data and generate information on contractor personnel, as well as update the information as needed in the Manpower Database.

5.1.1.4.7 Contractor shall develop schedules and processes needed for Manpower personnel reporting.

5.1.1.4.8 Contractor shall be responsible for the Military/Government achievement award process by ensuring the award is written to conform with SoSE&I certificate standards, physically assembling the award, and mailing the award to the recipient.

## PART 6

## ATTACHMENT/TECHNICAL EXHIBIT LIST

## 6.1 Technical Exhibit 1 Performance Requirements Summary

Attachment 0001 Non-Disclosure Agreement  
Attachment 0002 DD 254  
Attachment 0003 Pricing Matrix  
Attachment 0004 - Warren, MI Wage Determination  
Attachment 0005 Washington, DC Wage Determination

## 6.2 CDRLs / Deliverables (Exhibit A): The contractor shall provide the following:

<u>TOPIC</u>	<u>CDRL</u>
Presentation Material	A001
Technical Report Study/Services	A002
Weekly Significant Actions Report	A003
Trip Report/Travel Expenses	A004
Start of Work Meeting Materials	A005
Phase Out Plan	A006
End of task order Report	A007
Monthly Performance Report	A008
Operations Meeting Minutes	A009
Non-Standard Manpower Reports	A010
Graphics Products	A011

\*\*\* END OF NARRATIVE C0001 \*\*\*

**CONTINUATION SHEET**

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CONTRACT ADMINISTRATION DATA

LINE	PRON/ AMS CD/ MIPR/ <u>ITEM</u>	OBLG <u>STAT</u>	JO NO/ <u>ACCT ASSIGN</u>	ACRN		OBLIGATED <u>AMOUNT</u>
0001AA	BU4ORG02BU	2	A.0015406.3	AA	\$	70,808.96
0002AA	BU4ORG02BU	2	A.0015406.3	AA	\$	70,808.96
0003AA	BU4ORG02BU	2	A.0015406.3	AA	\$	77,673.60
0004AA	BU4ORG02BU	2	A.0015406.3	AA	\$	58,131.20
0005AA	BU4ORG02BU	2	A.0015406.3	AA	\$	77,197.44
0008AA	BU4ORG02BU	2	A.0015406.3	AA	\$	4,046.00
					TOTAL	\$ 358,666.16

ACRN	ACCOUNTING CLASSIFICATION		OBLIGATED <u>AMOUNT</u>
AA	021 201420152040 A5XMM 654798DZ6FPPF 2550 L035742030 A.0015406.3	021001	\$ 358,666.16
TOTAL			\$ 358,666.16

LINE	ACRN	EDI/SFIS	ACCOUNTING CLASSIFICATION		OBLIGATED
0001AA	AA	021	201420152040 A5XMM 654798DZ6FPPF 2550 L035742030 A.0015406.3		021001
0002AA	AA	021	201420152040 A5XMM 654798DZ6FPPF 2550 L035742030 A.0015406.3		021001
0003AA	AA	021	201420152040 A5XMM 654798DZ6FPPF 2550 L035742030 A.0015406.3		021001
0004AA	AA	021	201420152040 A5XMM 654798DZ6FPPF 2550 L035742030 A.0015406.3		021001
0005AA	AA	021	201420152040 A5XMM 654798DZ6FPPF 2550 L035742030 A.0015406.3		021001
0008AA	AA	021	201420152040 A5XMM 654798DZ6FPPF 2550 L035742030 A.0015406.3		021001

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CONTRACT CLAUSES

VACATION/PERSONAL/SICK LEAVE SCHEDULING REQUIREMENTS

Vacation

Under this effort, the contractor may reduce the LOE of any given period by up to 80 hours per position (Maximum of 2 Operations Officer Positions, 1 Graphics Analyst Position, 1 Facility Coordinator and 1 Manpower Analyst Position). The contractor is entitled to reduce the LOE of a given period, by up to 80 hours, per 12-Month Term (12-Month Terms under this effort are defined as the Base Term, Option Term I, and Option Term 2) for each of the five qualifying positions. The purpose of this provision is to allow for a 2-week vacation period for each position. In order for the contractor to exercise its rights under this provision, the contractor must give notice to the Government of its intent to exercise this provision no later than 45 days prior to the proposed vacation commencement date. The Contractor's rights under this provision are subject to this notice provision. The notice required shall be submitted to the Contracting Officers Representative. Concurrent vacation periods for multiple positions within the same labor category are prohibited. The contractor is responsible for planning accordingly and gaining COR approval for the proposed vacation schedule. The Contractor may exercise its rights under this provision in multiple increments (up to a total of 80 hours per position) provided that the required notice is provided for each increment. For any period in which contractor personnel are on vacation, the Monthly billing representing that period shall be reduced, and the Firm-fixed-price associated shall be prorated accordingly. Vacation hours are considered non-pay hours, and as such are removed from the total billable hours upon exercise.

Personal/sick Leave

Under this effort, the contractor may reduce the LOE of any given period by up to 40 hours per position (Maximum of 2 Operations Officer Positions, 1 Graphics Analyst Position, 1 Facility Coordinator and 1 Manpower Analyst Position) for personal/sick leave per 12-Month term (12-Month Terms under this effort are defined as the Base Term, Option Term I, and Option Term 2). The contractor may use personal/sick leave as needed, provided that within 24-hours of using any available personal/sick leave, the Contractor shall notify the COR of any and all leave taken. Personal/sick leave taken (up to the maximum allowable 40 hours of sick leave per position) shall be removed from the LOE for the period in which the leave occurred, and the Firm-fixed-price associated shall be prorated accordingly. Sick leave hours are considered non-pay hours, and as such are removed from the total billable hours.

\*\*\* END OF NARRATIVE I0001 \*\*\*

	<u>Regulatory Cite</u>	<u>Title</u>	<u>Date</u>
1	52.237-3	CONTINUITY OF SERVICES	JAN/1991
2	52.245-9	USE AND CHARGES	APR/2012
3	252.227-7015	TECHNICAL DATA--COMMERCIAL ITEMS	JUN/2013
4	52.217-9	OPTION TO EXTEND THE TERM OF THE CONTRACT	MAR/2000

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 36 months.

(End of Clause)

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## LIST OF ATTACHMENTS

<u>List of</u> <u>Addenda</u>	<u>Title</u>	<u>Date</u>	<u>Number</u> <u>of Pages</u>	<u>Transmitted By</u>
Exhibit A	CONTRACT DATA REQUIREMENTS LIST (CDRL)	14-MAR-2014	011	EMAIL
Exhibit B	LABOR HOUR MATRIX	20-MAR-2014	005	EMAIL
Attachment 0001	WARREN, MI WAGE DETERMINATIONS	18-MAR-2014	009	EMAIL
Attachment 0002	WASHINGTON, DC WAGE DETERMINATIONS	18-MAR-2014	010	EMAIL
Attachment 0003	ABERDEEN PROVING GROUNDS, MD WAGE DETERMINATIONS	20-MAR-2014	008	EMAIL