

19. Item No.	20. Schedule Of Supplies/Services	21. Quantity	22. Unit	23. Unit Price	24. Amount

32a. Quantity In Column 21 Has Been

Received Inspected Accepted, And Conforms To The Contract, Except As Noted: _____

32b. Signature Of Authorized Government Representative		32c. Date	32d. Printed Name and Title of Authorized Government Representative			
32e. Mailing Address of Authorized Government Representative			32f. Telephone Number of Authorized Government Representative			
			32g. E-Mail of Authorized Government Representative			
33. Ship Number		34. Voucher Number	35. Amount Verified Correct For	36. Payment		37. Check Number
<input type="checkbox"/> Partial	<input type="checkbox"/> Final			<input type="checkbox"/> Complete <input type="checkbox"/> Partial <input type="checkbox"/> Final		
38. S/R Account No.	39. S/R Voucher Number	40. Paid By				
41a. I Certify This Account Is Correct And Proper For Payment			42a. Received By (Print)			
41b. Signature And Title Of Certifying Officer		41c. Date	42b. Received At (Location)			
			42c. Date Rec'd (YY/MM/DD)	42d. Total Containers		

CONTINUATION SHEET**Reference No. of Document Being Continued**

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PIIN/SIIN W56HZV-09-A-A904/0039

MOD/AMD

Name of Offeror or Contractor: JACOBS TECHNOLOGY INC

SUPPLEMENTAL INFORMATION

Buyer Name: TERRIE D. LEGETTE
 Buyer Office Symbol/Telephone Number: CCTA-ASM-A/(586)282-9743
 Type of Contract: Firm Fixed Price
 Kind of Contract: Service Contracts
 Type of Business: Large Business Performing in U.S.
 Surveillance Criticality Designator: C
 Weapon System: No Identified Army Weapons Systems

*** End of Narrative A0000 ***

Purpose: Award of New Task Order from Omnibus III BPA

Contract #: W56HZV-09-A-A904
 Task Order: 0039

Previous Amount:	\$	0.00
Amount of this Action:	\$	838,382.18

Total Amount:	\$	838,382.18

1. The U.S. Army Contracting Command Warren is hereby issuing Task Order W56HZV-09-A-A904 0039 against GSA contracts GS-23F-0111K and GS-10F-0169P as an award under the following prime BPA number, W56HZV-09-A-A904, for performance for at the System of Systems Engineer & Integration Directorates (SoSE&I D). This award is issued as a Firm Fixed Price task order.

2. The following documents are incorporated into the task order as attachments:
 Attachment 0001 - Contract Data Requirements List(CDRL)

3. This task order has a seven (7) month base period and a six (6) month option period. The Period of performance for this task order is as follows:

Base Period: 09 September 2013 - 08 April 2014

Option Period: 09 April 2014 - 08 October 2014

***Per the provisions of the contract, the Government is under no obligation to exercise the above option. The Option CLIN is provided for informational purposes only and award of any option will be in accordance with the option clause, as contained in the contract.

4. The labor categories and work locations for the base year effort under this Task Order are as follows:

LABOR CATEGORY	Locations
-----	-----
Operations Officer	National Capital Region (NCR) and Warren, MI
Project Officer	Warren, MI
Systems Engineering and Test Planning	Aberdeen Proving Grounds (APG) and Warren, MI

5. The negotiated costs for this effort are provided below per cost element and period of performance:

a. Base period: 09 September 2013 to 08 April 2014

Labor:	\$783,382.18
Travel:	\$ 55,000.00

Total:	\$838,382.18

CONTINUATION SHEET**Reference No. of Document Being Continued**

Page 3 of 33

PIIN/SIIN W56HZV-09-A-A904/0039

MOD/AMD

Name of Offeror or Contractor: JACOBS TECHNOLOGY INC

b. Option period 1: 09 April 2014 to 08 October 2014

Labor: \$691,498.07
 Travel: \$ 45,000.00

 Total: \$736,498.07

6. The following Contract Line Item Numbers are hereby established:

BASE PERIOD:

CLIN 0001AA is established as a Firm Fixed Price Labor CLIN in the amount of \$111,911.74.
 CLIN 0001AB is established as a Firm Fixed Price Labor CLIN in the amount of \$111,911.74.
 CLIN 0001AC is established as a Firm Fixed Price Labor CLIN in the amount of \$111,911.74.
 CLIN 0001AD is established as a Firm Fixed Price Labor CLIN in the amount of \$111,911.74.
 CLIN 0001AE is established as a Firm Fixed Price Labor CLIN in the amount of \$111,911.74.
 CLIN 0001AF is established as a Firm Fixed Price Labor CLIN in the amount of \$111,911.74.
 CLIN 0001AG is established as a Firm Fixed Price Labor CLIN in the amount of \$111,911.74.

CLIN 0002AA is established as a Cost Reimbursable TRAVEL CLIN in the amount of \$ 55,000.00.
 CLIN 0003AA is established as a no cost CLIN for Manpower Reporting.

OPTION PERIOD:

Unexercised - CLIN 1001AA is established as a Firm Fixed Price Labor CLIN in the amount of \$115,249.68.
 Unexercised - CLIN 1001AB is established as a Firm Fixed Price Labor CLIN in the amount of \$115,249.68.
 Unexercised - CLIN 1001AC is established as a Firm Fixed Price Labor CLIN in the amount of \$115,249.68.
 Unexercised - CLIN 1001AD is established as a Firm Fixed Price Labor CLIN in the amount of \$115,249.68.
 Unexercised - CLIN 1001AE is established as a Firm Fixed Price Labor CLIN in the amount of \$115,249.68.
 Unexercised - CLIN 1001AF is established as a Firm Fixed Price Labor CLIN in the amount of \$115,249.68.

Unexercised - CLIN 1002AA is established as a Cost Reimbursable Travel CLIN in the amount of \$ 45,000.00.
 Unexercised - CLIN 1003AA is established as a no cost CLIN for Manpower Reporting.

7. This task order is fully funded for the Base Year in the amount of \$838,382.18.

Funding is distributed as follows:

CLIN	TITLE	PRON	PREVIOUS AMT	INCREASE AMT	CUM. AMT
0001AA	LABOR-M1	BU306306BU	\$ 0.00	\$ 111,911.74	\$ 111,911.74
0001AB	LABOR-M2	BU306306BU	\$ 0.00	\$ 111,911.74	\$ 111,911.74
0001AC	LABOR-M3	BU306306BU	\$ 0.00	\$ 111,911.74	\$ 111,911.74
0001AD	LABOR-M4	BU306306BU	\$ 0.00	\$ 111,911.74	\$ 111,911.74
0001AE	LABOR-M5	BU306306BU	\$ 0.00	\$ 111,911.74	\$ 111,911.74
0001AF	LABOR-M6	BU306306BU	\$ 0.00	\$ 111,911.74	\$ 111,911.74
0001AG	LABOR-M7	BU306306BU	\$ 0.00	\$ 111,911.74	\$ 111,911.74
0002AA	TRAVEL	BU306306BU	\$ 0.00	\$ 55,000.00	\$ 55,000.00
0003AA	MANPOWER		\$ 0.00	\$ 0.00	\$ 0.00
TOTAL			\$0.00	\$ 838,382.18	\$ 838,382.18

8. The contractor's negotiated rates dated 29 August, 2013 are hereby incorporated into this task order by reference.

9. The labor rates listed in Jacobs quotation dated 29 August 2013 is hereby incorporated into this task order as Attachment 0002 and will be forwarded under a separate cover. Jacobs shall meet all of the minimum qualifications (degree and experience) throughout the life of the task order as stated in Attachment 0002.

The personnel specified in this Task Order are considered to be essential to work performance. At least 30 days prior to diverting any of the specified individuals to other programs or contracts (or as soon as possible, if an individual must be replaced, for example, as a result of leaving the employ of the Contractor), the Contractor shall notify the Contracting Officer and shall submit comprehensive

CONTINUATION SHEET	Reference No. of Document Being Continued PIIN/SIIN W56HZV-09-A-A904/0039 MOD/AMD	Page 4 of 33
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Name of Offeror or Contractor: JACOBS TECHNOLOGY INC

justification for the diversion or replacement request (including proposed substitutions for personnel) to permit evaluation by the Government of the impact on performance under this Task Order. The Contractor shall not divert or otherwise replace any personnel without the written consent of the Contracting Officer. The Contractor shall only propose replacement personnel with equal or better minimum qualifications than the individual(s) being replaced.

10. The Contracting Officer's Representative (COR) for this Task Order is Ms. Elaine Marcus. Email: elaine.m.marcus.civ@mail.mil, Phone: 443-395-1571.

11. All attachments and appendixes supplied with the Task Order Request are incorporated into this task order.

*** END OF NARRATIVE A0001 ***

CONTINUATION SHEET

Reference No. of Document Being Continued
 PIIN/SIIN W56HZV-09-A-A904/0039 MOD/AMD

Name of Offeror or Contractor: JACOBS TECHNOLOGY INC

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT									
0001	SUPPLIES OR SERVICES AND PRICES/COSTS IP new contract													
0001AA	<p><u>BASE PERIOD LABOR - MONTH 1</u></p> <p>GENERIC NAME DESCRIPTION: IP new contract CLIN CONTRACT TYPE: Firm Fixed Price PRON: BU306306BU PRON AMD: 02 ACRN: AA PSC: R408</p> <p>Labor</p> <p>Base Period labor categories and locations:</p> <p>LABOR CATEGORIES ----- Operations Officer</p> <p>Project Officer</p> <p>Systems Engineering and Test Planning</p> <p>Work Locations ----- Aberdeen Proving Grounds (APG)</p> <p>National Capital Region (NCR) Washington, DC</p> <p>Warren, MI (WRN)</p> <p>(End of narrative B001)</p> <p><u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin</p> <p><u>Deliveries or Performance</u></p> <table border="0" data-bbox="259 1543 771 1627"> <tr> <td>DLVR SCH</td> <td></td> <td>PERF COMPL</td> </tr> <tr> <td><u>REL CD</u></td> <td><u>QUANTITY</u></td> <td><u>DATE</u></td> </tr> <tr> <td>001</td> <td>1</td> <td>08-APR-2014</td> </tr> </table> <p style="text-align: right;">\$ 111,911.74</p>	DLVR SCH		PERF COMPL	<u>REL CD</u>	<u>QUANTITY</u>	<u>DATE</u>	001	1	08-APR-2014	1	SV		\$ 111,911.74
DLVR SCH		PERF COMPL												
<u>REL CD</u>	<u>QUANTITY</u>	<u>DATE</u>												
001	1	08-APR-2014												
0001AB	<p><u>BASE PERIOD LABOR - MONTH 2</u></p> <p>GENERIC NAME DESCRIPTION: IP new contract CLIN CONTRACT TYPE: Firm Fixed Price</p>	1	SV		\$ 111,911.74									

CONTINUATION SHEET

Reference No. of Document Being Continued
 PIIN/SIIN W56HZV-09-A-A904/0039 MOD/AMD

Name of Offeror or Contractor: JACOBS TECHNOLOGY INC

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	PRON: BU306306BU PRON AMD: 02 ACRN: AA PSC: R408 <u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin <u>Deliveries or Performance</u> DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 001 1 08-APR-2014 \$ 111,911.74				
0001AC	<u>BASE PERIOD LABOR - MONTH 3</u> GENERIC NAME DESCRIPTION: IP LABOR CLIN CONTRACT TYPE: Firm Fixed Price PRON: BU306306BU PRON AMD: 02 ACRN: AA PSC: R408 <u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin <u>Deliveries or Performance</u> DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 001 1 08-APR-2014 \$ 111,911.74	1	SV		\$ 111,911.74
0001AD	<u>BASE PERIOD LABOR - MONTH 4</u> GENERIC NAME DESCRIPTION: IP LABOR CLIN CONTRACT TYPE: Firm Fixed Price PRON: BU306306BU PRON AMD: 02 ACRN: AA PSC: R408 <u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin <u>Deliveries or Performance</u> DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 001 1 08-APR-2014 \$ 111,911.74	1	SV		\$ 111,911.74

Name of Offeror or Contractor: JACOBS TECHNOLOGY INC

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT									
	PSC: R408 Manpower Reporting Requirements to Account for Contract Services. Report all contractor manpower required for performance of this contract at the web address http://contractormanpower.army.pentagon.mil The Contracting Officer's Representative is responsible for ensuring that the contractor has reported the required information. Information must be verified before the Contracting Officer's Representative will certify invoices for payment under this task order. (End of narrative B001) <u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin <u>Deliveries or Performance</u> <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">DLVR SCH</td> <td style="width: 30%;">PERF COMPL</td> <td></td> </tr> <tr> <td><u>REL CD</u></td> <td><u>QUANTITY</u></td> <td><u>DATE</u></td> </tr> <tr> <td>001</td> <td>1</td> <td>08-APR-2014</td> </tr> </table>	DLVR SCH	PERF COMPL		<u>REL CD</u>	<u>QUANTITY</u>	<u>DATE</u>	001	1	08-APR-2014				
DLVR SCH	PERF COMPL													
<u>REL CD</u>	<u>QUANTITY</u>	<u>DATE</u>												
001	1	08-APR-2014												
1001	IP LABOR													
1001AA	<u>IP OPTION PERIOD LABOR - MONTH 1</u> GENERIC NAME DESCRIPTION: IP LABOR CLIN CONTRACT TYPE: Firm Fixed Price PSC: R408 Labor Base Period labor categories and locations: LABOR CATEGORIES ----- Operations Officer Project Officer Systems Engineering and Test Planning Work Locations ----- Aberdeen Proving Grounds (APG)	1	SV		\$ 115,249.68									

CONTINUATION SHEET

Reference No. of Document Being Continued
 PIIN/SIIN W56HZV-09-A-A904/0039 MOD/AMD

Name of Offeror or Contractor: JACOBS TECHNOLOGY INC

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	National Capital Region (NCR) Washington, DC Warren, MI (WRN) (End of narrative B001) <u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin <u>Deliveries or Performance</u> DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 001 1 08-OCT-2014 \$ 115,249.68				
1001AB	<u>UNEXERCISED OPTION LABOR - MONTH 2</u> GENERIC NAME DESCRIPTION: UNEXERCISED OPTION - LABOR M2 CLIN CONTRACT TYPE: Firm Fixed Price PSC: R408 <u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin <u>Deliveries or Performance</u> DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 001 1 08-OCT-2014 \$ 115,249.68	1	SV		\$ 115,249.68
1001AC	<u>UNEXERCISED OPTION LABOR - MONTH 3</u> GENERIC NAME DESCRIPTION: UNEXERCISED OPTION - LABOR M3 CLIN CONTRACT TYPE: Firm Fixed Price PSC: R408 <u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin <u>Deliveries or Performance</u> DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 001 1 08-OCT-2014	1	SV		\$ 115,249.68

CONTINUATION SHEET

Reference No. of Document Being Continued
 PIIN/SIIN W56HZV-09-A-A904/0039 MOD/AMD

Name of Offeror or Contractor: JACOBS TECHNOLOGY INC

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001AD	<p style="text-align: right;">\$ 115,249.68</p> <p><u>UNEXERCISED OPTION LABOR - MONTH 4</u></p> <p>GENERIC NAME DESCRIPTION: UNEXERCISED OPTION - LABOR M4 CLIN CONTRACT TYPE: Firm Fixed Price PSC: R408</p> <p><u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin</p> <p><u>Deliveries or Performance</u> DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 001 1 08-OCT-2014</p> <p style="text-align: right;">\$ 115,249.68</p>	1	SV		\$ 115,249.68
1001AE	<p><u>UNEXERCISED OPTION LABOR - MONTH 5</u></p> <p>GENERIC NAME DESCRIPTION: UNEXERCISED OPTION - LABOR M5 CLIN CONTRACT TYPE: Firm Fixed Price PSC: R408</p> <p><u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin</p> <p><u>Deliveries or Performance</u> DLVR SCH PERF COMPL <u>REL CD QUANTITY DATE</u> 001 1 08-OCT-2014</p> <p style="text-align: right;">\$ 115,249.68</p>	1	SV		\$ 115,249.68
1001AF	<p><u>UNEXERCISED OPTION LABOR - MONTH 6</u></p> <p>GENERIC NAME DESCRIPTION: UNEXERCISED OPTION - LABOR M6 CLIN CONTRACT TYPE: Firm Fixed Price PSC: R408</p> <p><u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin</p>	1	SV		\$ 115,249.68

Name of Offeror or Contractor: JACOBS TECHNOLOGY INC

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	<p>GENERIC NAME DESCRIPTION: OPTION - IP MANPOWER REPORT PSC: R408</p> <p>Manpower Reporting Requirements to Account for Contract Services.</p> <p>Report all contractor manpower required for performance of this contract at the web address http://contractormanpower.army.pentagon.mil The Contracting Officer's Representative is responsible for ensuring that the contractor has reported the required information.</p> <p>Information must be verified before the Contracting Officer's Representative will certify invoices for payment under this task order.</p> <p style="text-align: center;">(End of narrative B001)</p> <p>Manpower Reporting Requirements to Account for Contract Services.</p> <p>Report all contractor manpower required for performance of this contract at the web address http://contractormanpower.army.pentagon.mil The Contracting Officer's Representative is responsible for ensuring that the contractor has reported the required information.</p> <p>Information must be verified before the Contracting Officer's Representative will certify invoices for payment under this task order.</p> <p style="text-align: center;">(End of narrative B002)</p> <p><u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin</p>				

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PIIN/SIIN W56HZV-09-A-A904/0039

MOD/AMD

Name of Offeror or Contractor: JACOBS TECHNOLOGY INC

DESCRIPTION/SPECIFICATIONS/WORK STATEMENT

<u>Regulatory Cite</u>	<u>Title</u>	<u>Date</u>
1	52.204-4600 CONTRACTOR VERIFICATION SYSTEM (CVS) PROGRAM	APR/2007

The contractor is responsible for processing applications for Common Access Cards (CAC) for every contractor employee who deploys with the military force, OR who has need to access any government computer network in accordance with FAR 52.204-9, Personal Identity Verification of Contractor Personnel.

The contractor is responsible for managing requests for new or renewal CAC cards in sufficient time to ensure that all contractor employees have them when needed to perform work under this contract. The norm is at least ten calendar days advance notice to the Trusted Agent* (TA), unless there are extenuating circumstances approved by the Contracting Officers Representative (COR) or Contracting Officer. *The COR will be the TA for this contract.

The contractor shall obtain an Army Knowledge Online (AKO) email address for each applicant, including subcontractors, who may be deployed or require logical access to a government computer network. This can be done by going to <http://www.us.army.mil> and register as an Army Guest with the sponsor being the COR. Note: If a contractor employee loses the privilege to access AKO, they lose the ability to renew their CAC. Therefore it is critical that contractor employees maintain their AKO accounts.

It is recommended that a Corporate Facility Security Officer (FSO) be established to serve as your firms single point of contact for CVS. If a FSO is not established, each contractor employee requiring a CAC card will be required to process their own applications.

CAC applications must be processed through the DoDs Contractor Verification System (CVS). The contractors FSO or contractor employee shall submit requests for a CAC via email to the CVS Trusted Agent (TA) at SoSI before accessing the CVS website.

The government will establish a CVS application account for each CAC request and will provide each contractor employee a USER ID and Password via email to the FSO. The FSO or contractor employee shall access the CVS account and complete the CAC application (entering/editing contractor information as applicable) at <https://www.dmdc.osd.mil/appj/cvs/index.jsp>.

The FSO or contractor employee will submit completed applications in CVS, and will follow up to ensure that the TA is processing the request.

The government will inform the contractors applicant via email of one of the following:

- Approved*. Upon approval, the information is transferred to the Defense Enrollment Eligibility Reporting System (DEERS) database and an email notification is sent to the contractor with instructions on obtaining their CAC. The contractor proceeds to a Real-Time Automated Personnel Identification System (RAPIDS) station (<http://www.dmdc.osd.mil/rsl/owa/home> provides RAPIDS locations).
- Rejected*. Government in separate correspondence will provide reason(s) for rejection.
- Returned. Additional information or correction to the application required by the contractor employee.

*The contractor will maintain records of all approved and rejected applications.

At the RAPIDS station, the RAPIDS Verification Officer will verify the contractor by SSN, and two forms of identification, one of which must be a picture ID. The Verification Officer will capture primary and alternate fingerprints and picture, and updates to DEERS and will then issue a CAC.

Issued CACs shall be for a period of performance not longer than three (3) years or the individuals contract end date (inclusive of any options) whichever is earlier.

The contractor shall return issued CACs to the DEERS office upon return from deployment, departure or dismissal of each contractor employee. A receipt for each card must be obtained and provided to the TA/COR.

A CAC cannot be issued without evidence that a National Agency Check with Written Inquires (NACI) has at least been initiated by the FSO. CVS will be linked to the Joint Personnel Adjudication System (JPAS) in the near future. The TA will have to verify via JPAS that the NACI has been initiated by the FSO before he/she can approve a contractor request for a CAC.

Details and training on CVS are available on AKO at <https://www.us.army.mil/suite/portal/index.jsp> or by contacting the CAC helpdesk at iacacpki.helpdesk@us.army.mil or 866-738-3222.

(End of Statement of Work)

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	PIIN/SIIN W56HZV-09-A-A904/0039 MOD/AMD	
Name of Offeror or Contractor: JACOBS TECHNOLOGY INC		

2 52.209-4020 ANTI-TERRORISM (AT) LEVEL I TRAINING REQUIREMENT JUN/2012
(TACOM)

All contractor employees, including subcontractor employees, requiring access to Army installations, facilities, or controlled access areas shall complete AT Level I awareness training within [XX]*** calendar days after contract start date or effective date of incorporation of this requirement into the contract, whichever applies. The contractor shall submit certificates of completion for each affected contractor employee and subcontractor employee to the COR (or to the contracting officer, if a COR is not assigned) within [XX]*** calendar days after completion of training by all employees and subcontractor personnel. AT Level I awareness training is available at *HYPERLINK "https://atlevell.dtic.mil/at"https://atlevell.dtic.mil/at.

3 52.209-4022 iWATCH TRAINING JUN/2012
(TACOM)

The contractor and all associated subcontractors shall brief all employees on the local iWATCH program (training standards provided by the requiring activity Anti-Terrorism Officer (ATO)). This locally developed training will be used to inform employees of the types of behavior to watch for and instruct employees to report suspicious activity to the COR. This training shall be completed within [XX]*** calendar days of contract award and within [YY]*** calendar days of new employees commencing performance, with the results reported to the COR no later than [XX]*** calendar days after contract award.
(End of Clause)

4 52.204-4020 ACCESS AND GENERAL PROTECTION/SECURITY POLICY AND PROCEDURES JUN/2012
(TACOM)

The contractor and all associated subcontractors employees shall comply with applicable installation, facility, and area commander installation and facility access and local security policies and procedures (provided by the Government representative). The contractor shall also provide all information required for background checks to meet installation access requirements to be accomplished by the installation Provost Marshal Office, Director of Emergency Services, or Security Office. The contractor workforce must comply with all personal identity verification requirements as directed by DoD, HQDA, and/or local policy. In addition to the changes otherwise authorized by the changes clause of this contract, should the Force Protection Condition (FPCON) at any individual facility or installation change, the Government may require changes in contractor security matters or processes.

(End of Clause)

5 52.204-4021 CONTRACTOR EMPLOYEES WHO REQUIRE ACCESS TO GOVERNMENT INFORMATION JUN/2012
(TACOM) SYSTEMS

All contractor employees shall be registered in the ATCTS (Army Training Certification Tracking System) at commencement of services and must successfully complete the DoD Information Assurance Awareness training prior to access to the information system, and annually thereafter.

(End of Clause)

6 52.209-4023 OPSEC TRAINING REQUIREMENT JUN/2012
(TACOM)

Per AR 530-1, Operations Security, new contractor employees must complete Level I OPSEC training within 30 calendar days of reporting for duty. All contractor employees must complete annual OPSEC awareness training.

(End of Clause)

CONTINUATION SHEET**Reference No. of Document Being Continued**

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PIIN/SIIN W56HZV-09-A-A904/0039

MOD/AMD

Name of Offeror or Contractor: JACOBS TECHNOLOGY INC7 52.237-4000 CONTRACTOR MANPOWER REPORTING (CMR)
(TACOM)

FEB/2013

The Office of the Assistant Secretary of the Army (Manpower & Reserve Affairs) operates and maintains a secure Army data collection site where the contractor will report ALL contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract via secure data collection site. The contractor is required to completely fill in all required data fields in the format using the following web address: <https://cmra.army.mil> . The required information includes the following:

- (1) Contracting Office, Contracting Officer, Contracting Officer's Technical Representative;
- (2) Contract number, including task and delivery order number;
- (3) Beginning and ending dates covered by reporting period;
- (4) Contractor name, address, phone number, e-mail address, identity of contractor employee entering data;
- (5) Direct labor hours (including sub-contractors);
- (6) Direct labor dollars paid this reporting period (including sub-contractors);
- (7) Total payments (including sub-contractors);
- (8) Predominant Federal Service Code (FSC) reflecting services provided by contractor (and separate predominant FSC for each sub-contractor if different);
- (9) Data collection cost;
- (10) Organizational title associated with the Unit Identification Code (UIC) for the Army Requiring Activity (the Army Requiring Activity is responsible for providing the contractor with its UIC for the purposes of reporting this information);
- (11) Locations where contractor and sub-contractors perform the work (specified by zip code in the United States and nearest city, country, when in an overseas location, using standardized nomenclature provided on website);
- (12) Presence of deployment or contingency contract language; and
- (13) Number of contractor and sub-contractor employees deployed in theater this reporting period (by country).

Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year, beginning with 2013. Contractors may direct questions to the help desk at : <https://cmra.army.mil>.

End of Clause]

PERFORMANCE WORK STATEMENT (PWS)

Agile Process Programmatic Services

for

System of Systems Engineer & Integration Directorate (SOSE&I D)

Integrated Planning

PART 1

GENERAL INFORMATION

1. General. This is a non-personal services contract to provide programmatic services to the System of Systems Engineer & Integration Directorate (SOSE&I D) and its operating agencies at Aberdeen Proving Ground (APG), MD National Capitol Region (NCR), Washington DC Metro Area, and Warren, MI. The services provided to the Government shall support the planning, management, and execution of the U.S. Army's Agile Process. The Agile Process utilizes a Family of Systems approach to ensure integration and interoperability between Army Programs of Record (PORs), current force systems, urgent need systems, and other Doctrinal, Organizational, Training, Leadership, Personnel, and Facilities (DOTL-PF) elements to achieve integrated unit capabilities for a full-spectrum force. These support services encompass planning support for laboratory activities, coordination of assets used by SOSE&I systems engineering and integration personnel, systems engineering support of expedited fielding events. The Government shall not exercise any supervision or control over contractor personnel performing the services described in this PWS. Such personnel shall be accountable solely to the contractor who, in turn, is responsible to the Government.

1.1 Introduction. The contractor shall provide qualified personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items and non-personal services necessary to perform the programmatic services defined in this PWS, except for those items specified as Government furnished property and services. The contractor shall perform to the standards identified in this

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Task Order.

1.2 Background. The Agile Process expedites development, maturation, and operational evaluation of networked and non-networked systems considered for fielding to Brigade Combat Teams (BCTs). There are three key players in the Agile Process: the Assistant Secretary of the Army for Acquisition, Logistics, and Technology (ASA(ALT) SOSE&I D); the Army Test and Evaluation Command (ATEC), and the Training and Doctrine Command (TRADOC) Brigade Modernization Command (BMC). Within this TRIAD: the BMC uses objectives identified by the Department of the Army (DA) to identify requirements for field assessments; ATEC identifies and manages instrumentation and evaluation plans; and SOSE&I manages the design, installation, and integration of networked and non-networked systems integrated within a BCT assigned to the 1st Armored Division (1AD) at Ft. Bliss, TX. This PWS supports the SOSE&I activities.

1.2.1 Implementation of the Agile Process. SOSI D implements the Agile Process with five field agencies located in: APG, MD; Ft. Bliss, TX/WSMR, NM; Warren, MI; and the National Capital Region (NCR) in Alexandria, VA/Washington D.C.

1.2.1.1 The SOSE&I Project Director Integration Planning), located at APG, MD; Warren, MI; and the National Capital Region (NCR) in Alexandria, VA/Washington D.C., implements planning, integration, assessment, and risk reduction activities that enable cost effective and efficient execution of Network Integration Evaluations (NIEs) by Project Manager, Current (Pd C). Integration Planning enables the rapid acquisition and fielding of fully integrated capability packages composed of vehicles, network elements, equipment and supporting infrastructure to modernize Brigades. Integration Planning implements an Army-wide disciplined, systems engineering approach to acquisition system integration and interoperability. Integration Planning conducts the planning, network integration, and risk reduction of events that integrate and evaluate Army Programs of Record (PORs), current force systems, theater provided systems, industry candidates, and other DOTL-PF elements together to achieve integrated full-spectrum force capabilities. Integration Planning leads the technical efforts of RDECOM, PEOs, PMs, industry, and academia through all phases of the Army Agile Acquisition Process to implement Capability Package (CP) and Capability Set (CS) Integration especially in the Network Integration Exercises (NIEs). Integration Planning supports SOSE&I missions and program initiatives by providing acquisition planning, event planning, network integration and evaluation, evaluation coordination, event data and analysis, system assessments, and program management expertise before, during, and after NIEs conducted in representative operational environments.

1.3 Objectives. SOSE&I requires programmatic support to perform the planning, documentation, and reporting of services required to sustain management and execution of the Agile Process and twice-annual NIE events at Ft. Bliss, TX and WSMR, NM.

1.4 Scope. Services covered by this PWS encompass; Operations Officer Services; Systems Engineering and Test Planning Support Services; and Project Officer Services. The contractor shall accomplish these services by making recommendations to and collaborating with Government managers, engineers, and technicians; communicate and exchange information with Systems Engineering and Technical Assistance (SETA) contractor personnel providing specialized systems engineering services; and planning and execution of, to include interacting with and coordinating the participation of Government and contractor agencies during, Agile Process and NIE events. This PWS shall provide for services to SOSE&I D, Integration Planning activities at APG, MD; Warren, MI; and National Capital Region.

1.5 Period of Performance. The period of performance for this PWS shall be for one base period as outlined in the TOR, Section 1, part 5, which may, in the Governments sole discretion, be extended for up to an additional 6 months in the form of an option, which may be exercised separately by the Contracting Officer.

1.5.1 Option. The Government reserves the right to extend the term of this Task Order at the prices set forth in accordance with the terms and conditions contained in clause 52.217-9 entitled, Option to Extend the Term of the Contract, and Clause 52.217-8 entitled, Option to Extend Services.

1.6. General Information.

1.6.1 Quality Control. The contractor shall develop and maintain an effective quality control program to ensure services are performed in accordance with this PWS and at a level that is consistent with best commercial practices. The contractor shall provide the Contracting Officers Representative (COR) with a written Quality Control Plan (QCP) outlining the method of inspection not later than thirty (30) calendar days after the start of work. This QCP shall include methods for identifying and preventing defects in the quality of services performed.

1.6.1.1 The contractors Quality Control Program shall explain the manner in which the contractor will ensure all contract requirements are being accomplished in accordance with the specifications of this contract. The contractors quality control program shall emphasize deficiency prevention over deficiency detection. The program shall address the following: inspection program; deficiency identification (verbal corrective action log, written corrective action log); deficiency correction; surveillance methods; key control see 1.6.7.2.; and a customer complaint program. The contractor shall grant the Government access to the log upon request.

1.6.1.2 The contractor shall develop and maintain a QCP describing the Quality Control Program. The draft QCP will be reviewed and approved by the COR in order that corrections may be made by the contractor prior to implementation on contract start date. The contractor shall submit the final QCP within thirty (30) calendar days after Task Order (TO) award for review and approval IAW CDRL A003. The contractor's QCP shall be subject to review and approval by the Government throughout the contract period. An updated copy of the contractor's QCP shall be provided to the Contracting Officer at least five (5) business days prior to the implementation of any changes and any revisions shall not take effect until approved by the COR. The QCP shall be the basis of the contractor's Quality Control Program and shall address all quality requirements. Upon COR approval of the plan, it shall become part of the contract/Task Order.

1.6.2. Government Quality Assurance. The Government shall evaluate the contractors performance under this Task Order in accordance with the Quality Assurance Surveillance Plan (QASP) as which has been provided for informational purposes only. This plan is primarily focused on what the Government will do to ensure that the contractor has performed in accordance with the performance standards. It defines how the performance standards will be applied, the frequency of surveillance, and the maximum acceptable defect rate (s).

1.6.3. Federal Holidays. Subject to mission requirements and company policies, contractor personnel supporting SOSE&I are NOT required to report to their place of performance on the following federal holidays:

New Years Day

Martin Luther King Jr. Birthday

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Presidents Day
Memorial Day
Independence Day
Labor Day
Columbus Day
Veterans Day
Thanksgiving Day
Christmas Day

When the holiday falls on a Saturday, the preceding Friday will be the federal holiday. When the holiday falls on a Sunday, the following Monday will be the federal holiday.

1.6.4. Hours of Operation. The contractor is responsible for conducting business, between the core hours of 0800 and 1700 Monday through Friday, except federal holidays or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government-directed facility closings. The contractor will not be reimbursed when the Government facility is closed for the above reasons. The contractor must at all times maintain an adequate workforce for the uninterrupted performance of all tasks defined within this PWS when the Government facility is not closed for the above reasons. The stability and continuity of the workforce are essential.

1.6.5. Place of Performance. The work to be performed under this contract/Task Order will be performed at; APG, MD; the National Capital Region (NCR); and Warren, MI. Contractor personnel shall perform their assignments at Government-provided facilities.

1.6.6. Type of Contract/Task Order. The Government intends to award a Firm Fixed Price contract type.

1.6.7. Security Requirements. Contractor personnel performing work under this contract/Task Order must have a Security Clearance level of at least SECRET at time of the proposal submission, and must maintain the level of security required for the life of the contract. The security requirements are in accordance with the DD254, see Attachment 6.

1.6.7.1 The contractor shall be responsible for safeguarding all Government equipment, information and property provided for contractor use. At the close of each work period, Government facilities, equipment, and materials shall be secured. This shall be in accordance with FAR 52.245-1, Government Property.

1.6.7.2 The contractor shall establish and implement methods of making sure all keys/CAC cards issued to the contractor by the Government are not lost or misplaced and are not used by unauthorized persons. NOTE: All subsequent references to keys include CAC and key cards. No keys issued to the contractor by the Government shall be duplicated. The contractor shall develop procedures covering key control that shall be included in the Quality Control Plan (CDRL 003). Such procedures shall include turn-in of any issued keys by personnel who no longer require access to locked areas or leave the employment of the contractor for any reason. The contractor shall immediately report any occurrences of lost or duplicate keys/CAC cards to the Contracting Officer and COR.

1.6.7.3 In the event keys, other than master keys, are lost or duplicated, the contractor shall, re-key or replace the affected lock or locks. However, the Government, at its option, may replace the affected lock or locks or perform re-keying. When the replacement of locks or re-keying is performed by the Government, the total cost of re-keying or the replacement of the lock or locks shall result in a contract modification reducing the value of the contract by the cost incurred by the Government. In the event a master key is lost or duplicated, all locks and keys for that system shall be replaced by the Government, and the Government will issue a contract modification reducing the contract value by the costs it incurred.

1.6.7.4 The contractor shall prohibit the use of Government issued keys/CAC cards by any persons other than the contractor employees to whom these keys were issued. The contractor shall prohibit the opening of locked areas by contractor employees to permit entrance of persons other than contractor employees engaged in the performance of assigned work in those areas.

1.6.7.5 The contractor shall establish and implement methods of ensuring that all lock combinations, when utilized, are not revealed to unauthorized persons. The contractor shall ensure that lock combinations are changed when personnel having access to the combinations no longer have a need to know such combinations. These procedures shall be included in the contractors Quality Control Plan.

1.6.7.6 All contractor personnel must maintain a favorable background investigation before accessing any Government facilities, websites, databases and networks in accordance with Army Regulation AR 25-2 and AR 380-67. All information or data developed under this TO belong to and is the property of the U.S. Government and shall be marked and handled as For Official Use Only (FOUO). The contractor shall not travel outside the continental U.S. with any Government equipment or information. The contractor shall not release any information or data to third parties without express written approval of the Procuring Contracting Officer. The contractor shall have access only to that Government data necessary for the accomplishment of work under this agreement. Contractors shall conform to all security requirements as specified in each TO and as detailed in the TO DD Form 254. A separate DD 254 is required for all TOs involving access to classified information. Contact your Facility Security Officer (FSO) or the SOSE&I CIO Office for assistance in initiating action to receive a security clearance. For assistance with the DD 254, contact SOSE&I CIO Office at (586) 282-9635.

1.6.7.6.1 All contractor employees, including subcontractor employees, requiring access to Army installations, facilities, or controlled access areas shall complete AT Level I awareness training within 30 calendar days after contract start date or effective date of incorporation of this requirement into the contract, whichever applies. The contractor shall submit certificates of completion for each affected contractor employee and subcontractor employee to the COR (or to the contracting officer, if a COR is not assigned) within 30 calendar days after completion of training by all employees and subcontractor personnel. AT Level I awareness training is available at <https://atlevell.dtic.mil/at>.

1.6.7.6.2 The contractor and all associated subcontractors employees shall comply with applicable installation, facility, and area commander installation and facility access and local security policies and procedures (as provided in Section 3.4). The contractor shall also provide all information required for background checks to be accomplished by the installation Provost Marshal Office, Director of Emergency Services, or Security Office. The contractor workforce must comply with all personal identity verification requirements as directed by DoD, HQDA, and local policy. In addition to the changes otherwise authorized by the changes clause of this contract, should

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the Force Protection Condition (FPCON) at any individual facility or installation change, the Government may require changes in contractor security matters or processes.

1.6.7.6.3 The contractor and all associated subcontractors shall brief all employees on the local iWATCH program (training standards provided by the requiring activity Anti-Terrorism Officer (ATO)). This locally developed training will be used to inform employees of the types of behavior to watch for and instruct employees to report suspicious activity to the COR. This training shall be completed within thirty (30) calendar days of contract award and within thirty (30) calendar days of new employees commencing performance, with the results and copies of certificates reported to the COR no later than thirty (30) calendar days after contract award.

1.6.7.6.4 All contractor personnel with access to a government information system must be registered in the ATCTS (Army Training Certification Tracking System) at commencement of services and must successfully complete the DoD Information Assurance Awareness training prior to access to the information system and must subsequently re-certify on an annual basis.

1.6.7.6.5 The contractor shall comply with FAR 52.204-2, Security Requirements. This clause involves access to information classified Confidential, Secret, or Top Secret and requires contractors to comply with (1) the Security Agreement (DD Form 441), including the National Industrial Security Program Operating Manual (DoD 5220.22-M), and (2) any revisions to DoD 5220.22-M.

1.6.7.6.6 Per AR 530-1, Operations Security, new contractor personnel must complete Level I OPSEC training within thirty (30) calendar days of reporting for duty. All contractor employees must complete annual OPSEC awareness training.

1.6.8 Contracting Officer Representative (COR). The COR will monitor all technical aspects of the Task Order and assist in contract administration. The COR is authorized to perform the following functions:

1.6.8.1 Assure the contractor performs the technical requirements of the contract;

1.6.8.2 Perform inspections necessary in connection with contract performance;

1.6.8.3 Maintain written and oral communications with the contractor concerning technical aspects;

1.6.8.4 Accept any deliverables required by the contract;

1.6.8.5 Review invoices as requested by DCMA or DFAS. Review supporting documentation for submitted travel or Other Direct Cost payments requested by the contractor.

1.7 Contract Manager. The contractor shall provide a contract manager, who shall serve as a single Point of Contact with the Government regarding the performance of work under this PWS. The name of this person and an alternate shall be designated in writing to the contract specialist and the COR. The contract manager or alternate shall have full authority to act for the contractor on all contract matters relating to daily operation of this contract. The contract manager or alternate shall be available between 0800 and 1700, Monday through Friday except Federal holidays or when the Government facility is closed for administrative reasons.

1.7.1 Identification of Contractor Employees. All contractor personnel attending meetings, answering Government telephones, and working in other situations where its contractor status is not obvious to third parties are required to identify themselves as such to avoid creating an impression in the minds of members of the public that they are Government employees. Contractor personnel must also ensure that all documents or reports produced by contractors are suitably marked as contractor products or that contractor participation is appropriately disclosed. The identification of contractor involvement in the preparation of a document does not provide the contractor any rights to the data unless something less than unlimited Government data rights is specifically addressed by an attachment to this task order. When on Government sites, contractor personnel shall obtain and wear the appropriate access badges in the performance of this service.

1.7.2 Contractor Travel. Contractor is authorized travel expenses consistent with the substantive provisions of the Joint Travel Regulation (JTR) specified in this contract. FAR 31.205-46, limits the allowability of airfare cost to the lowest customary standard, coach, or equivalent airfare offered during normal business hours. All travel requires prior Government approval/authorization and notification to the COR, see 5.5.

1.7.2.1 When required, contractor personnel shall to travel to various CONUS locations during the performance of this contract to attend meetings, conferences, and training. Contractor personnel shall travel to off-site training locations when required and shall ship training aids to these locations in support of this PWS.

1.7.3 Material/Other Direct Costs. Approved Purchasing System means a contractors purchasing system that has been reviewed and approved in accordance with Part 44 of the Federal Acquisition Regulation (FAR). If a contractor verifies that they have an Approved Purchasing System, they will be authorized to purchase up to \$10,000 without prior Contracting Officer consent provided that documentation of the Purchasing System Approval has been provided to the Contracting Officer and COR. Any purchases exceeding \$10,000 will require the contractor to obtain Contracting Officer approval and provide documentation of price reasonableness with the request. If a contractor does not have an approved purchasing system, all Material/ODC purchases of \$4,000 and above shall be evaluated by the PCO for necessity, fairness and reasonableness prior to purchase.

1.7.4 Data Rights. The Government has unlimited rights to all documents/material produced under this contract. All documents and materials, to include the source codes of any software, produced under this contract shall be Government owned and are the property of the Government with all rights and privileges of ownership/copyright belonging exclusively to the Government. These documents and materials may not be used or sold by the contractor without written permission from the Contracting Officer. All materials supplied to the Government shall be the sole property of the Government and may not be used for any other purpose. This right does not abrogate any other Government rights.

1.7.5 Organizational Conflict of Interest. Contractor and subcontractor personnel performing work under this contract/Task Order may receive, have access to, or participate in the development of proprietary or source selection information (e.g., cost or pricing information, budget information or analyses, specifications or work statements) or perform evaluation services which may create a current or subsequent Organizational Conflict of Interest (OCI) as defined in FAR Subpart 9.5. The contractor shall notify the Contracting Officer immediately whenever it becomes aware that such access or participation may result in any actual or potential OCI and shall promptly submit a plan to the Contracting Officer to avoid or mitigate any such OCI. The contractors mitigation plan will be determined to be acceptable solely at the discretion of the Contracting Officer. In the event the Contracting Officer unilaterally determines that any such OCI cannot be satisfactorily avoided or mitigated, the Contracting Officer may affect other remedies as he or

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she deems necessary, including prohibiting the contractor from participation in subsequent contracted requirements which may be affected by the OCI. The contractor shall note and comply with TOR Section 7, Provision 1, entitled: POTENTIAL ORGANIZATIONAL CONFLICTS OF INTEREST (OCI) FOR PROPOSED TASK ORDER. The contractor has the obligation to disclose any and all OCIs that may currently exist with their proposal submission.

1.7.6 Non Disclosure Agreement. The contractor agrees to use and examine this information exclusively in the performance of this contract/Task Order and to take the necessary steps in accordance with Government regulations to prevent disclosure of such information to any party outside the Government or Government designated support contractors possessing appropriate proprietary agreements. The contractor agrees to indoctrinate its personnel who have access to sensitive information and the relationship under which the contractor has possession of or access to the information. Contractor personnel shall not engage in any other action, venture or employment wherein sensitive information will be used for the profit of any party other than those furnishing the information. The Nondisclosure Agreement for contractor Employees shall be signed by all indoctrinated personnel and forwarded to the COR for retention, prior to work commencing. The contractor shall restrict access to sensitive/ proprietary information to the minimum number of employees necessary for contract/Task Order performance.

1.8 Government Incentives/Remedies.

1.8.1 Incentives. The Contracting Officers Representative performing surveillance will document high quality performance (e.g. timely delivery of data, accuracy and quality content of reports and services) and ensure this record of performance becomes a part of the contractors past performance record for this order.

1.8.1.1 Safety

1.8.1.2 Safety. The following procedures and policies will apply providing they meet and/or exceed installation minimum guidance:

1.8.2.3 No smoking in the workplace except in any area designated for smoking.

1.8.3.4 Fire lanes will be kept clear of equipment.

1.8.4.5 Used waste, rags and other combustible material shall be deposited in covered metal containers and not on equipment.

1.8.5.6 Oil, grease and fuel spills will be immediately cleaned or covered with absorbent material.

1.8.6.7 Do not use fuel as a solvent.

1.8.7.8 Riders are not permitted on equipment.

1.8.8.9 Exercise extreme caution while working on operating equipment. Stay clear of fans, tailpipes, etc.

1.8.9.10 All parts and tools will be accounted for upon completion of work. Any parts or tools used on equipment must be accounted for and removed before work is completed and signed off.

1.8.10.11 Be familiar with basic fire fighting use of CO2 soda acid foam or dry chemicals, etc.

1.8.11.12 Only qualified and licensed drivers shall be permitted to operate equipment.

1.8.12.13 The contractor shall comply with all local post safety and fire prevention regulation.

1.8.13.14 Smoking, naked lights, cigarette lighters, matches or igniters of any kind will not be permitted within 50 feet of a painting operation.

1.8.14.15 Fumes from paint shall be avoided. If adequate ventilation is not present, approved respirators shall be used.

1.8.15.16 Containers of solvent or flammable material shall be properly covered and promptly returned to an approved storage cabinet after use.

1.8.16.17 Checks for possible electrical hazards will be made before painting around electrical equipment or wiring.

1.8.17.18 Adequate firefighting equipment shall be on hand before painting operations are commenced.

1.9 Accident Reporting and Responsibilities.

1.9.1 Accident investigation and reporting will remain with the U.S. Army at the host installation.

1.9.2 The contractor shall report promptly (within one hour) to the COR all available facts relating to each instance of damage to Government property or material or injury to contractor personnel.

1.9.3 The contractor shall immediately secure the accident area and wreckage until released by the accident investigation authority (host installation). Notification of release of equipment by the investigating authority will be furnished through the COR.

1.9.4 If the Government conducts an investigation of the accident, the contractor shall cooperate fully, make its employees available to investigators and assist the Government personnel until the investigation is completed.

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DEFINITIONS & ACRONYMS

2. Definitions and Acronyms:

2.1. Definitions.

2.1.1 Contractor. A supplier or vendor awarded a contract to provide specific supplies or service to the Government. The term used in this contract refers to the prime contractor.

2.1.2 Contracting Officer. A person with authority to enter into, administer, and or terminate contracts, and make related determinations and findings on behalf of the Government. Note: The only individual who can legally bind the Government.

2.1.3 Contracting Officers Representative (COR). An employee of the U.S. Government appointed by the Contracting Officer to administer the contract. Such appointment shall be in writing and shall state the scope of authority and limitations. This individual has authority to provide technical direction to the contractor as long as that direction is within the scope of the contract, does not constitute a change, and has no funding implications. This individual does NOT have authority to change the terms and conditions of the contract.

2.1.4 Defective Service. A service output that does not meet the standard of performance associated with the Performance Work Statement.

2.1.5 Deliverable. Anything required by the contract that requires delivery to the Government by the contractor.

2.1.6 Individual Replacement Deployment Operation (IRDO). Training at Camp Atterbury in Edinburg, Indiana for deployment processing prior to deployment.

2.1.7 Key Personnel. Contractor personnel that are proposed by the contractor to provide services under this PWS and that may be required to be used in the performance of a contract by the Key Personnel listed in the PWS. When Key Personnel are used as an evaluation factor in the procurement, an offer can be rejected if it does not have a firm commitment from the persons that are listed in the proposal.

2.1.8 Physical Security. Actions that prevent the loss or damage of Government property.

2.1.9 Quality Assurance. The Government procedures to verify that services being performed by the contractor are performed according to acceptable standards.

2.1.10 Quality Assurance Surveillance Plan (QASP). An organized written document specifying the surveillance methodology to be used for surveillance of contractor performance.

2.1.11 Quality Control. All necessary measures taken by the contractor to assure that the quality of an end product or service shall meet contract requirements.

2.1.12 Subcontractor. One that enters into a contract with a prime contractor. The Government does not have privities of contract with the subcontractor.

2.1.13 Standard Workday. The period between the core hours of 0800 and 1700 (inclusive), from Monday thru Friday, except Federal holidays or when the Government facility is closed due to local or national holidays.

2.1.14 Standard Workweek. Monday through Friday, 40 hours total, not including lunch, unless specified otherwise.

2.1.15 Full Time Equivalent (FTE). An individual working a Standard Workday (2.1.13) for a Standard Workweek (2.1.14) for a calendar month.

2.1.16 National Capital Region (NCR). The National Capital Region is hereby defined as the Washington DC Metro area.

2.2. Acronyms:

ACOR	Alternate Contracting Officer's Representative
AFARS	Army Federal Acquisition Regulation Supplement
AR	Army Regulation
CCE	Contracting Center of Excellence
CFR	Code of Federal Regulations
CONUS	Continental United States (excludes Alaska and Hawaii)
COR	Contracting Officers Representative
COTR	Contracting Officer's Technical Representative
COTS	Commercial-Off-the-Shelf
DA	Department of the Army
DD250	Department of Defense Form 250 (Receiving Report)
DD254	Department of Defense Contract Security Requirement List
DFARS	Defense Federal Acquisition Regulation Supplement
DMDC	Defense Manpower Data Center
DOD	Department of Defense
FAR	Federal Acquisition Regulation
IRDO	Individual Replacement Deployment Operation
KO	Contracting Officer
NCR	National Capital Region
NIE	Network Integration Event
OCI	Organizational Conflict of Interest
OCONUS	Outside Continental United States (includes Alaska and Hawaii)
ODC	Other Direct Costs
PIPO	Phase In/Phase Out
POC	Point of Contact
PRS	Performance Requirements Summary
PWS	Performance Work Statement
QA	Quality Assurance

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QAP	Quality Assurance Program
QASP	Quality Assurance Surveillance Plan
QC	Quality Control
QCP	Quality Control Program
SOSE&I D	System of Systems Engineer & Integration Directorate
SOWM	Start of Work Meeting
TE	Technical Exhibit

PART 3

GOVERNMENT FURNISHED PROPERTY, EQUIPMENT, INFORMATION AND SERVICES

3. Government-Furnished Items and Services: The Government will provide the contractor the following services required to perform the work described in this PWS:

3.1 Facilities. The Government will provide the contractor access to the necessary workspace for the contract staff to provide the support outlined in this PWS. These facilities include desk space, telephones, computers, and other items that constitute an office environment.

3.2 Utilities The Government will provide utilities in the Government facilities for the contractors use in performance of duties outlined in this PWS. The contractor shall instruct employees in utilities conservation practices. The contractor shall be responsible for operating under conditions that preclude the waste of utilities, which include turning off the water faucets or valves after using the required amount to accomplish cleaning vehicles and equipment and turning off lights when possible.

3.3 Equipment. The Government will provide the contractor with access to and use of office equipment needed to perform the services described in this PWS. Examples of equipment includes scanners, fax machines, printers, shipping crates, lighting and sound, chairs, desks, computers, office supplies, and office facilities needed to perform assigned work.

3.3.1 When the Government determines a personal digital assistant (e.g., BlackBerry) is required to perform the requirements of the contract, one will be provided by the Government. The contractor will safeguard any such issued equipment and be responsible for replacement should the equipment be lost or damaged due to negligence on the part of contractor personnel.

3.4 Materials/Information. The Government will provide the contractor with the following Materials and information:

3.4.1 Organizational Standard Operating Procedures (SOPs)

3.4.2 Administrative policies and procedures

3.4.3 Security policies and procedures

3.5 Custodial Services. The Government will provide custodial services at all work sites identified in this PWS.

3.6 Return of Equipment. The contractor shall return to the Government all GFE/M/I and GFI, as defined above, furnished to the contractor for performance of this task order at the end of the period of performance.

PART 4

CONTRACTOR ACQUIRED ITEMS AND SERVICES

4. CONTRACTOR ACQUIRED ITEMS AND RESPONSIBILITIES:

4.1 General. The contractor shall furnish all supplies, equipment, facilities and services required to perform work under this Task Order that are not described in Section 3 of this PWS.

4.2 Secret Facility Clearance. The contractor shall possess and maintain a SECRET facility clearance from the Defense Security Service. The contractors employees, performing work in support of this contract shall have been granted a SECRET security clearance from the Defense Industrial Security Clearance Office (DISCO). The DD 254 is provided as Attachment 6.

PART 5

SPECIFIC TASKS

5. SPECIFIC TASKS:

Mission Objective: The mission objective of this programmatic services performance work statement is to provide Systems of Systems Integration, Directorate (SOSE&I D) with program administrative support and technical subject matter services.

5.1. Basic Services. The contractor shall provide the following services:

5.1.1 Operations Officer Services. The contractor shall provide operational management support for SOSE&I activities and events for SOSE&I organizations.

5.1.1.1 The contractor shall monitor and synchronize SOSE&I events on appropriate calendars. Examples of calendar types are 30, 60, 90 days, and long term. These events consist of meetings, travel, demonstrations, and visits by Government officials. The contractor shall also prepare and disseminate internal program updates such as the Commanders Critical Information Requirements (CCIR) daily, Daily Significant Activity Reports (DSARs) and Weekly Significant Activity Reports (WSARs). (A005)

5.1.1.1.1 When required, the contractor shall update calendars and appointment meeting schedules to reflect scheduled meetings, discussions and conferences. The contractor shall provide recommendations to promote schedule efficiency. (A005)

5.1.1.2 The contractor shall collect, update, and distribute the SOSE&I Leadership contact roster for SOSE&I and all contractors. Distribute the SOSE&I Leadership contact roster to the SOSE&I staff as updates are completed.

5.1.1.3 The contractor shall track SOSE&I action items and tasks. The contractor shall collect and review these action items from program personnel, DA, OSD memos, and during program meetings. The contractor shall then enter these items into internal databases

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(Access) and Excel spreadsheets and shall notify the Action Item Government POC personnel of taskings, report and record item progress and completion. (A005) The contractor shall also collect products that prove task closure and provide follow-on action closeout recommendations to the Director of Integration Planning. (A005)

5.1.1.4 Using information provided by the Government, the contractor shall prepare briefing charts and materials for the SOSE&I.

Briefings shall address planning, budget, test, logistics, program management and acquisition decisions. The contractor shall maintain copies of all presentation materials in SharePoint or other designated DoD repository system. (A002)

5.1.1.4.1 The contractor shall deliver all briefing materials to the Local Government POC in accordance with established deadlines. The contractor shall meet the Government deadlines that reflect the personal calendar constraints of the executive taking the briefing. As an example, an agenda is established thirty (30) days prior to the briefing; the approval of the briefing begins twenty-one (21) days prior to the briefing; and the approved read ahead packet goes to the executive forty-eight (48) hours prior to the briefing. (A002)

5.1.1.5 The contractor shall: schedule SOSE&I meetings and reviews; attend working groups convened to develop acquisition programmatic management decisions; facilitate meetings by preparing briefings and providing read-ahead packages, agendas, data books, briefing slides or books, program schedules and timelines (A002); assist with the scheduling of government facilities and equipment to be used for meetings and events (hosted at Aberdeen Proving Ground, the National Capital Region (NCR) and Warren Michigan); and prepare minutes and track action item status and resolution outcomes addressed at the meetings (A004). Draft meeting minutes are due within one business day of the conclusion of the meeting.

5.1.1.6 The contractor shall coordinate the use of government equipment to be used to support SOSE&I events, such as computers, projectors, projector screens and other types of monitors. Clause 52.245-1 governs the use of this equipment.

5.1.1.7 The contractor shall organize, update and monitor the reviews and briefing decisions established in the DoD 5000 series, Agile Process SOP, and AR 70-1 regulations. The contractor shall use SOSE&I knowledge management systems to control document preparation, author assignments, action item completion, and provide an updated status summary. The contractor shall maintain both summary level and detail level information regarding current programmatic decision. This information shall be updated continuously to reflect current programmatic decision analysis and the risk considerations of alternative strategies regarding those decisions.

5.1.1.8 The contractor shall provide analysis and recommendations for updates to existing SOSE&I Standard Operating Procedures (SOPs) and draft new SOPs when needed (A005) IAW AR 25-50 and other applicable DoD and DA regulations for Government review. Draft SOPs shall be delivered within ten (10) days.

5.1.1.9 The contractor shall compile reports consisting of system data to support Government responses to information requests from internal and external agencies. The contractor shall provide draft responses to the Local Government POC for review and distribution. These reports shall be completed within three (3) days. (A005)

5.1.1.10 The contractor shall track and provide status weekly updates, either during a meeting or in writing, of all open Agile Process and NIE action items from the Program Managers Meeting (PMM), SOSE&I Program reviews, and issued from the SOSE&I Director, Deputy Director, Chief Information Officer, and Special Programs Director. (A004)

5.1.1.11 The contractor shall provide administrative support as follows:

5.1.1.11.1 The contractor shall independently review outgoing correspondence and written material for grammar and formatting in accordance with AR 25-50 and AR 70-1. The contractor shall make recommendations regarding n changes when required. (A005)

5.1.1.11.2 The contractor shall provide analysis and recommendations regarding updates to existing office administrative process and procedures, or the development of new process and procedures when required, to increase efficiency and effectiveness within the office. (A005)

5.1.1.11.3 The contractor shall receive incoming office correspondence and distribute according to the intended recipient. The contractor shall track suspense dates on incoming correspondence and provide daily updates to the local site POC. (A005)

5.1.1.11.4 When required, the contractor shall develop travel plans and make travel arrangements for Government personnel. The contractor shall prepare daily agenda and itineraries for travelers and confirm all travel plans and schedules to include confirming meetings and presentations. The contractor shall update plans, arrangements, and itineraries when required, and provide timely notification of any required changes to the traveler. (A005)

5.1.1.11.4.1 The contractor shall draft travel orders and travel vouchers in accordance with the Federal Joint Travel Regulation (JTR). The contractor shall provide recommendations regarding the most efficient utilization of travel fund. For example, the contractor shall recommend combining trips based upon the travelers schedule and mission requirements. (A005)

5.1.2 Systems Engineering Integration and Test Planning Support Services

5.1.2.1 The contractor shall develop systems engineering processes, documents, and briefings (such as Systems Engineering Plans, Risk Management Plans, and Integrated Master Plans) to provide planning support to the Agile Process and NIEs. These processes, plans, and briefings shall be written in contractor format. Processes and plans shall be delivered within thirty (30) calendar days of initiation; briefings shall be delivered within five (5) business days of initiation. (A002)

5.1.2.2 The contractor shall support the development of configuration management (CM) processes to enable configuration control for the Systems under test and evaluation during the Agile Process events. Examples of process improvements include policies, procedures, techniques, proposed changes, and inventory of system support documents. Specific contractor input to the CM processes shall be guided by the CM processes according to system engineering processes outlined in MIL-HDBK-61. Proposed process changes or updates shall be delivered within ten (10) business days of initiation. (A005)

5.1.2.3 The contractor shall serve as a Test Planning advisor and shall participate in Government engineering and test planning working groups by providing recommendations regarding engineering and test planning proposals. The contractor shall provide Executive Summaries of task assignments and responses from the working groups, deliverable to the local SOSE&I site leadership POC. (A005) Activity shall be accomplished within five (5) days of initiation. (A005)

5.1.2.4 The contractor shall provide subject matter expertise and recommendations, including technical and analytical support services, regarding the following: communications and data networking; integration of systems into combat and tactical vehicles; sensors; sensor

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fusion; software; battle command; system of systems engineering; systems integration; manned and unmanned ground and air systems; sustainment; human factors; and training. The subject matter expert(s) shall provide written recommendations on the above topics when needed. Draft recommendations are due within five (5) days of initiation to the local site POC. (A005)

5.1.2.5 The contractor shall research, draft and review architecture and systems engineering and integration products (such as the Program Capability Development Documents, Capability Production Documents, System Engineering Plan, Software Development Plans, Test Plans, and Information Support Plans) in accordance with program planning documents, Department of Defense (DoD), and Army policy and regulations (A005).

5.1.2.6 The contractor shall provide recommendations regarding the development of architectures for complex systems and development of standards and expectations for the conduct of systems engineering technical reviews. (A005)

5.1.2.7 The contractor shall support the development of hardware and software architectures by reviewing and building architecture models. The contractor shall identify and interpret interoperability requirements for military systems and develop and demonstrate required interfaces. The contractor shall provide recommendations regarding applicable standards and technical expectations for systems engineering reviews. In performing these tasks, the contractor shall employ the standards, protocol, and procedures implemented by the Department of Defense Architecture Framework (DODAF). (A005)

5.1.2.8 The contractor shall provide technical input to support the development of entrance and exit criteria used to support program design reviews and test readiness reviews. (A005)

5.1.2.9 The contractor shall provide technical support for the development of verification requirements for multiple specifications (related to current and developed hardware and developed software). The contractor shall define and execute the detailed verification strategies. Examples of these strategies include using established criteria to conduct verification of the architecture (including hardware, software, and interfaces) from the lowest level up to the total system/System of Systems (SoS) to ensure that cost, schedule, and performance requirements are satisfied with acceptable levels of risk. (A005)

5.1.2.10 The contractor shall provide technical support for the interim and regular design reviews convened to support network integration efforts in laboratory and field environments. (A005)

5.1.2.11 The contractor shall support configuration management activities conducted to support laboratory and field risk reduction efforts by: participating in any Configuration Control Boards (CCBs); and reviewing change requests (CRs)/proposals and their interdependencies with other CRs, systems and programs. (A005)

5.1.2.12 Using information provided by the Government, the contractor shall prepare briefing charts and materials that address planning, budget, test, logistics, program management and acquisition decisions, as applicable to the individual briefing. The contractor shall prepare meeting material for and attend weekly meetings, program reviews, and off site meetings. (A002)

5.1.2.13 Risk Management

5.1.2.13.1 The contractor shall provide technical support needed to develop Risk Management processes as follows:

5.1.2.13.2 When required, the contractor shall draft Risk Working Group charters in accordance with DOD 5000.1. Draft charters shall be due within three (3) days of initiation. (A005)

5.1.2.13.3 The contractor shall utilize risk management tools to: draft risk management strategies; conduct risk analysis in accordance with program strategies; and identify, track and report identified program risks within the System of Systems environment. (A005)

5.1.2.13.4 The contractor shall attend risk management working groups and risk control meetings and take meeting minutes. (A002) The contractor shall review Risk Management Plans (RMPs) and provide recommendations for revisions based upon the minutes and in accordance with DOD 5000.1. (A002)

5.1.3 Project Officer Services

5.1.3.1 The contractor shall schedule and conduct planning meetings, program review meetings and program update meetings. This shall include the development of briefings and supporting documents for program leadership use in the meetings and deliver within five (5) days of initiation. (A002)

5.1.3.2 The contractor shall serve as the subject matter expert by providing recommendations on the facilities and resources required to execute the program evaluations of formal test events, experiments, and field exercises. (A005)

5.1.3.3 The contractor shall provide technical support and perform planning analysis. The contractor shall align internal and external effort with the NIE schedule and provide recommendations related to schedule impacts, delivery timelines, and event execution deliverable to the local SOSE&I POC. (A005)

5.1.3.4 The contractor shall monitor and evaluate System Status in preparation for test and evaluation events. The contractor shall track and coordinate key evaluation dates and evaluation event requirements and track compliance with those requirements. The contractor shall schedule, coordinate and conduct meetings to review this information. The contractor shall prepare, update and maintain a tracking log or briefing products regarding this information. (A002) The contractor shall collect and analyze information in

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support of the program. The contractor shall utilize this information to provide recommendations regarding the key evaluation dates, event requirements and compliance with the requirements to SOSE&I leadership. The contractor shall prepare formal notifications and assessments for Government and Industry reporting Army decisions and rationale for review and approval by SOSE&I leadership. (A005)

5.1.3.5 The contractor shall review candidate systems and technologies against event entrance evaluation criteria. Report findings against evaluation criteria and prepare briefing products to address summary information. The contractor shall define and recommend updates to capability evaluation criteria to determine candidate systems ability to participate in modernization test and evaluation events. The contractor shall draft formal notification and assessments notices for both Government and Industry systems. The contractor shall report key evaluation dates and evaluation event requirements and track compliance with those requirements. The contractor shall collect information and draft briefing products or memorandums regarding this effort. (A005)

5.1.3.6 The contractor shall maintain and update a list of systems utilized in test and evaluation events in support of the Agile Process and during the NIE. This list shall include identifying information such as IUID numbers, serial numbers and model numbers. Additionally, the contractor shall maintain and update a contact roster of system and technology points of contact that are participating in test and evaluation events. The contractor shall distribute and post information as changes occur. (A005)

5.1.3.7 The contractor shall, for all tasks that involve correspondence or other written products, use Army Regulation 25-50 as a guide. The contractor shall combine sections of multiple documents into a single document and assure proper formatting, continuity, and linkages throughout the document.

5.2 Monthly Report

5.2.1 Monthly Contractors Progress, Status, and Management Report: contractor personnel shall electronically submit monthly status reports to the COR in contractor format. The report shall be a synopsis of contractor personnel activity for the previous month, by individual employee. The contractor personnel shall deliver the monthly status report no later than the last working day of each month. These reports shall include: the total of funds expended during the past month; funds remaining on the contract; detailed description of any travel or Other Direct Cost (ODC) charges during the reporting period (including amount expended for travel and amount remaining for travel); detailed description of the discrete individual task order status; action items and responsible parties; outstanding issues or problems; and work effort completed to date to include all required deliverables requested in the statement of work (A001).

5.3 Performance Location

5.3.1 Three Place(s) of Performance: The contractor shall provide the tasks described in the Statement of Work at the Government facilities referenced below and other facilities and locations when required.

Base Period of Performance: 7 Months

Base requirement:

1 FTE - Project Officer Services 7 months Warren, MI
 3 FTE - Operations Officer Services 7 months National Capital Region (NCR), Washington DC
 1 FTE - Operations Officer Services 7 months Warren, MI
 2 FTE Systems Engineer Services 7 months Aberdeen Proving Ground, MD
 1 FTE System Engineer Services 7 months Warren, MI
 0.1 FTE Contract Manager Services 7 months Warren, MI

Option Period of Performance: 6 Months

Option Hours:

1 FTE - Project Officer Services 6 months Warren, MI
 3 FTE - Operations Officer Services 6 months National Capital Region (NCR), Washington DC
 1 FTE - Operations Officer Services 6 months Warren, MI
 2 FTE Systems Engineer Services 7 months Aberdeen Proving Ground, MD
 1 FTE System Engineer Services 6 months Warren, MI
 0.1 FTE Contract Manager Services 6 months Warren, MI

Contractor shall use the following labor categories to fulfill mission requirements:

Operations Officer
 Project Officer
 Engineer

Place of performance may change. All place of performance changes are subject to COR approval.

5.4 Travel

5.4.1 Travel: Contractor personnel may be required to travel in order to perform this task order. The Government COR must authorize all

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travel in advance. Authorized travel shall be payable as a direct cost and vouchers for reimbursement of travel must be included with the monthly invoice and approved by the COR prior to payment. There will be no reimbursement for local travel in and around contractors place of performance (within 50 mile radius). Reimbursement for the cost of lodging and incidental expenses will be considered to be reasonable and allowable to the extent that costs submitted for reimbursement do not exceed the rates and amounts allowed by the Joint Travel Regulation as applies to civilian employees of the United States Government. A trip report (A001) (including dates, time and location of travel, a summary of the activities and an action item list) is required.

The following trips are anticipated at this time, subject to COR approval and mission requirements, for which the contractor shall propose a cost for which any profit/fee is expressly unallowable:

Destination	# of Travelers	# of Trips	# of Days
Detroit, MI to Washington DC	1	4	3
Detroit, MI to APG, MD	1	12	3
Detroit, MI to WSMR/Bliss	1	20	3
Detroit, MI to Ft Drum, NY	1	2	3
Detroit, MI to Ft Campbell, KY	1	2	3
Detroit, MI to Ft. Polk, LA	1	2	3
Washington DC to White Sands, NM	1	5	3
Maryland to Ft. Bliss/WSMR	1	8	5

All travel changes are subject to COR approval prior to execution.

5.5 COR

5.5.1 Contracting Officers Representative (COR): The COR is an individual designated in accordance with DFARS 201.602-2 and is authorized in writing by the contracting officer to perform specific technical functions. The contracting officer has designated Elaine Marcus (Elaine.M.Marcus.civ@mail.mil, 443-395-1052) as the contracting officers representative (COR) for this task order. The contractor will receive a copy of the COR appointment letter after task order award that will specify the extent of the CORs authority to act on behalf of the contracting officer. The COR is not authorized to make any commitments or changes that will affect price, quantity, delivery or any other term or condition of this task order.

PART 6

APPLICABLE PUBLICATIONS

APPLICABLE PUBLICATIONS (CURRENT EDITIONS). The contractor must abide by all applicable regulations, publications, manuals, and local policies and procedures during the performance of the services described in this PWS.

TECHNICAL EXHIBIT LISTING

Technical Exhibit List:

6.1 Technical Exhibit 1 Performance Requirements Summary

6.2 CDRLs / Deliverables: The contractor shall provide the following deliverables under this PWS:

TOPIC	CDRL
Contractor Progress, Status & Management Report	A001
Presentation Material	A002
Quality Control Plan	A003
Conference Minutes	A004
Technical Report Study/Services	A005

All deliverables shall be in contractor format.

The contractor shall deliver one copy of each deliverable to the Government COR not later than 4 days following the end of the reporting period.

*** END OF NARRATIVE C0001 ***

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INSPECTION AND ACCEPTANCE

	<u>Regulatory Cite</u>	<u>Title</u>	<u>Date</u>
1	52.246-4	INSPECTION OF SERVICES--FIXED-PRICE	AUG/1996

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DELIVERIES OR PERFORMANCE

	<u>Regulatory Cite</u>	<u>Title</u>	<u>Date</u>
1	52.242-15	STOP-WORK ORDER	AUG/1989
2	52.247-55	F.O.B. POINT FOR DELIVERY OF GOVERNMENT-FURNISHED PROPERTY	JUN/2003
3	252.211-7007	REPORTING OF GOVERNMENT-FURNISHED PROPERTY	AUG/2012

The period of performance for this task order is seven (7) months (unless and until the six-month option has been exercised). The contractor is authorized to continue performing work; provided that-

(a) In no event shall the Contractor continue performance beyond seven months from the date of issuance of this task order unless or until the option hours are exercised; and

(b) The contractor shall not continue performance beyond seven months where the hours authorized by this task order or an exercised option has been expended and the total amounts have not been exceeded.

Base Period: 09 September 2013 - 08 April 2014

Option Period: 09 April 2014 - 08 October 2014

Option to Extend: 09 October 2014 - 08 April 2015

*** END OF NARRATIVE F0001 ***

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CONTRACT ADMINISTRATION DATA

LINE	PRON/ AMS CD/ MIPR/ <u>GFEBBS ATA</u>	OBLG <u>STAT</u>	JO NO/ <u>ACCT ASSIGN</u>	ACRN		OBLIGATED <u>AMOUNT</u>
0001AA	BU306306BU	1	A.0010657.3	AA	\$	111,911.74
0001AB	BU306306BU	1	A.0010657.3	AA	\$	111,911.74
0001AC	BU306306BU	1	A.0010657.3	AA	\$	111,911.74
0001AD	BU306306BU	1	A.0010657.3	AA	\$	111,911.74
0001AE	BU306306BU	1	A.0010657.3	AA	\$	111,911.74
0001AF	BU306306BU	1	A.0010657.3	AA	\$	111,911.74
0001AG	BU306306BU	1	A.0010657.3	AA	\$	111,911.74
0002AA	BU306306BU	1	A.0010657.3	AA	\$	55,000.00
					TOTAL	\$ 838,382.18

ACRN	ACCOUNTING CLASSIFICATION				OBLIGATED <u>AMOUNT</u>
AA	021 201320142040	A5XMM 654798DV1FPPF	251C L034333067	A.0010657.3	021001 \$ 838,382.18
					TOTAL \$ 838,382.18

LINE	ACRN	EDI/SFIS ACCOUNTING CLASSIFICATION			
0001AA	AA	021 201320142040	A5XMM 654798DV1FPPF	251C L034333067	A.0010657.3 021001
0001AB	AA	021 201320142040	A5XMM 654798DV1FPPF	251C L034333067	A.0010657.3 021001
0001AC	AA	021 201320142040	A5XMM 654798DV1FPPF	251C L034333067	A.0010657.3 021001
0001AD	AA	021 201320142040	A5XMM 654798DV1FPPF	251C L034333067	A.0010657.3 021001
0001AE	AA	021 201320142040	A5XMM 654798DV1FPPF	251C L034333067	A.0010657.3 021001
0001AF	AA	021 201320142040	A5XMM 654798DV1FPPF	251C L034333067	A.0010657.3 021001
0001AG	AA	021 201320142040	A5XMM 654798DV1FPPF	251C L034333067	A.0010657.3 021001
0002AA	AA	021 201320142040	A5XMM 654798DV1FPPF	251C L034333067	A.0010657.3 021001

Regulatory Cite	Title	Date
1 252.232-7006	WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS	MAY/2013

(a) Definitions. As used in this clause--

"Department of Defense Activity Address Code (DoDAAC)" is a six position code that uniquely identifies a unit, activity, or organization.

"Document type" means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

"Local processing office (LPO)" is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as

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authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov/> and(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

-1-

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

-2-

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	-3-
Issue By DoDAAC	-4-
Admin DoDAAC	-5-
Inspect By DoDAAC	-6-
Ship To Code	-7-
Ship From Code	-8-
Mark For Code	-9-
Service Approver (DoDAAC)	-10-
Service Acceptor (DoDAAC)	-11-
Accept at Other DoDAAC	-12-
LPO DoDAAC	-13-
DCAA Auditor DoDAAC	-14-
Other DoDAAC(s)	-15-

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the "Send Additional Email Notifications" field of WAWF once a document is submitted in the system.

-16-

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

-17-

(2) For technical WAWF help, contact the WAWF helpdesk at 866-

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618-5988.

(End of clause)

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CONTRACT CLAUSES

	<u>Regulatory Cite</u>	<u>Title</u>	<u>Date</u>
1	52.203-16	PREVENTING PERSONAL CONFLICTS OF INTEREST	DEC/2011
2	52.204-2	SECURITY REQUIREMENTS	AUG/1996
3	52.222-17	NONDISPLACEMENT OF QUALIFIED WORKERS	JAN/2013
4	52.223-18	ENCOURAGING CONTRACTOR POLICIES TO BAN TEXT MESSAGING WHILE DRIVING	AUG/2011
5	52.232-1	PAYMENTS	APR/1984
6	52.232-25	PROMPT PAYMENT	JUL/2013
7	52.237-3	CONTINUITY OF SERVICES	JAN/1991
8	52.243-1	CHANGES--FIXED PRICE (AUG 1987) -- ALTERNATE I (APR 1984)	APR/1984
9	52.245-1	GOVERNMENT PROPERTY	APR/2012
10	52.245-9	USE AND CHARGES	APR/2012
11	252.201-7000	CONTRACTING OFFICER'S REPRESENTATIVE	DEC/1991
12	52.217-8	OPTION TO EXTEND SERVICES	NOV/1999

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 7 days prior to contract expiration.

13	52.217-9	OPTION TO EXTEND THE TERM OF THE CONTRACT	MAR/2000
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(a) The Government may extend the term of this contract by written notice to the Contractor within 1 day; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 15 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 08 October 2014-.

(End of Clause)

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LIST OF ATTACHMENTS

<u>List of</u> <u>Addenda</u>	<u>Title</u>	<u>Date</u>	<u>Number</u> <u>of Pages</u>	<u>Transmitted By</u>
Attachment 0001	CONTRACT DATA REQUIREMENTS LIST (CDRL)			