ATTACHMENT 10

Test Incident Report and Failure Analysis and Corrective Action Report Data

01 May 2002

Date File Sample for Corrective Action:

⋮

10 04102789413 atirs@atc.army.mil etc etc<cr><lf>
~~0<cr><lf>
DA-150 /02<cr><lf>
~~3<cr><lf>
9-ZZ-999-999-999<cr><lf>
~~4<cr><lf>
K2-B000001<cr><lf>
K2-B000010<cr><lf>
etc.
Repeating Block Sample
//<cr><lf>
~~3<cr><lf>
8-ZZ-999-999-999<cr><lf>
~~4<cr><lf>
K2-A000001<cr><lf>
K2-A000010<cr><lf>
etc.
Repeating Block Sample
//<cr><lf>
~~100<cr><lf>
Closed<cr><lf>
~~101<cr><lf>
930192<cr><lf>
~~102<cr><lf>
931292<cr><lf>
~~103<cr><lf>
930125<cr><lf>
~~104<cr><lf>
930225<cr><lf>
~~105<cr><lf>
920625<cr><lf>
~~120<cr><lf>
It has been determined by the Developer that the shut down of<cr><lf>
the engine occurred due to an electrical short.<cr><lf>
//<cr><lf>
~~121<cr><lf>
This describes the status of the corrective action.<cr><lf>
//<cr><lf>
~~122<cr><lf>

Data 2

This area describes the results of the corrective action.<cr><lf>
//<cr><lf>
—123 <cr><lf>
This area describes the planned production implemention.<cr><lf>
//<cr><lf>
-9<cr><lf>

4. FILLING IN SECTION VI OF DA FORM XXXX-E.

Specific instructions follow for completing each area or section of DA Form XXXX-E.

BLOCK 100: CA Status: (Cols. 7-16, X(10) max)

Enter OPEN, PROPOSED, VERIFIED, REVIEWED, COMPLETED, INCOMPLETE, or NOT REQD
indicating the status of the corrective action. This is a "MUST FILL" block.

BLOCK 101: CA Entry Date: (Cols. 33-52, X(20) max)

Enter the date (in DD MMM YYYY format) that the CA data is released for submittal. If the CA data is revised, the entry date changes with each new release and submission. A revision number is assigned for each revision. This is a "MUST FILL" block. Example follows:

Original CA data: 04 OCT 1993
Revised CA data: 06 OCT 1993 REV# 01

BLOCK 102: CA Date Reviewed: (Cols. 59-69, X(11) max)

Enter the date (in DD MMM YYYY format) that the corrective action review team reviewed the CA and verified it as appropriate and effective. Review may be by correspondence or electronic media (telephone, teleconference, e-mail, facsimile). This date is entered when complete concurrence has been obtained (to include resolution of elevated issues). If review was by correspondence or electronic media, then use the date when final coordination was achieved. Block 100 would be annotated REVIEWED. This is a "MUST FILL" block if the corrective action review team verifies the CA.

BLOCK 103: CA Date Proposed: (Cols. 7-17, X(11) max)

Enter the date (in DD MMM YYYY format) that the program manager submits a
[illegible] acceptable CA. Once entered it will not change unless an error

was made. Block 100 would be annotated PROPOSED. This is a "MUST FILL" block if a CA is proposed.

BLOCK 104: CA Date Verified: (Cols. 33-43, X (11) max)

Enter the date (in DD MMM YYYY format) that test or analysis verified the corrective action as adequate. Block 100 would be annotated VERIFIED. This is a "MUST FILL" block when the corrective action is verified as adequate.

BLOCK 105: CA Date Completed: (Cols. 59-69, X (11) max)

Enter the date (in DD MMM YYYY format) that the CA was approved for production and no further actions are required. This block is not a required entry for a CA Status of NOT REQD. This is a "MUST FILL" block if Block 100 contains COMPLETED.

BLOCKS 120 to 123. (Cols. 2-77, X(76) max)

Space is provided for entering four different types of narratives that pertain to the corrective action. The four narrative types, together with their respective block numbers, are as follows:

120. Developer's Analysis of Problem.
121. Status/Description of Corrective Action.
122. Test Results on Corrective Action.
123. Planned Production Implementation.

Enter the block number and the title for the type of narrative that is being addressed; then prepare and enter the narrative. The use of upper-case and lower- case letters is permitted and encouraged. Use complete sentences and proper paragraph structuring, numbering, and indentation. Enter table headings and values as required to amplify the narrative. Use footnotes, if applicable. If desired, skip lines to separate paragraphs, space tables and table headings, and isolate footnotes.

Use as many lines as are necessary for each narrative type. Complete one narrative and add a line of dashes before beginning another narrative. Complete the narrative before continuing on to another block. Keep the narratives in order by block number. Each of the narratives are "MUST FILL" blocks.

Limit the narratives to the corrective action and related incident reports. Reference any hard-copy reports, sketches, photographs, or correspondence containing classified information that are being forwarded

separately. Do not include any classified information in the narratives or, for that matter, in any other blocks.

Revise or update the narratives as more information becomes available. Identify revised information with the heading on a separate line: "Revision" and the date of the revision. All original narrative data are retained during Corrective Action revision to ensure data integrity. Revisions may (1) add data or (2) change erroneous data by the citing the old and adding the correction